

LUBECK PUBLIC SERVICE DISTRICT
POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE (304) 863-3341
FAX:(304) 863-3791

August 17, 2007

BOARD MEETING

August 23, 2007

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. WATER PROJECT
5. PLEASANT HOME - SOUTH FORK WATER PROJECT
6. ASPHALT MAINTENANCE
7. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

August 23rd, 7:00 P.M.

Roger D. Martin, Chairman
 Jerry R. Martin, Secretary
 Paul W. Smith, Treasurer

Attending: Roger Martin, Paul Smith, Jerry Martin, Phil Postlewait, Rocky McConnell, Jim Cox,
 Bill Argabrite, Sue Byrd, Craig Richards

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	324	524
	2 Lubeck	349	453
	3 Riverhill - Blenn. Heights	278	400
	4 DuPont Road	291	321
	5 Larkmead Road	109	375
	6 LMH - Homewood Road	0	314
	7 Washington Bottom	304	417
	8 New England Ridge	177	328
	9 Lubeck South	208	325
	10 Larkmead Area - Marrtown	66	351
	11 Route 68 South - Hopewell	0	235
	12 Mitchell's	58	79
	13 Westover& Wakefield II	21	23
	Total Customers	2,185	4,145

TREASURER'S REPORT:

Revenue Fund	\$124,364.87
Operations & Maintenance Fund	\$4,421.27
RUS Construction Account	\$83.08
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$60,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,889.51
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of August 9, 2007 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been done in the District:

- A) Installed 3 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 26 water taps for 2007. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 2 sewer taps for 2007.
- B) Repaired 0 main line and 0 service line leaks.
- C) Ran sewer camera.
- D) Working on marking Pleasant Home - South Fork Water Project right-of-ways.
- E) Working with other employees to get their CDL licenses.
- F) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Water Project - Still waiting on pricing for the fiber optic to the wellfield.
- C) Pleasant Home - South Fork Water Project - about to finish right-of-ways and begin working on clearing right-of-ways.
- D) The District has received three bids for asphalt crack sealing and asphalt sealing. They are as follows:

1. Centerline Sealing & Striping	\$15,790
2. Affordable Asphalt Maintenance Corp.	\$14,950
3. Brown Asphalt Paving Co, Inc.	\$13,811

Moved by Jerry Martin, seconded by Paul Smith that the District award the above work to Brown Asphalt for \$13,811 for the filling of 1,775 feet of cracks and two coats of asphalt sealer to approximately 9,779 square

yard of asphalt. They are to restripe the parking lot as it is presently striped. Passed unanimously.

E) Report that the Wastewater Plant Discharge Permit is in for renewal and will be advertised sometime soon for comment.

F) Jerry Martin asked Jim to advertise for new billing software.

G) Meeting adjourned.

 APPROVED  ATTESTED