

LUBECK PUBLIC SERVICE DISTRICT
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DECEMBER 10, 2007

BOARD MEETING

DECEMBER 13, 2007

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. WATER PROJECT
5. PLEASANT HOME - SOUTH FORK WATER PROJECT
6. FINANCIAL STATEMENTS
7. 2008 BOARD MEETING DATES
8. EMPLOYEE ACTION
9. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

December 13th, 7:00 P.M.

Roger D. Martin, Chairman
 Jerry R. Martin, Secretary
 Paul W. Smith, Treasurer

Attending: Roger Martin, Jerry Martin, Paul Smith, Jim Cox, Rocky McConnell, Phil Postlewait,
 Judy Boston, Bill Argabrite, Linda Smith

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	319	517
	2	Lubeck	348	449
	3	Riverhill - Blenn. Heights	275	390
	4	DuPont Road	290	318
	5	Larkmead Road	108	371
	6	LMH - Homewood Road	0	312
	7	Washington Bottom	300	406
	8	New England Ridge	176	327
	9	Lubeck South	206	323
	10	Larkmead Area - Marrtown	67	340
	11	Route 68 South - Hopewell	0	234
	12	Mitchell's	60	81
	13	Westover& Wakefield II	21	23
		Total Customers	2,170	4,091

TREASURER'S REPORT:

Revenue Fund	\$117,857.52
Operations & Maintenance Fund	\$5,170.18
RUS Construction Account	\$66.08
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$89,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$34,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,697.26
Transfer From Revenue to Operation & Maintenance Checking	\$25,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,765.99
Transfer From Revenue to Operation & Maintenance Checking	\$6,000.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of November 8, 2007 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 4 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 36 water taps for 2007. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 3 sewer taps for 2007.
- B) Did turn offs and turn ons.
- C) Repaired 0 main line leaks and 7 service line leaks.
- D) Ran sewer jetter at Bethel Place and Ros Mar on the sewer mains.
- E) Worked on testing water meters.
- F) Worked on laying water line on the Pleasant Home - South Fork Water Project.
- G) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

November Water Pumped to System:	24,001,400 Gallons
Homewood Booster Station:	1,238,000 Gallons
New England Booster Station:	2,163,364 Gallons
High Water Usage and Day:	1,012,200 on 11/25
Low Water Usage and Day:	625,000 on 11/17

GENERAL BUSINESS:

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Contractor is working on pulling rope, etc. to place the fiber optic cable to the well field. Now waiting on the rains to quit.

C) Received bids on three backhoes. the results are as follows:

Rish Equipment	\$76,800
MH Equipment	\$73,900
Leslie Equipment	\$59,900

Moved by Jerry Martin, seconded by Paul Smith that the District accept the bid from Leslie Equipment for \$59,900 for a 310 SJ. Passed unanimously.

D) The District continues to lay water line on the Pleasant Home - South Fork Water Project. We are within about 2,000 feet of being done. The weather has caused delays recently.

E) Moved by Paul Smith, seconded by Jerry Martin that the District accept the October 2007 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.

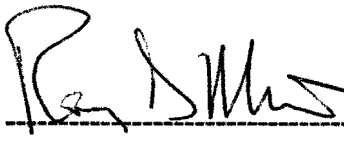
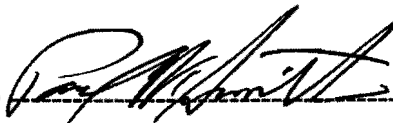
F) Moved by Jerry Martin, seconded by Paul Smith that the District adopt the meeting dates for 2008 as presented. Passed unanimously.

G) Moved by Paul Smith, seconded by Jerry Martin that the District appoints either William Gibbs or Roderick Carmichael to sign the WV/NPDES water form and Charles Vincent or Mark Lewis to sign the WV/NPDES wastewater form instead of the Chairman and with the oversight of the District Manager. Passed unanimously.

H) Moved by Jerry Martin, seconded by Paul Smith that the District adopt the agreement between the Commissioners, Ronald D. Miller and his wife Carol Ann Miller in reference to the providing of health insurance as prepared by Richard Hayhurst. Passed unanimously.

I) Jerry reported that the District had received a \$15,000 check from the state for the New England Ridge Bonner Water Line Project. It was presented to the Wood County Commission and Lubeck PSD today.

J) Meeting adjourned

 APPROVED  ATTESTED