

LUBECK PUBLIC SERVICE DISTRICT
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JANUARY 11, 2008

BOARD MEETING

JANUARY 24, 2008

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. WATER PROJECT
5. PLEASANT HOME - SOUTH FORK WATER PROJECT
6. NEW ENGLAND RIDGE - BONNER WATER PROJECT
7. FINANCIAL STATEMENTS
8. AGENT OF RECORD FOR WORKERS COMPENSATION
9. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

January 24th, 2008 7:00 P.M.

Paul Smith, Chairman
 Jerry R. Martin, Secretary
 Roger Martin, Treasurer

Attending: Paul Smith, Jerry Martin, Roger Martin, Jim Cox, Rocky McConnell,
 Richard Hayhurst, Craig Richards, Phil Postlewait, Phil Bonner, Theresa Bonner,
 Judy Boston, John Penczak

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	316	514
	2	Lubeck	347	447
	3	Riverhill - Blenn. Heights	273	388
	4	DuPont Road	288	316
	5	Larkmead Road	105	362
	6	LMH - Homewood Road	0	313
	7	Washington Bottom	297	401
	8	New England Ridge	176	326
	9	Lubeck South	205	321
	10	Larkmead Area - Marttown	67	343
	11	Route 68 South - Hopewell	0	234
	12	Mitchell's	62	83
	13	Westover & Wakefield II	21	23
		Total Customers	2,157	4,071

TREASURER'S REPORT:

Revenue Fund	\$8,286,846.00
Operations & Maintenance Fund	\$4,434.90
RUS Construction Account	\$66.08
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$74,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,873.60
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Jerry Martin that the minutes of the Board meeting of January 10, 2008 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 3 water taps since the last Board meeting. There are 4 water taps to be installed. This gives us 3 water taps for 2008. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 0 sewer taps for 2008.
- B) Repaired 0 service line and 1 main line leak.
- C) Moved blow off due to elevation problems.
- D) Completed work orders, spotted lines, setting meters.

GENERAL BUSINESS:

- A) Moved by Jerry Martin, seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Jim reported that the fiber optic line from the well field to the water plant was installed and operational.
- C) The Pleasant Home - South Fork Water Project lines have been approved for water taps. We gave out notices to the homes last Friday. Customers have started coming in to sign up and we have started installing taps.
- D) New England Ridge - Bonner Water Project.
 - 1) Moved by Jerry Martin, seconded by Roger Martin that the District sign the Alternate Extension Agreement and send it to the Public Service Commission for approval. Passed unanimously.
 - 2) Moved by Jerry Martin, seconded by Roger Martin that the District award the engineering for the New England Ridge - Bonner Water Project to Burgess & Niple for an amount of \$6,700. Passed unanimously.

- 3) Moved by Roger Martin, seconded by Jerry Martin that the District accept the \$5,000 Grant from the Wood County Commission for the New England Ridge - Bonner Water Project as awarded by on March 16, 2006. Passed unanimously.
- 4) The Board directs the Manager to obtain quotes for a Phase I archaeological study for the New England Ridge - Bonner Water Project.
- E) Moved by Roger Martin, seconded by Jerry Martin that the financial statements for the month of December 2007 be accepted as presented by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- F) Moved by Jerry Martin, seconded by Roger Martin that the District appoint Wells Fargo Insurance Services of West Virginia as our Agent of Record for the purpose of working with the Worker's Compensation people. Passed unanimously.
- G) The District will be submitting a second request to Congressman Mollohan's office for a STAG grant for the Wadesville Water Project.
- H) Unfinished business - Question was asked about whether we had heard anything from the request to sell the old backhoe, we have not.
- I) Meeting adjourned

 APPROVED  ATTESTED