

LUBECK PUBLIC SERVICE DISTRICT
POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE (304) 863-3341
FAX:(304) 863-3791

APRIL 21, 2008

BOARD MEETING

APRIL 24, 2008

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. PLEASANT HOME - SOUTH FORK WATER PROJECT
5. NEW ENGLAND RIDGE - BONNER WATER PROJECT
6. LAKE WASHINGTON CLUB SEWER
7. FINANCIAL STATEMENTS
8. UNFINISHED BUSINESS

c:	Jerry Martin	Parkersburg News
	Paul Smith	Parkersburg Sentinel
	Roger Martin	WXIL
	Craig Richards	WNUS
	Steve Bayer	WTAP
	Richard Hayhurst	Wood Co. Commission
	Phil Postlewait	Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

April 24th, 2008 7:00 P.M.

Paul Smith, Chairman
 Jerry R. Martin, Secretary
 Roger Martin, Treasurer

Attending: Paul Smith, Roger Martin, Jerry Martin, Rocky McConnell, Jim Cox,
 Richard Hayhurst, Phil Postlewait, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	320	520
	2	Lubeck	348	450
	3	Riverhill - Blenn. Heights	276	395
	4	DuPont Road	289	318
	5	Larkmead Road	110	365
	6	LMH - Homewood Road	0	314
	7	Washington Bottom	300	407
	8	New England Ridge	177	326
	9	Lubeck South	207	322
	10	Larkmead Area - Marrtown	66	341
	11	Route 68 South - Hopewell	0	255
	12	Mitchell's	58	79
	13	Westover & Wakefield II	23	25
		Total Customers	2,174	4,117

TREASURER'S REPORT:

Revenue Fund	\$82,985.17
Operations & Maintenance Fund	\$6,484.01
RUS Construction Account	\$66.08
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$56,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to WesBanco Tax Account	\$6,287.24
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of April 10, 2008 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 27 water taps for 2008. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2008.

B) Repaired 2 driveways for Pleasant Home Project

C) Repairing yards for Pleasant Home Project

D) Mowing at all locations.

E) Repaired 1 service line and 0 main line water leaks.

F) Working on yard repairs.

G) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

B) Pleasant Home - South Fork Water Project - Beginning to work on cleanup.

C) New England Ridge - Bonner Water Project - The archaeological study has been completed and they are now working on the paper work that backs it up. They did not find anything. The District has awarded the materials contract. We had a right-of-way signing meeting last night and got a majority of the easements signed.

D) Lake Washington Club Sewer - The advertisement for engineers is out and we continue to wait on proposals. Proposals are due on May 14.

- E) Moved by Roger Martin, seconded by Jerry Martin that the Board accept the March 2008 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- F) Unfinished Business - Talked about the proposed sale of the backhoe and the rehabilitation of the water well.
- G) Meeting adjourned.

 APPROVED  ATTESTED