

LUBECK PUBLIC SERVICE DISTRICT
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JUNE 23, 2008

BOARD MEETING

JUNE 26, 2008

1:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. INTERVIEWING OF ENGINEERS FOR LAKE WASHINGTON SEWER
3. DISCUSSION OF DISTRICT HAPPENINGS
4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
5. PLEASANT HOME - SOUTH FORK WATER PROJECT
6. NEW ENGLAND RIDGE - BONNER WATER PROJECT
7. LAKE WASHINGTON CLUB SEWER
8. FINANCIAL STATEMENTS
9. OLD BACKHOE INFO
10. CORP OF ENGINEERS INFO
11. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

June 26th, 2008 1:00 P.M.

Paul Smith, Chairman
 Jerry R. Martin, Secretary
 Roger Martin, Treasurer

Attending: Paul Smith, Roger Smith, Jerry Martin, Jim Cox, Carl Tucker, Glenda Tucker,
 Judy Boston, John Penczak, Eric Coberly, Randall Lewis, Gary Facemyer,
 Frederick L. Hypes, Marshall Snedegar, Mike Spear, Craig Richards

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		320	521
	2 Lubeck		349	452
	3 Riverhill - Blenn. Heights		273	394
	4 DuPont Road		291	321
	5 Larkmead Road		108	365
	6 LMH - Homewood Road		0	316
	7 Washington Bottom		301	411
	8 New England Ridge		175	325
	9 Lubeck South		208	322
	10 Larkmead Area - Marrtown		66	347
	11 Route 68 South - Hopewell		0	261
	12 Mitchell's		59	81
	13 Westover& Wakefield II		23	25
	Total Customers		2,173	4,141

TREASURER'S REPORT:

Revenue Fund	(\$11,107.14)
Operations & Maintenance Fund	\$4,062.43
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$92,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$19,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,987.33
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of June 12, 2008 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going in the District:

- A) Installed 0 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 32 water taps for 2008. There are 0 sewer taps to be installed. Installed 0 sewer taps since the last Board meeting. This gives us 1 sewer tap for 2008.
- B) Repaired 0 main line and 2 service line leaks.
- C) Working on pole building.
- D) Continue to mow grass.
- E) Ran sewer camera in Bethel Place for a customer complaint.
- F) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Pleasant Home - South Fork Water Project - Nothing to report.
- C) New England Ridge - Bonner Water Project - Still waiting on some final approvals.
- D) Lake Washington Club Sewer Project - We interviewed three engineers today for the potential design work.
- E) Moved by Roger Martin, seconded by Jerry Martin that the District accept the financial statements for the month of May 2008 as prepared by Philip R. Postlewait, Jr. Passed unanimously.
- F) Set bid date and minimum bid for the old backhoe. Board gave the manager direction.

G) Discussion was held concerning the Corp of Engineers proposal for the wellfield. Jim is going to try and see if there is anyone who we can get to help pay the \$327,565 which is the District's share of the cost of rapping the bank at the wellfield.

H) Meeting adjourned.

Jim Ma APPROVED Roy J. Ma ATTESTED