

LUBECK PUBLIC SERVICE DISTRICT  
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August 25, 2008

BOARD MEETING

**AUGUST 28, 2008**

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE - BONNER WATER PROJECT
5. LAKE WASHINGTON CLUB SEWER
6. CORP OF ENGINEERS WORK AT WELLFIELD
7. RESOLUTIONS DEALING WITH THE STATE OF WEST VIRGINIA
8. UNFINISHED BUSINESS

c: Jerry Martin      Parkersburg News  
Paul Smith      Parkersburg Sentinel  
Roger Martin      WXIL  
Craig Richards      WNUS  
Tim Miller      WTAP  
Richard Hayhurst      Wood Co. Commission  
Phil Postlewait      Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

August 28, 2008 7:00 PM

Paul Smith, Chairman  
 Jerry R. Martin, Secretary  
 Roger Martin, Treasurer

Attending: Paul Smith, Jerry Smith, Roger Martin, Jim Cox, Rocky McConnell,  
 Richard Hayhurst, Phil Postlewait, Gary Brode, Larry Stoops, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	322	526
	2	Lubeck	351	456
	3	Riverhill - Blenn. Heights	277	396
	4	DuPont Road	298	323
	5	Larkmead Road	116	366
	6	LMH - Homewood Road	0	316
	7	Washington Bottom	303	406
	8	New England Ridge	180	325
	9	Lubeck South	203	334
	10	Larkmead Area - Martown	76	349
	11	Route 68 South - Hopewell	0	258
	12	Mitchell's	66	94
	13	Westover & Wakefield II	25	27
		Total Customers	2,217	4,176

TREASURER'S REPORT:

Revenue Fund	\$46,907.60
Operations & Maintenance Fund	\$2,481.03
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$77,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,500.00
Transfer From Revenue to WesBanco Tax Account	\$6,374.96
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of August 14, 2008 be approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been done in the District:

- A) Installed 0 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 39 water taps for 2008. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 2 sewer taps for 2008.
- B) Repaired 0 main line and 4 service line leaks.
- C) Measured distances on Pleasant Home - South Fork Project.
- D) Began work on the tie in from College Hill Road to Middle Fork of Lee Creek.
- E) Raised cleanout and ran camera to verify no problems.
- F) Moved a water meter outside.
- G) Cleaned shop and serviced equipment.
- H) Getting distances on Wadesville Water Project.
- I) Sent in application for more security fencing at the well field.
- J) Completed work orders, spotted lines, set meters.

**GENERAL BUSINESS:**

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) New England Ridge - Bonner Water Project - A hearing has been set for the R/W involving the kids.
- C) Lake Washington Club Sewer - The District is continuing to look at the engineering agreement.

- D) Corp of Engineers at the well field - Richard Hayhurst mentioned the fact that if the District got to a point that we needed to borrow the funds to pay for this that he had met Rob Steptoe of Crew and Associates in Fairmont who does municipal and District financing for tax free entities.
- E) Moved by Jerry Martin. seconded by Roger Martin that the District adopt the following Resolution dealing with Investment In Consolidated Fund of the State of West Virginia. Passed unanimously.
- F) Moved by Roger Martin. seconded by Jerry Martin that the District adopt the following Resolution dealing with the State of West Virginia Section 457 Deferred Retirement Plan. Passed unanimously.
- G) Unfinished business.
- H) Meeting adjourned.

 APPROVED  ATTESTED