

LUBECK PUBLIC SERVICE DISTRICT
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September 22, 2008

BOARD MEETING

SEPTEMBER 25, 2008

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE - BONNER WATER PROJECT
5. LAKE WASHINGTON CLUB SEWER
6. ANNUAL AUDIT
7. RESOLUTION RELATING TO WELLFIELD FENCING
7. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Tim Miller WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

September 25, 2008 7:00 PM

Paul Smith, Chairman
 Jerry R. Martin, Secretary
 Roger Martin, Treasurer

Attending: Paul Smith, Jerry Martin, Roger Martin, Jim Cox, Rocky McConnell,
 Phil Postlewait, Richard Hayhurst, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	323	526
	2	Lubeck	350	455
	3	Riverhill - Blenn. Heights	275	393
	4	DuPont Road	298	323
	5	Larkmead Road	119	372
	6	LMH - Homewood Road	0	316
	7	Washington Bottom	303	404
	8	New England Ridge	180	325
	9	Lubeck South	206	339
	10	Larkmead Area - Marrtown	76	348
	11	Route 68 South - Hopewell	0	257
	12	Mitchell's	68	96
	13	Westover& Wakefield II	25	27
		Total Customers	2,223	4,181

TREASURER'S REPORT:

Revenue Fund	(\$46,987.46)
Operations & Maintenance Fund	\$4,712.01
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$62,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,000.00
Transfer From Revenue to WesBanco Tax Account	\$6,490.03
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of September 11, 2008 approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 2 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 44 water taps for 2008. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 3 sewer taps for 2008.
- B) Working on installing water line on Middle Fork of Lee Creek.
- C) Repaired 1 main line and 2 service line water leaks.
- D) Restored yards from where taps, etc. were done.
- E) Repaired sewer line break in Bethel Place.
- F) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Completing water line on Middle Fork and then moving the trencher to New England Ridge - Bonner Water Project.
- C) Lake Washington Club Sewer Project - We continue to wait on a revised engineering agreement from the engineer.
- D) Moved by Roger Martin, seconded by Jerry Martin that the District accept the July 1, 2007 - June 30, 2008 financial audit as prepared by Altman & Associates, PLLC, Certified Public Accountants. Passed unanimously.
- E) Moved by Jerry Martin, seconded by Roger Martin that the District adopt a resolution dealing with the grant for fencing around two more water wells. Passed unanimously.

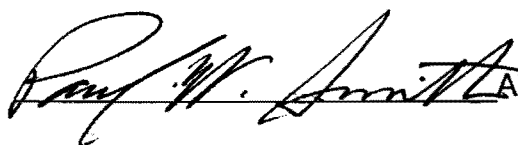
E) Jim reported that John Kirk received the Office Manager of the Year award from the West Virginia Rural Water.

G) Unfinished Business - none.

H) Meeting adjourned.



APPROVED



ATTESTED