

LUBECK PUBLIC SERVICE DISTRICT
POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE (304) 863-3341
FAX:(304) 863-3791

September 5, 2008

BOARD MEETING

SEPTEMBER 11, 2008

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE - BONNER WATER PROJECT
5. LAKE WASHINGTON CLUB SEWER
6. CORP OF ENGINEERS WORK AT WELLFIELD
7. ARCHAEOLOGICAL WORK - WADESVILLE
7. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Tim Miller WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

September 11, 2008 7:00 PM

Paul Smith, Chairman
 Jerry R. Martin, Secretary
 Roger Martin, Treasurer

Attending: Roger Martin, Paul Smith, Jerry Martin, Jim Cox, Rocky McConnell, Judy Boston,
 Gary Brode, Richard Hayhurst

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	323	527
	2	Lubeck	350	455
	3	Riverhill - Blenn. Heights	274	392
	4	DuPont Road	298	323
	5	Larkmead Road	119	372
	6	LMH - Homewood Road	0	315
	7	Washington Bottom	303	404
	8	New England Ridge	180	324
	9	Lubeck South	203	335
	10	Larkmead Area - Marrtown	76	347
	11	Route 68 South - Hopewell	0	256
	12	Mitchell's	66	94
	13	Westover & Wakefield II	25	27
		Total Customers	2,217	4,171

TREASURER'S REPORT:

Revenue Fund	\$61,627.43
Operations & Maintenance Fund	\$4,082.00
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$40,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,000.00
Transfer From Revenue to WesBanco Tax Account	\$6,564.83
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of August 28, 2008 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been done in the District:

- A) Installed 3 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 42 water taps for 2008. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 3 sewer taps for 2008.
- B) Repaired 0 main line leak and 4 service line water leaks.
- C) Working on restoring yards from repairs.
- D) Repaired two meter wells.
- E) The generator has been set and wired permanently.
- F) Did turn offs and turn ons.
- G) Completed work orders, spotted lines, set meters.

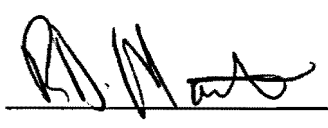
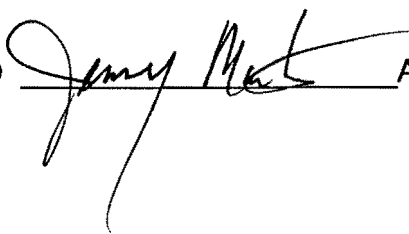
It was reported what Bill and Rod have been working on:

August Water Pumped to System:	27,212,900 Gallons
Homewood Booster Station:	1,410,304 Gallons
New England Booster Station:	2,529,595 Gallons
High Water Usage and Day:	1,097,100 on 08/22
Low Water Usage and Day:	749,500 on 08/21

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- B) New England Ridge - Bonner Water Project - Have had leaks, etc. going on for the last couple weeks. We hope to have the trencher in hand on September 15 so we can begin work on Middle Fork and then move to NER.
- C) Lake Washington Club Sewer Project - We continue to work with the engineer on wording, etc.
- D) Corp of Engineers - Well field work - Nothing new to report.
- E) Wadesville Water Project - Moved by Jerry Martin, seconded by Roger Martin that the District award the Phase 1 work to Archaeological Consultants of the Midwest, Inc. for \$3,365.36. The other price we received was for \$47,486.83 from Horizon Research. I have found that the second bidder is always high when I get a price and the first one is always very reasonable and does good work for us. Passed unanimously.
- F) Phil has stated that we can now begin the 30 day pre-filing period for the rate increases.
- G) Meeting adjourned.

 APPROVED  ATTESTED