

LUBECK PUBLIC SERVICE DISTRICT

October 9, 2008 7:00 PM

Paul Smith, Chairman  
 Jerry R. Martin, Secretary  
 Roger Martin, Treasurer

Attending: Paul Smith, Jerry Martin, Roger Martin, Jim Cox, Rocky McConnell,  
 Richard Hayhurst, Phil Postlewait, Judy Boston, Gary Brode

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	325	524
	2	Lubeck	350	455
	3	Riverhill - Blenn. Heights	278	397
	4	DuPont Road	298	323
	5	Larkmead Road	118	372
	6	LMH - Homewood Road	0	316
	7	Washington Bottom	303	403
	8	New England Ridge	180	324
	9	Lubeck South	206	339
	10	Larkmead Area - Marrtown	76	348
	11	Route 68 South - Hopewell	0	256
	12	Mitchell's	67	95
	13	Westover & Wakefield II	25	27
		Total Customers	2,226	4,179

**TREASURER'S REPORT:**

Revenue Fund	(\$66,677.61)
Operations & Maintenance Fund	\$5,067.08
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$68,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,500.00
Transfer From Revenue to WesBanco Tax Account	\$6,761.32
Transfer From Revenue to Operation & Maintenance Checking	\$3,500.00
Transfer From Revenue to WesBanco Tax Account	\$890.77
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of September 25, 2008 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 1 water tap since the last Board meeting. There are 5 water taps to be installed. This gives us 45 water taps for 2008. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 3 sewer taps for 2008.
- B) Repaired 2 service line and 1 main line leaks.
- C) Did turn offs and turn ons.
- D) Pressure tested water line on Champion School Road.
- E) Completed trenching on Middle Fork.
- F) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

September Water Pumped to System:	25,940,400 Gallons
Homewood Booster Station:	1,469,640 Gallons
New England Booster Station:	2,433,088 Gallons
High Water Usage and Day:	1,087,500 on 09/15
Low Water Usage and Day:	718,200 on 09/21

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) New England Ridge - Bonner Water Project - Working on clearing of R/W.
- C) Lake Washington Club Sewer Project - Still waiting on engineer to get a final revised agreement back to us.

- D) Moved by Jerry Martin, seconded by Roger Martin that the District adopt the new revised Employee Policy handbook. Passed unanimously.
- E) Moved by Jerry Martin, seconded by Roger Martin that the Board go into executive session for discussion of matters outlined in Item 9 of the rules dealing with investment of public funds, etc. Passed unanimously.
- F) Paul Smith reported that no action had been taken in the Executive Session.
- G) Unfinished business.
- H) Meeting adjourned.

*RDM*

APPROVED

*Jerry Martin*

ATTESTED