

LUBECK PUBLIC SERVICE DISTRICT

November 13, 2008 7:00 PM

Paul Smith, Chairman  
 Jerry R. Martin, Secretary  
 Roger Martin, Treasurer

Attending: Paul Smith, Roger Martin, Jerry Martin, Jim Cox, Rocky McConnell, Phil Postlewait  
 Richard Hayhurst, Judy Boston, Gary Brode

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		324	522
	2 Lubeck		347	452
	3 Riverhill - Blenn. Heights		278	393
	4 DuPont Road		297	320
	5 Larkmead Road		118	369
	6 LMH - Homewood Road		0	317
	7 Washington Bottom		302	401
	8 New England Ridge		180	324
	9 Lubeck South		206	336
	10 Larkmead Area - Marrtown		75	350
	11 Route 68 South - Hopewell		0	255
	12 Mitchell's		85	94
	13 Westover & Wakefield II		26	28
	Total Customers		2,238	4,161

**TREASURER'S REPORT:**

Revenue Fund	(\$65,878.23)
Operations & Maintenance Fund	\$5,057.92
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$89,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$18,500.00
Transfer From Revenue to WesBanco Tax Account	\$6,372.10
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of October 23, 2008 be approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been going on in the District:

- A) Installed 3 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 51 water taps for 2008. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 3 sewer taps for 2008.
- B) Repaired 0 main line and 0 service line water leaks.
- C) Turn offs and turn ons.
- D) Working on laying water line for New England Ridge - Bonner Water Project.
- E) Flushing hydrants
- F) Completed work orders, spotted lines, set meters.

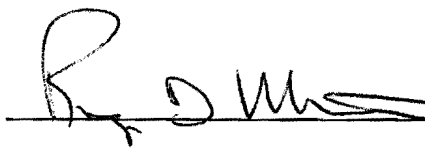

It was reported what Bill and Rod have been working on:

October Water Pumped to System:	25,553,200 Gallons
Homewood Booster Station:	1,347,216 Gallons
New England Booster Station:	2,431,091 Gallons
High Water Usage and Day:	1,021,400 on 10/05
Low Water Usage and Day:	622,400 on 10/28

**GENERAL BUSINESS:**

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) ) The engineers have began work on the preliminary study for Lake Washington Club sewers.
- C) New England Ridge - Bonner Water Project - We are filling in one of the two areas that we left not completed.
- D) Moved by Jerry Martin, seconded by Roger Martin that the District accept the financial statements for August and September 2008 as prepared by Philip R. Postlewait, Jr. Passed unanimously.

- E) Moved by Jerry Martin, seconded by Roger Martin that the District remove the Red Flag Rule - Identity Theft Prevention Program from being tabled. Passed unanimously.
- F) Moved by Roger Martin, seconded by Jerry Martin that the District adopt the Red Flag Rule - Identity Theft Program as presented. Passed unanimously.
- G) Moved by Jerry Martin, seconded by Roger Martin that the District file for a 11% water and sewer rate increase. Passed unanimously.
- H) The next meeting will be December 11, 2008 unless there becomes a need to hold a special meeting.
- I) Meeting adjourned.

 APPROVED  ATTESTED