

LUBECK PUBLIC SERVICE DISTRICT

December 11, 2008 7:00 PM

Paul Smith, Chairman  
 Jerry R. Martin, Secretary  
 Roger Martin, Treasurer

Attending: Paul Smith, Jerry Martin, Roger Martin, Jim Cox, Rocky McConnell,  
 Richard Hayhurst, Phil Postlewait, Gary Facemyer, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	321	520
	2	Lubeck	348	453
	3	Riverhill - Blenn. Heights	279	395
	4	DuPont Road	296	319
	5	Larkmead Road	116	366
	6	LMH - Homewood Road	0	316
	7	Washington Bottom	301	399
	8	New England Ridge	180	324
	9	Lubeck South	207	337
	10	Larkmead Area - Marrtown	75	351
	11	Route 68 South - Hopewell	0	256
	12	Mitchell's	87	96
	13	Westover & Wakefield II	27	29
		Total Customers	2,237	4,161

**TREASURER'S REPORT:**

Revenue Fund	(\$74,919.75)
Operations & Maintenance Fund	\$5,413.98
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$46,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,000.00
Transfer From Revenue to WesBanco Tax Account	\$6,592.51
Transfer From Revenue to Operation & Maintenance Checking	\$5,500.00
Transfer From Revenue to WesBanco Tax Account	\$1,781.83
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of November 13, 2008 be approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been happening in the District:

- A) Installed 5 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 56 water taps for 2008. The District has installed 2 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 5 sewer taps for 2008.
- B) Did turn offs and turn ons.
- C) Repaired 0 main line leaks and 1 service line leak.
- D) Completed flushing of hydrants.
- E) Cleaning water pipe in the water plant in preparation for painting.
- F) Worked on laying water line on the New England Ridge - Bonner Water Project.
- G) Maintenance to vehicles.
- H) Completed work orders, spotted lines, set meters.

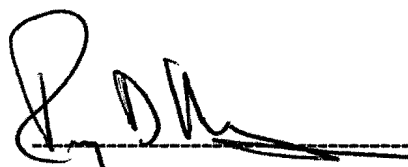
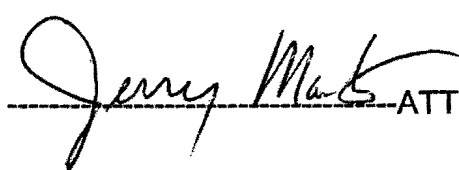
It was reported what Bill and Rod have been working on:

November Water Pumped to System:	23,951,200 Gallons
Homewood Booster Station:	1,338,168 Gallons
New England Booster Station:	2,627,913 Gallons
High Water Usage and Day:	985,800 on 11/14
Low Water Usage and Day:	667,900 on 11/25

**GENERAL BUSINESS:**

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project - Gary Facemyer was here to give us an update on the work.

- C) New England Ridge - Bonner Water Project - The District continues to lay water line.
- D) Moved by Roger Martin, seconded by Jerry Martin that the District accept the October 2008 financial statements as prepared by Philip R. Postlewait, Jr. Passed unanimously.
- E) Moved by Jerry Martin, seconded by Roger Martin that the District adopt the meeting dates for 2009 as presented. Passed unanimously.
- F) Water & Sewer Rate Increase - Case has been filed.
- G) Meeting adjourned

 APPROVED  ATTESTED