

LUBECK PUBLIC SERVICE DISTRICT

January 22 2009 7:00 PM

Paul Smith, Chairman
 Jerry R. Martin, Secretary
 Roger Martin, Treasurer

Attending: Paul Smith, Jerry Martin, Roger Martin, Jim Cox, Rocky McConnell,
 Richard Hayhurst, Phil Postlewait, Randall Lewis, Ed Robinson, John Penczak

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	320	519
	2	Lubeck	345	448
	3	Riverhill - Blenn. Heights	277	392
	4	DuPont Road	296	319
	5	Larkmead Road	119	370
	6	LMH - Homewood Road	0	317
	7	Washington Bottom	299	396
	8	New England Ridge	180	324
	9	Lubeck South	207	337
	10	Larkmead Area - Marrtown	75	350
	11	Route 68 South - Hopewell	0	255
	12	Mitchell's	87	96
	13	Westover & Wakefield II	27	29
		Total Customers	2,232	4,152

TREASURER'S REPORT:

Revenue Fund	(\$124,013.60)
Operations & Maintenance Fund	\$5,928.76
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$61,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to WesBanco Tax Account	\$6,368.50
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of January 8, 2009 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 0 water taps since the last Board meeting. There are 6 water taps to be installed. This gives us 1 water tap for 2009. The District has installed 0 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 0 sewer taps for 2009.
- B) Repaired 0 service line and 0 main line leaks.
- C) Continuing to paint in the water plant.
- D) Testing water meters.
- E) Ran old jetter at Bethel and then ran a new larger jetter at same location and brought out a large amount of debris requiring the vac truck.
- F) Completed work orders, spotted lines, setting meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project - The engineers were here to give us an update on the progress of the project.
- C) The New England Ridge - Bonner Water Project - The District is almost completed with this line but has about 200 feet left to go.
- D) Moved by Roger Martin, seconded by Jerry Martin that the financial statements for the months of November and December 2008 be accepted as presented by Philip R. Postlewait, Jr.. Passed unanimously.

- E) Moved by Jerry Martin, seconded by Roger Martin that the district go into Executive Session for the discussion under Item 9 relating to advance construction planning and the investment of public funds. Passed unanimously.
- F) Paul Smith noted that we were out of Executive Session with no action having been taken.
- G) Moved by Jerry Martin, seconded by Roger Martin that the District designate West Virginia Central Credit Union as the District's depository. Passed unanimously.
- H) Moved by Jerry Martin, seconded by Roger Martin that the District apply for emergency interim rate relief from the Public Service Commission. Richard is to write a letter requesting same. Passed unanimously.
- I) Moved by Jerry Martin, seconded by Roger Martin that the District move the next meeting to February 5 instead of February 12. The February 12 meeting will be canceled. Passed unanimously.
- J) Meeting adjourned

 APPROVED  ATTESTED