

LUBECK PUBLIC SERVICE DISTRICT

July 9, 2009 7:00 PM

Paul W. Smith, Chairman
 Jerry R. Martin, Secretary
 Roger D. Martin, Treasurer

Attending: Paul Smith, Jerry Martin, Roger Martin, Jim Cox, Richard Hayhurst
 Rocky McConnell, Phil Postlewait, Gary Brode, Judy Boston, John Penczak

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	324	524
	2	Lubeck	351	455
	3	Riverhill - Blenn. Heights	281	399
	4	DuPont Road	299	322
	5	Larkmead Road	123	373
	6	LMH - Homewood Road	0	320
	7	Washington Bottom	306	407
	8	New England Ridge	183	334
	9	Lubeck South	206	337
	10	Larkmead Area - Marrtown	76	346
	11	Route 68 South - Hopewell	0	255
	12	Mitchell's	93	97
	13	Westover& Wakefield II	26	29
		Total Customers	2,268	4,198

TREASURER'S REPORT:

Revenue Fund WV Central	\$35,568.32
Operations & Maintenance Fund	\$156,238.30
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$11,780.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$34,000.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of June 25, 2009 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going in the District:

- A) Installed 0 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 23 water taps for 2009. Installed 0 sewer taps since the last Board meeting. There are 8 sewer taps to be installed. This gives us 8 sewer taps for 2009.
- B) Repaired 0 main line leaks and 4 service line leaks.
- C) Frazier's Bottom water line has been approved for usage.
- D) Did turn offs and turn ons.
- E) Picked up the new truck.
- F) Continuing to mow.
- G) Maintenance of vehicles.
- H) Repairing yards and streets.
- I) Working on completing the clean up on New England Ridge - Bonner Water Project.
- J) Picked up hay and straw for use.
- K) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

A) June Water Pumped to System:	25,299,800 Gallons
Homewood Booster Station:	1,654,908 Gallons
New England Booster Station:	2,293,908 Gallons
High Water Usage and Day:	1,083,000 on 06/08
Low Water Usage and Day:	428,200 on 06/12

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project. Working on getting easements. May have an issue on funding of only 70% instead of 100%. The Engineer is working on this. If we have to do 70%, we will need to look at possibly putting a surcharge on those customers to pay the extra cost which will probably put them in a situation where they qualify for 100% funding. Still looking at options.
- C) The District has received form from Rural Utility Service to be completed for the Wadesville Water Project. Moved by Jerry Martin, seconded by Roger Martin that the District authorize the Chairman to sign the following forms:
1. Form RD 1910 - Applicant Certification Federal Collection Policies for Consumer or Commercial Debts
 2. Form RD 400-1 - Equal Opportunity Agreement
 3. Form RD 400-4 - Assurance Agreement
 4. Form AD 1047 - Certification Regarding Debarment, Suspension and Other Responsibility Matters
 5. Form AD 1049 - Certification Regarding Drug-Free Workplace Requirements
 6. RD Instruction 1940-Q, Exhibit A-1, Certification for Contracts, Grants and Loans.
- Passed unanimously.
- D) Corp of Engineers work at the wellfield. I am working on a backup plan for the Infrastructure and Jobs Development Council which would require us to have a 20 year loan at 3%. However, I am talking to the Public Service Commission (PSC) about possibly doing a set surcharge per customer for about 3 years to pay off this loan which may actually be less expensive if the PSC allows the District to borrow the money from a local bank saving us Bond Council fees, etc. I still have my meeting this month with the WV Conservation Agency.
- E) Moved by Jerry Martin, seconded by Roger Martin that the District go into Executive Session for consultation with the attorney. Passed unanimously.

F) The Chairman reported that the Board was out of Executive Session with no action taken.

G) Moved by Jerry Martin, seconded by Roger Martin that the District offer a proposed settlement to Michael and Shane Garner in reference to the suit concerning the existence of a storage facility being constructed on the District's sewer easement. Passed unanimously.

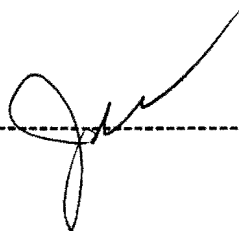
G) Moved by Jerry Martin, seconded by Roger Martin that the District approve the \$4,990 purchase of fencing from Hocking Fence Company to replace the fence along between Walnut Grove and the District's lane. Passed unanimously.

H) Unfinished Business

I) Meeting adjourned



-----APPROVED-----



-----ATTESTED-----