

LUBECK PUBLIC SERVICE DISTRICT

September 24, 2009 7:00 PM

Paul W. Smith, Chairman  
 Jerry R. Martin, Secretary  
 Roger D. Martin, Treasurer

Attending: Paul Smith, Roger Martin, Jerry Martin, Jim Cox, Richard Hayhurst,  
 Phil Postlewait, Gary Brode, Larry Stoops, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	325	526
	2	Lubeck	348	452
	3	Riverhill - Blenn. Heights	281	402
	4	DuPont Road	297	320
	5	Larkmead Road	120	367
	6	LMH - Homewood Road	0	320
	7	Washington Bottom	306	406
	8	New England Ridge	182	333
	9	Lubeck South	208	339
	10	Larkmead Area - Martown	76	351
	11	Route 68 South - Hopewell	0	256
	12	Mitchell's	93	99
	13	Westover & Wakefield II	28	30
		Total Customers	2,264	4,201

TREASURER'S REPORT:

Revenue Fund WV Central	(\$56,632.09)
Operations & Maintenance Fund	\$4,457.72
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$84,025.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,495.21
Transfer From Revenue to WesBanco Tax Account	\$6,951.27
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of September 10, 2009 approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been going on in the District:

- A) Installed 2 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 35 water taps for 2009. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 8 sewer taps for 2009.
- B) Repaired 2 valve boxes.
- C) Repaired 1 main line and 3 service line water leaks.
- D) Repaired hydrant and meter well and setter.
- E) Restored yards from where taps, etc. were done.
- F) Locating main line water valves and marking them.
- G) Completed work orders, spotted lines, set meters.

**GENERAL BUSINESS:**

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project - We continue to wait on DEP's review.
- C) Just to let everyone know, the Public Service Commission was very expeditious in getting our request concerning the Corp of Engineers work approved. We now need to move forward with some other paper work. Moved by Roger Martin, seconded by Jerry Martin that the District authorize James M. Cox, Manager to sign the Certificate of Financial Responsibility, the Project Partnership Agreement, and the Letter of Engagement plus any other needed items in reference to the water wellfield rap rap project. Passed unanimously.
- D) Wadesville Water Project - The District continues to get easements and User Agreements signed. Also, the Environmental Assessment was advertised in today's paper and will be in for the next two days.
- E) Roger Martin moved to table the Garner suit discussion until the next Board meeting, seconded by Jerry Martin. Passed unanimously.

F) Moved by Jerry Martin, seconded by Roger Martin that the District join the WV Warn organization in an effort to help other communities in need and to be able to receive help in the case of need. Passed unanimously.

G) Moved by Jerry Martin, seconded by Roger Martin that the District accept the July 1, 2008 - June 30, 2009 financial audit as prepared by Altman & Associates, PLLC, Certified Public Accountants. Passed unanimously.

H) Unfinished Business

I) Meeting adjourned.

 APPROVED  ATTESTED