

LUBECK PUBLIC SERVICE DISTRICT

September 10, 2009 7:00 PM

Paul W. Smith, Chairman  
 Jerry R. Martin, Secretary  
 Roger D. Martin, Treasurer

Attending: Paul Smith, Roger Martin, Jerry Martin, Jim Cox, Rocky McConnell,  
 Richard Hayhurst, Phil Postlewait, Judy Boston, Gary Brode, John Penczak

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	324	525
	2	Lubeck	349	453
	3	Riverhill - Blenn. Heights	282	402
	4	DuPont Road	297	320
	5	Larkmead Road	120	368
	6	LMH - Homewood Road	0	320
	7	Washington Bottom	306	406
	8	New England Ridge	182	333
	9	Lubeck South	208	339
	10	Larkmead Area - Marrtown	76	348
	11	Route 68 South - Hopewell	0	256
	12	Mitchell's	92	98
	13	Westover & Wakefield II	28	30
		Total Customers	2,264	4,198

**TREASURER'S REPORT:**

Revenue Fund WV Central	(\$32,169.19)
Operations & Maintenance Fund	\$6,335.17
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$54,525.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,040.60
Transfer From Revenue to WesBanco Tax Account	\$6,662.42
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of August 27, 2009 be approved. Passed unanimously.
- B) Moved by Roger Martin, seconded by Jerry Martin that the minutes of the Emergency Meeting of September 4, 2009 be approved. It was noted that Paul Smith abstained. Passed.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been done in the District:

- A) Installed 0 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 33 water taps for 2009. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 8 sewer taps for 2009.
- B) Repaired 3 main line and 5 service line water leaks.
- C) Working on restoring yards from repairs.
- D) Seeded and strawed Middle Fork of Lee Creek.
- E) Continuing to change meters.
- F) Did turn offs and turn ons.
- G) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

August Water Pumped to System:	27,074,200 Gallons
Homewood Booster Station:	1,665,584 Gallons
New England Booster Station:	2,398,099 Gallons
High Water Usage and Day:	1,070,800 on 08/10
Low Water Usage and Day:	677,550 on 08/03

## **GENERAL BUSINESS:**

- A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project - The project has been resubmitted to the WV DEP for their review and approval.
- C) Corp of Engineers - Well field work - The District was given a Binding Commitment Letter from the Infrastructure and Jobs Development Council for the local funds to match the Corps money. The District has the request to borrow the funds for the wellfield and the request for approval of the Corps agreement and resolution in to the PSC for their review. Moved by Jerry Martin, seconded by Roger Martin that the District sign the Project Partnership Agreement between The Department of The Army and Lubeck PSD for the Construction of the Walker Lane Emergency Streambank Protection Project and approve the Resolution of same contingent upon the PSC approval. Also included in this motion is approval to sign the Letter of Intent. Richard Hayhurst recommended that the District sign the paper work for this project. Passed unanimously. The District still has not given up all hopes of eventually finding a grant to take out this loan.
- D) Moved by Jerry Martin, seconded by Roger Martin that the Board ratify the financing package for the wellfield rip rap project as being a 2 year Bond Anticipation Note at 0% interest from the West Virginia Infrastructure and Jobs Development Council (IJDC), followed by a 3% 20 year loan from the IJDC. Secondly, ratifying the submission of this project financing package to the West Virginia Public Service Commission. Passed unanimously.
- E) Wadesville Water Project - The District continues to work on obtaining easements and user agreements for this project. All is going well.
- F) Moved by Jerry Martin, seconded by Roger Martin that the District go into Executive Session for discussion of legal matters with our attorney. Passed unanimously.
- G) Paul Smith reported that no action was taken in Executive Session.

H) Moved by Jerry Martin, seconded by Roger Martin that the District defer the Garner Suit to the next Board meeting. Passed unanimously.

I) Meeting adjourned.

Jerry Martin APPROVED R. Martin ATTESTED