

LUBECK PUBLIC SERVICE DISTRICT

December 10, 2009 7:00 PM

Paul W. Smith, Chairman
 Jerry R. Martin, Secretary
 Roger D. Martin, Treasurer

Attending: Paul Smith, Jerry Martin, Roger Martin, Rocky McConnell, Richard Hayhurst,
 Phil Postlewait, Craig Richards, Gary Brode, Judy Boston, James Blair, Jennings Roberts
 Sherry Keith, Neva Bock, Rebecca Wells, Cheryl Tingler, Donna Wells, Howard Nutter
 Jami Matthew, ? Rhodes, Jim ?

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	321	519
	2	Lubeck	346	451
	3	Riverhill - Blenn. Heights	280	397
	4	DuPont Road	297	318
	5	Larkmead Road	115	362
	6	LMH - Homewood Road	0	319
	7	Washington Bottom	301	399
	8	New England Ridge	181	332
	9	Lubeck South	206	335
	10	Larkmead Area - Marrown	73	358
	11	Route 68 South - Hopewell	0	258
	12	Mitchell's	90	96
	13	Westover & Wakefield II	29	31
		Total Customers	2,239	4,175

TREASURER'S REPORT:

Revenue Fund WV Central	\$10,619.23
Operations & Maintenance Fund	\$1,834.08
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$18,500.00
Transfer From Revenue to O & M Checking Account	\$15,500.00
Transfer From Revenue to O & M Checking Account	\$22,000.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,279.22
Transfer From Revenue to WesBanco Tax Account	\$5,944.16
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of November 12, 2009 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

A) Installed 3 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 49 water taps for 2009. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 8 sewer taps for 2009.

B) Did turn offs and turn ons.

C) Repaired 0 main line leaks and 1 service line leak.

D) Testing of water meters.

E) Changing of meters.

F) Ran sewer camera for customer complaint.

G) Ran smoker for customer complaint.

H) Repaired yards.

I) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

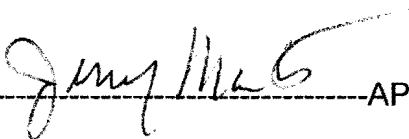
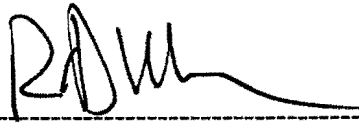
November Water Pumped to System:	22,403,800 Gallons
Homewood Booster Station:	1,310,776 Gallons
New England Booster Station:	1,508,504 Gallons
High Water Usage and Day:	893,100 on 11/17
Low Water Usage and Day:	650,900 on 11/12

GENERAL BUSINESS:

A) Moved by Roger Martin, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

B) Lake Washington Club Sewer Project – Nothing to report at this time.

- C) Wadesville Water Project – Have over 80% of the user agreements, few more right-of-ways to obtain, still waiting on letter of conditions.
- D) Corp of Engineers work at Wellfield – The apparent low bidder is, Madison Coal & Supply, approximate bid is \$489,000. Pre-Construction meeting next week with construction to start after the holidays.
- E) Moved by Roger Martin, seconded by Jerry Martin that the District accept the October 2009 financial statements as prepared by Philip R. Postlewait, Jr. Passed unanimously.
- F) Moved by Jerry Martin, seconded by Roger Martin that the District adopt the meeting dates for 2010 as presented. Passed unanimously.
- G) Moved by Jerry Martin, seconded by Roger Martin that the District adopt the Policy for Backflow Prevention. Said policy is required by the West Virginia Bureau for Public Health. Passed unanimously.
- H) Moved by Jerry Martin, seconded by Roger Martin that the District award the engineering agreement to Burgess & Niple, Inc. Engineers and Architects for engineering services in reference to the painting of the two water tanks. Passed unanimously.
- I) Moved by Jerry Martin, seconded by Roger Martin that the District hire Utility Service Co. to chemically treat our Green Sand Filters. Passed unanimously.
- J) Discussion of water line extensions
- K) Meeting adjourned

 APPROVED  ATTESTED