

LUBECK PUBLIC SERVICE DISTRICT

January 28, 2010 7:00 PM

Jerry R. Martin, Chairman
Roger D. Martin, Treasurer
John H. Sines, Secretary

Attending: Roger Martin, John Sines, Jerry Martin, Jim Cox, Phil Postlewait, Rocky McConnell,
Richard Hayhurst, Craig Richards, Jim Dines, Foster Wilson, Bill Argabrite,
Larry McDonald, Curtis Wigal, Bob Sellars, Jess Perdue, Bonnie Smith, David Longacre,
Sharon Longacre, Robert Thomas, Greg Rogers, Malcolm Greathouse, Judy Boston,
Ed Eaton, Richard Small, William Yoho

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		320	517
	2 Lubeck		341	447
	3 Riverhill - Blenn. Heights		280	395
	4 DuPont Road		294	315
	5 Larkmead Road		118	367
	6 LMH - Homewood Road		0	320
	7 Washington Bottom		300	399
	8 New England Ridge		183	334
	9 Lubeck South		206	335
	10 Larkmead Area - Marrtown		73	357
	11 Route 68 South - Hopewell		0	257
	12 Mitchell's		93	99
	13 Westover& Wakefield II		29	31
	Total Customers		2,237	4,173

TREASURER'S REPORT:

Revenue Fund WV Central	\$16,209.35
Operations & Maintenance Fund	\$1,975.57
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$45,000.00
Transfer From Revenue to O & M Checking Account	\$9,000.00
Transfer From Revenue to O & M Checking Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,456.62
Transfer From Revenue to WesBanco Tax Account	\$6,027.73
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jerry Martin. Pledge followed.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of January 14, 2010 be approved. Passed unanimously.
- B) Public meeting for the Wadesville Water Project. See attached minutes.
- C) Moved by Roger Martin, seconded by John Sines that the District adopt the District's steps to encourage connections to the Wadesville Water Project lines. Passed unanimously.
- D) Moved by Roger Martin, seconded by John Sines that the District engage Jackson & Kelly for Bond Council for the Wadesville Water Project. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 1 water tap since the last Board meeting. There are 0 water taps to be installed. This gives us 1 water tap for 2010. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 0 sewer taps for 2010.
- B) Repaired 0 service line and 1 main line leaks.
- C) Locating and exercising main line water valves.
- D) Installed new air blower at Hyview Terrace.
- E) Repaired meter well in reference to customer complaint.
- F) Repaired main line valve box on Rt. 68.
- G) Repaired backwash valve in water plant.
- H) Completed work orders, spotted lines, setting meters.

GENERAL BUSINESS:

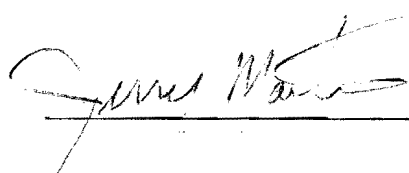
- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- B) Lake Washington Club Sewer Project – The District has provided the PSC with the required information that they were wanting.
- C) Corp of Engineers work at the well field – They have completed approximately $\frac{1}{4}$ of the work on the wall. The project cost to date is expected to be \$806,000. This has been caused by the removal and disposal of the trees, etc. located along the bank, an increase in the amount of stone required to do the work, and the moving of 3,000 cubic yards of dirt at the site. We have some pictures on disk.
- D) Moved by Roger Martin, seconded by John Sines that the financial statements for the month of December 2009 be accepted as presented by Philip R. Postlewait, CPA. Passed unanimously.
- E) Moved by Roger Martin, seconded by John Sines that the District go into Executive Session to discuss matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal, or compensation of a public officer or employee, or prospective public officer or employee. Passed unanimously.
- F) Chairman, Jerry Martin reported that no business or decisions had been made in Executive Session.
- G) Moved by John Sines, seconded by Roger Martin that the District go back into full regular session. Passed unanimously.
- H) Moved by John Sines, seconded by Roger Martin that the District hire Blaine Myers as the District's new attorney. Passed unanimously.
- I) Moved by John Sines, seconded by Roger Martin that the attorney be periodically reviewed. Passed unanimously.
- J) Moved by Roger Martin, seconded by John Sines that the District move forward with the advertisement and financing for the water tank painting project. Passed unanimously.
- K) For the Boards information, at the next meeting Samme Gee will be attending for signatures for the conversion of the next round of Bond Anticipation Notes as is required by the sewer BAN financing. There will be an advertisement coming out in the paper on February 1st.

L) Jerry Martin mentioned the fact that the District had received a letter from the State Retirement Board stating that the amount of payment from the District will be increasing from 11% to 17% as of July 1, 2010.

M) Unfinished business.

N) Meeting adjourned.



APPROVED



ATTESTED

Meeting for the Wadesville Water Project:

ATTENDANCE: Jerry Martin, Roger Martin, John Sines, Phil Postlewait, Jim Cox, Richard Hayhurst, Rocky McConnell, Judy Boston, Craig Richards, Jim Dines, Foster Wilson, Bill Argabrite, Larry McDonald, Curtis Wigal, Bob Sellars, Jess Perdue, Bonnie Smith, David and Sharon Longacre, Robert Thomas, Greg Rogers, Malcolm Greathouse, Ed Eaton, Richard Small, William Yoho

Meeting was held during the regular board meeting of the Lubeck Public Service District at 7:00 PM on January 28, 2010. Chairman, Jerry Martin opened the meeting and turned it over to the District Manager, James Cox. Mr. Cox explained that the meeting was a requirement of the Rural Development and that the purpose of the meeting was to explain the project which would include approximately 15 miles of 6 inch water main, 53 flush hydrants, and other necessary appurtenances to serve approximately 135 new customers in the Wadesville Road area of Wood County.

Notice was to inform the public of a public meeting to be held on January 28, 2010 at the District office at 7 PM. The purpose of the meeting is to provide an opportunity to become acquainted with the proposed project and to comment of economic and environmental impacts, service area, or alternatives to the project.

Various discussion was held concerning the project and the locations that it would be serving. Areas outside the proposed project were discussed to some extent. One gentlemen made comment that he would want the line location marked on his property before he would sign an easement. Others were just interested in when the work would begin and when they could get water. A question was asked about whether they had to cross the road to the water line side or whether the District would cross the road. Mr. Cox explained that the District would place their tap on the home side of the road whether that be the same side of the road or the opposite side of the road. Mr. Cox explained that the final location of the water taps would be decided upon between the property owners, contractor, and the District. Different people looked at the maps before the actual meeting began to see what was proposed.