

LUBECK PUBLIC SERVICE DISTRICT

May 13, 2010 7:00 PM

Jerry R. Martin, Chairman  
 Roger D. Martin, Treasurer  
 John H. Sines, Secretary

Attending: Jerry Martin, Roger Martin, John Sines, Jim Cox, Rocky McConnell,  
 Ryan White, Richard Hayhurst, Phil Postlewait, Jason Sines, John Casto, Judy Boston,  
 E.L. Robinson, Craig Richards

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	324	524
	2	Lubeck	345	452
	3	Riverhill - Blenn. Heights	281	398
	4	DuPont Road	296	318
	5	Larkmead Road	115	371
	6	LMH - Homewood Road	0	320
	7	Washington Bottom	305	407
	8	New England Ridge	182	335
	9	Lubeck South	208	338
	10	Larkmead Area - Marrtown	71	362
	11	Route 68 South - Hopewell	0	258
	12	Mitchell's	98	104
	13	Westover & Wakefield II	29	32
		Total Customers	2,254	4,219

**TREASURER'S REPORT:**

Revenue Fund WV Central	(\$9,559.01)
Operations & Maintenance Fund	\$1,034.95
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$35,000.00
Transfer From Revenue to O & M Checking Account	\$0.00
Transfer From Revenue to O & M Checking Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,318.16
Transfer From Revenue to WesBanco Tax Account	\$6,001.32
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jerry Martin with Pledge following.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of April 22, 2010 be approved. Passed unanimously.
- B) Moved by Roger Martin, seconded by John Sines that the District adopt the Bond Resolution authorizing the issuance of the District's Water Revenue Bonds, Series 2010A. Richard approved and recommended acceptance. Passed unanimously.
- C) Moved by Roger Martin, seconded by John Sines that the District adopt the Supplemental Resolution authorizing the issuance of the District's Water Revenue Bonds, Series 2010A. Richard approved and recommended acceptance. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 2 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 6 water taps for 2010. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 2 sewer taps for 2010.
- B) District continues the mowing of properties.
- C) Repaired yards, stoned driveways, and placed blacktop.
- D) Repaired 4 service line and 3 main line water leaks.
- E) Did turn offs and turn ons.
- F) Ran the smoke machine in Ros Mar.
- G) Attended flagging class.
- H) Removed a tree from Larkmead Tank site.
- I) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

A) April Water Pumped to System:	24,825,700 Gallons
Homewood Booster Station:	1,513,608 Gallons
New England Booster Station:	1,854,187 Gallons
High Water Usage and Day:	1,147,000 on 04/08
Low Water Usage and Day:	601,600 on 04/27

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) John Casto of Melrose Addition asked to be put on the agenda to discuss the condition of their roadway as it pertained to the 1998 central sewer project. Discussion was held and Jerry Martin stated that the Board would take the question under advisement.
- C) Moved by Roger Martin, seconded by John Sines that the District changes the Employee Policy concerning Sick Leave to include the following sentence. Any employee who is retiring shall be paid for the number of sick leave days that were carried over from the previous year and not taken by the date of retirement. Passed unanimously.
- D) Lake Washington Club Sewer Project – We continue to wait on the DEP to get their final rules approved for the new money. Mr. Robinson was here and gave an update stating that all permits were in hand and that the plans and specs had been sent to the DEP one last time. It was reported on the meeting with Mike Johnson of DEP and the request for a \$2 M grant from him. Phil corrected Mike's misconception that the District had the ability to borrow the entire project amount, this being because of Mike's lack of knowledge of our BAN commitment.
- E) Wadesville Water Project – Jim reported that he is continuing to get signatures on user agreements and trying to complete the final easement. Craig Richards reported that the only outstanding permit is the Corp of Engineers.
- F) Ball School Road Water Project – I spoke with Delegate Poling today and he informed me that he has the Certificate for the \$58,000 grant for this project and he will be making a presentation at the Wood County Commission meeting next Thursday at 10:15 AM. With that we will be able to start making application to the Public Service Commission to accept the money from all sources.

- G) Corp of Engineers Project – They have completed the placement of all of the stone on this project. They have some minor pick up, etc. to do and it will be completed. We are still waiting on a final dollar calculation as to the total cost and therefore our cost. It looks great. Jim reported that he had received a letter back from the WV Conservation Agency stating that they would not be able to help with our request for \$300,000 in grant money for the well field project.
- H) Tank Painting Project – The Contractor will begin work on the Homewood Tank starting next week. It is yet to be determined when we will begin work on the New England Ridge Tank. Moved by Roger Martin, seconded by John Sines that the District sign any and all paper work concerning the Contract for the tanks and any other paper work as required for any and all draws of the \$590,000. Passed unanimously.
- I) Just a note – The annual Consumer Confidence Report will come out in the newspaper next Monday morning.
- J) Moved by John Sines, seconded by Roger Martin that we adjourn the meeting.

 APPROVED  ATTESTED