

LUBECK PUBLIC SERVICE DISTRICT

May 27, 2010 7:00 PM

Jerry R. Martin, Chairman
 Roger D. Martin, Treasurer
 John H. Sines, Secretary

Attending: Jerry Martin, Roger Martin, John Sines, Jim Cox, Phil Postlewait, Linda Sines
 Rocky McConnell, Blaine Myers, Craig Richards, Becky Wells, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	324	524
	2	Lubeck	348	455
	3	Riverhill - Blenn. Heights	281	398
	4	DuPont Road	297	319
	5	Larkmead Road	117	374
	6	LMH - Homewood Road	0	320
	7	Washington Bottom	305	408
	8	New England Ridge	182	335
	9	Lubeck South	208	338
	10	Larkmead Area - Marrtown	73	366
	11	Route 68 South - Hopewell	0	258
	12	Mitchell's	99	105
	13	Westover & Wakefield II	29	32
		Total Customers	2,263	4,232

TREASURER'S REPORT:

Revenue Fund WV Central	\$15,605.99
Operations & Maintenance Fund	(\$39,364.84)
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$25,600.00
Transfer From Revenue to O & M Checking Account	\$18,000.00
Transfer From Revenue to O & M Checking Account	\$22,500.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,643.26
Transfer From Revenue to WesBanco Tax Account	\$6,090.26
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jerry Martin followed by the Pledge. Jerry welcomed the guests and our new attorney, Mr. Blaine Myers.

- A) Moved by John Sines, seconded by Roger Martin that the minutes of the Board meeting of May 13, 2010 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 6 water taps for 2010. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 2 sewer taps for 2010.
- B) Drained Homewood Tank for painting.
- C) Repaired 1 service line and 1 main line leaks.
- D) Testing water meters.
- E) Had the big dump truck serviced.
- F) Continuing mowing of properties.
- G) Ran the sewer camera and located customer's service line.
- H) Repairing of yards and restoring asphalt at leak sites.
- I) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Roger Martin, seconded by John Sines that the District not do anything based upon advice from the District's legal council concerning the road repairs requested in Melrose Addition. Passed unanimously.

- C) Lake Washington Club Sewer – Phil and I attended the Infrastructure and Jobs Development Council meeting in Charleston on Tuesday to discuss this project and the needed funding for it. We have been told that we qualify for \$2 million in loan forgiveness but that still leaves us about \$600,000 short on grant money.
- D) Wadesville Water Project – We continue to do battle with the Public Service Commission concerning what they want to see in the Rule 42.
- E) Ball School Road Water Project:
1. Moved by Roger Martin, seconded by John Sines that the District enter into an engineering agreement with Burgess & Niple for the engineering work on the Ball School Road Water Project for a cost of \$15,000. Passed unanimously.
 2. Moved by Roger Martin, seconded by John Sines that the District enter into an Alternate Extension Agreement with the residents of Ball School Road. Passed unanimously.
 3. Moved by Roger Martin, seconded by John Sines that the District hire Archaeological Consultants of the Midwest to do a Phase 1 study of the Ball School Road area for a cost of \$1,700. Passed unanimously.
- F) Corp of Engineers Wellfield Project – We are now waiting on the final cost.
- G) Tank Painting Project – The contractor has gotten the exterior of the tank sand blasted and has the first priming coat on the tank. Someone gave out fliers in the area asking about the possibility of lead in the tank. Lead was outlawed in 1978 and the tank was not built until 1984. The first initial test showed no problem with lead. We had a couple of calls but I reassured them that the contractor was taking all of the needed precautions. They were fine.
- H) Moved by Roger Martin, seconded by John Sines that the Board accept the financial statements for the month of April 2010 as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- I) Moved by Roger Martin, seconded by John Sines that the District go into Executive Session for the discussion of Item 2A – Matters arising from the appointment, employment, compensation, retirement, promotion, etc. of a public officer or employee. Passed unanimously.

- J) Moved by Roger Martin, seconded by John Sines that the District come out of Executive Session with no action or motions having been taken in session. Passed unanimously.
- K) Moved by Roger Martin, seconded by John Sines that the District adopt the pay raises included in the budget and the water and sewer budgets as attached for July 1, 2010 thru June 30, 2011. Passed unanimously. The accountant is to review the condition of the water department as far as finances are concerned and report back to the Board.
- L) Moved by John Sines, seconded by Roger Martin that the Board adjourn. Passed unanimously.

 APPROVED  ATTESTED