

LUBECK PUBLIC SERVICE DISTRICT

July 22, 2010 7:00 PM

Jerry R. Martin, Chairman
 Roger D. Martin, Treasurer
 John H. Sines, Secretary

Attending: Jerry Martin, Roger Martin, John Sines, Jim Cox, Rocky McConnell,
 Phil Postlewait, E.L. Robinson, Linda Sines, Erica Johnson of WV Rural Water,
 Gary Brode, Blain Myers, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	323	522
	2	Lubeck	349	455
	3	Riverhill - Blenn. Heights	281	398
	4	DuPont Road	295	317
	5	Larkmead Road	119	369
	6	LMH - Homewood Road	0	319
	7	Washington Bottom	306	409
	8	New England Ridge	183	338
	9	Lubeck South	207	335
	10	Larkmead Area - Marrtown	74	367
	11	Route 68 South - Hopewell	0	259
	12	Mitchell's	97	103
	13	Westover & Wakefield II	29	32
		Total Customers	2,263	4,223

TREASURER'S REPORT:

Revenue Fund WV Central	(\$88,375.44)
Operations & Maintenance Fund	\$62.25
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$18,150.00
Transfer From Revenue to O & M Checking Account	\$29,200.00
Transfer From Revenue to O & M Checking Account	\$19,600.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,318.46
Transfer From Revenue to WesBanco Tax Account	\$6,515.35
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of July 8, 2010 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 1 water tap since the last Board meeting. There are 0 water taps to be installed. This gives us 9 water taps for 2010. Installed 0 sewer taps since the last Board meeting. The District has 0 sewer taps to be installed. This gives us 2 sewer taps for 2010.
- B) Repaired 0 main line and 1 service line leak.
- C) Worked on hydrants.
- D) Repaired pump at Homewood Booster Station.
- E) Replaced valve box.
- F) Mowing of all properties.
- G) Changed meters.
- H) Clean up of properties due to leaks.
- I) The men took continuing education hours.
- J) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project: It was reported that the District would be filing with the Public Service Commission the first week of August. Gary Bode thanked everyone for their efforts for the Lake.

- 1) Moved by John Sines, seconded by Roger Martin that the District approve the Accountant Agreement for the Lake Washington/Vaughts Run Sewer Project. Passed unanimously.
 - 2) Moved by John Sines, seconded by Roger Martin that the District approve the Legal Agreement for the Lake Washington/Vaughts Run Sewer Project. Passed unanimously.
 3. Moved by John Sines, seconded by Roger Martin that the District approve the Bond Counsel Agreement for the Lake Washington/Vaughts Run Sewer Project. Passed unanimously.
 4. Moved by Roger Martin, seconded by John Sines that the District approve the Draft Schedule B for the Lake Washington/Vaughts Run Sewer Project. Passed unanimously.
- C) Wadesville Water Project – We were able to come up with the needed 135 User Agreements needed for the project. The staff wants a few extra to give us a little larger income to offset some expense they are estimating for the extension. I will be out this weekend working on trying to get some more sign ups.
- 1) Moved by Roger Martin, seconded by John Sines that the District adopt the Certification under Section 1511 of the American Recovery & Reinvestment Act stating that this is an appropriate use of tax payers dollars. Passed unanimously.
- D) Ball School Road Water Project - The District continues to wait on the PSC to give us an order on this project. I asked our attorney for some guidance on the advertising period for the material for this project. He has told us that we only need to have it out as a Class 1 ad for a bid period of 10 days. I am looking to have it out for about 3 week's total.
- E) Corp of Engineers RE Well Field – We are at the end of the 30 day comment period. We should be hearing in the next few weeks about a final cost, etc.
- F) Tank Painting Project – We continue to wait on the contractor to complete the tank work that came in between our two tanks. We are anticipating that they may be here some time in August.
- G) Moved by Roger Martin, seconded by John Sines that the District go into Executive Session to discuss the pending litigation of Greentree. Passed unanimously.

H) Moved by Roger Martin, seconded by John Sines that the District come out of Executive Session with no action having been taken. Passed unanimously.

I) It was reported that the District had requests out for the audit for this year to 5 different companies. Bid are to be in by the end of the day of July 30, 2010.

J) Meeting adjourned.

 APPROVED  ATTESTED