

LUBECK PUBLIC SERVICE DISTRICT

October 28, 2010 7:00 PM

Jerry R. Martin, Chairman
Roger D. Martin, Treasurer
John H. Sines, Secretary

Attending: Jerry Martin, Roger Martin, John Sines, Jim Cox, E.L. Robinson, Phil Postlewait,
Rocky McConnell, Blaine Meyer, Craig Richards, Judy Boston, Donna Wells,
Neva Bock, Zack Bock, Beckie Wells, Russ Simpson

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	325	526
	2 Lubeck	352	458
	3 Riverhill - Blenn. Heights	282	402
	4 DuPont Road	295	317
	5 Larkmead Road	119	370
	6 LMH - Homewood Road	0	317
	7 Washington Bottom	305	407
	8 New England Ridge	182	337
	9 Lubeck South	206	335
	10 Larkmead Area - Marrtown	74	368
	11 Route 68 South - Hopewell	0	261
	12 Mitchell's	95	101
	13 Westover & Wakefield II	29	32
	Total Customers	2,264	4,231

TREASURER'S REPORT:

Revenue Fund WV Central	(\$70,360.94)
Operations & Maintenance Fund	(\$31,831.97)
RUS Construction Account	\$0.00
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$0.00

Transfer From Revenue to Operation & Maintenance Checking Account	\$21,500.00
Transfer From Revenue to O & M Checking Account	\$7,700.00
Transfer From Revenue to O & M Checking Account	\$5,500.00
Transfer From Revenue to O&M	\$0.00
Transfer From Revenue to O&M	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,684.66
Transfer From Revenue to WesBanco Tax Account	\$6,140.22
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jerry Martin with Pledge following.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of October 14, 2010 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 13 water taps for 2010. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 3 sewer taps for 2010.
- B) Worked on the reduction valve.
- C) Repaired 1 service line and 3 main line leaks.
- D) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project – The District continues to wait on the PSC to give us a staff recommendation. The ALJ has set a timeline for everyone that includes a hearing, if needed, for December 14, 2010.
- C) Wadesville Water Project – We are waiting on Harry at Rural Utility Service to be satisfied that all of the changes that B & N has made to the plans and specs are OK before they will let us advertise. Moved by Roger Martin, seconded by John Sines that the District advertise for bids as soon as the Rural Utilities Services gives the District permission. Passed unanimously.
- D) Ball School Road Water Project - The guys are finally out of the rock and hillside and are beginning to get some footage in the ground. They have gotten about 3,500 feet in so far.

E) Tank Painting Project

1. Moved by John Sines, seconded by Roger Martin that the District authorize payment of \$35,253 as listed in Payment Request No. 5. Secondly, the payment of \$9,030.10 will be made upon the State of West Virginia giving the District authorization to release their final payment due to the tax situation. Passed unanimously.

2. Discussion of contractors request for consideration for payment. Moved by John Sines, seconded by Roger Martin that based upon the recommendation of the engineer and documentation provided that the District feels it is their fiduciary responsibility not to pay this request. Passed unanimously.

3. Moved by Roger Martin, seconded by John Sines that the District approve Change Order No. 1 and Final Balancing for the Tank Painting Project to change the contract amount to \$361,200. Passed unanimously.

F) Moved by Roger Martin, seconded by John Sines that the District accept the September 2010 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.

G) A Special Meeting is to be scheduled for Tuesday, November 2 at 3:00PM to discuss retiree health insurance and the sale of the old dump truck.

H) Meeting adjourned.

 APPROVED  ATTESTED