

LUBECK PUBLIC SERVICE DISTRICT

January 13, 2011

Jerry R. Martin, Chairman  
 Roger D. Martin, Treasurer  
 John H. Sines, Secretary

Attending: Roger Martin, Jerry Martin, John Sines, Jim Cox, Rocky McConnell, Phil Postlewait,  
 Gary Brode, Judy Boston, Kyle Burnett

NO. OF CUSTOMERS:	Section		Sewer	Water
		1 Lake Washington Road	319	509
		2 Lubeck	345	446
		3 Riverhill - Blenn Hgts	278	394
		4 DuPont Rd	290	311
		5 Larkmead Rd.	116	368
		6 LMH - Homewood Rd.	0	318
		7 Washington Bottom	302	400
		8 New England Ridge	182	337
		9 Lubeck South	201	329
		10 Larkmead Area - Marrtown	75	374
		11 Rt 68 South - Hopewell	0	260
		12 Mitchell's	93	98
		13 Westover & Wakefield	29	32
		<b>Total Customers</b>	<b>2230</b>	<b>4176</b>
<b>TREASURER'S REPORT:</b>				
		Revenue Fund WV Central		-\$62,038.94
		O & M Fund WV Central		\$3,137.56
		RUS Construction Acct		\$0.00
		IJDC Construction Acct		\$0.00
		Transfer From Revenue to O&M Checking Acct		\$12,900.00
		Transfer From Revenue to O&M Checking Acct		\$22,700.00
		Transfer From Revenue to O&M Checking Acct		\$0.00
		Transfer From Revenue to O&M Checking Acct		\$0.00
		Transfer From Revenue to O&M Checking Acct		\$0.00
<b>The following transfers were made to cover payroll &amp; bills since the last board meeting:</b>				
		Transfer From Revenue to O&M Checking Acct		\$21,097.36
		Transfer From Revenue to WesBance Tax Acct		\$5,661.02
		Transfer From Revenue to O&M Checking Acct		\$0.00
		Transfer From Revenue to WesBance Tax Acct		\$0.00

FIRST ORDER OF BUSINESS:

- A) Prayer by Jerry Martin followed by the Pledge.
- B) Election of officers: Moved by Roger Martin, seconded by John Sines that the Board members hold the same positions as last year, that being, Chairman Jerry Martin, Treasurer Roger Martin, and Secretary John Sines. Passed unanimously.
- C) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of December 16, 2010 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field has been doing in the District:

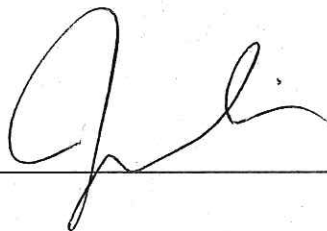

- A) Installed 0 water taps since the last Board meeting. There are 0 water taps to be installed. This gave us 15 water taps for 2010 and 0 water taps for 2011. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gave us 3 sewer taps for 2010 and 0 sewer taps for 2011.
- B) Repaired 2 main line leak and 2 service line leaks.
- C) Did Turn offs and turn ons.
- D) Tested water meters.
- E) Unloaded remainder of pipe for Lost Pavement.
- F) Removed snow from parking lot.
- G) Ran the smoker in Somer Villa in reference to customer complaint. It was their problem.
- H) Continuing to paint in the water plant.
- (I) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

December Water Pumped to System:	27,280,300 Gallons
Homewood Booster Station:	1,930,649 Gallons
New England Booster Station:	1,403,192 Gallons
High Water Usage and Day:	1,080,000 on 12/03
Low Water Usage and Day:	679,300 on 12/02

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Wadesville Water Project – The District is continuing toward the Pre-Closing and pre-construction meetings on February 9, 2011. There will have to be a Special Meeting at 9:30 AM on February 9 and then the regular Board meeting will follow on February 10, 2011.
1. Moved by Roger Martin, seconded by John Sines that the District accept the list of Resident Project Representatives as presented by Burgess & Niple. Passed unanimously.
  2. Moved by John Sines, seconded by Roger Martin that the District sign the application to the State of West Virginia for a Direct Pay Permit thus allowing the contractor to purchase material without sales tax. Passed unanimously.
- C) Ball School Road Water Project – The men continue to try and lay pipe as the weather permits.
- D) Jim made mention of the fact that the sewer rate case was filed yesterday, January 12, 2011. The PSC now has 120 days to give the District an answer in the case.
- E) Kyle Burnett from Burgess & Niple brought the Board up to date on the Belleville water project work being completed.
- F) Jim spoke to Gary Brode of Lake Washington about the delay in the PSC case for their project until after the general sewer rate case.

 APPROVED  ATTESTED