

Lubeck Public Service District

May 26, 2011

**Jerry R. Martin, Chairman
Roger D. Martin, Treasurer
John H. Sines, Secretary**

**Attending: Jerry Martin, Roger Martin, John Sines, Jim Cox, Rocky McConnell, Phil Postlewait,
Blaine Myers, Judy Boston, Roger Busch, Sandy Busch, Tracie Busch, Rick Busch**

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		324	513
	2 Lubeck		349	452
	3 Riverhill - Blenn Hgts		280	399
	4 DuPont Rd		295	318
	5 Larkmead Rd.		116	369
	6 LMH - Homewood Rd.		0	320
	7 Washington Bottom		302	404
	8 New England Ridge		183	336
	9 Lubeck South		203	331
	10 Larkmead Area - Marrtown		74	362
	11 Rt 68 South - Hopewell		0	261
	12 Mitchell's		92	98
	13 Westover & Wakefield		29	32
	14 Ball School/Lost Pavement		0	12
	Total Customers		2247	4207

TREASURER'S REPORT:

Revenue Fund WV Central	\$ (81,270.87)
O & M Fund WV Central	\$ 3,443.93
RUS Construction Acct	\$ 0.00
IJDC Construction Acct	\$ 0.00

Transfer From Revenue to O&M Checking Acct	\$ 39,000.00
Transfer From Revenue to O&M Checking Acct	\$ 30,000.00
Transfer From Revenue to O&M Checking Acct	\$ 0.00

The following transfers were made to cover payroll & bills since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 15,858.67
Transfer From Revenue to WesBance Tax Acct	\$ 5,569.93
Transfer From Revenue to O&M Checking Acct	\$ 0.00
Transfer From Revenue to WesBance Tax Acct	\$ 0.00
Transfer From Revenue to O&M Checking Acct	\$ 0.00
Transfer From Revenue to WesBance Tax Acct	\$ 0.00

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of May 12, 2011 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

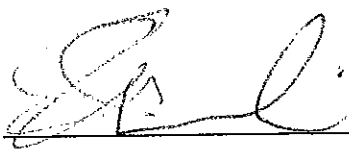
It was reported what has been happening in the District:

- A) Installed 4 water taps since the last Board meeting. There are 6 water taps to be installed. This gives us 21 water taps for 2011. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2011.
- B) Repaired 1 service line and 1 main line leaks.
- C) Flushing hydrants.
- D) Getting the new truck together with radio, mounting vise, fuel tank, fittings, etc.
- E) Continuing mowing of properties.
- F) Repairing of yards and restoring asphalt at leak sites.
- G) Locating taps for Wadesville Water Project
- (H) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Wadesville Water Project – Contractor continues to lay line.
- C) Ball School Road Water Project – Continuing to install water taps between leaks and flushing.
- D) Moved by Roger Martin, seconded by John Sines that the District ratify the action taken to purchase a new service truck from state contract pricing for \$41,495 due to the accident that has claimed the use of our old service truck.

- E) Moved by Roger Martin, seconded by John Sines that the Board accept the financial statements for the month of April 2011 as prepared by Philip R. Postlewait, Jr. Passed unanimously.
- F) Moved by John Sines, seconded by Roger Martin that the District go into Executive Session for the discussion of Item 2A – Matters arising from the appointment, employment, compensation, retirement, promotion, etc. of a public officer or employee. Passed unanimously.
- G) Moved by John Sines, seconded by Roger Martin that the District come out of Executive Session with no action or motions having been taken in session. Passed unanimously.
- H) Moved by Roger Martin, seconded by John Sines that the District adopt the budget for water and sewer as attached for July 1, 2011 thru June 30, 2012. Passed unanimously.
- I) Meeting adjourned



APPROVED



ATTESTED