

Lubeck Public Service District

August 11, 2011

Jerry R. Martin, Chairman
 Roger D. Martin, Treasurer
 John H. Sines, Secretary

Attending: Jerry Martin, Roger Martin, John Sines, Jack McIntosh, Phil Postlewait, Rocky McConnell
 Craig Richards, Pam VanMeter, Ramona Snyder, Gary Brode, Judy Boston, Dwight Cochran

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	322	526
	2 Lubeck	352	460
	3 Riverhill - Blenn Hgts	286	405
	4 DuPont Rd	297	319
	5 Larkmead Rd.	112	360
	6 LMH - Homewood Rd.	0	322
	7 Washington Bottom	300	407
	8 New England Ridge	183	336
	9 Lubeck South	205	336
	10 Larkmead Area - Marrtown	78	356
	11 Rt 68 South - Hopewell	0	266
	12 Mitchell's	97	100
	13 Westover & Wakefield	29	31
	14 Ball School/Lost Pavement	0	22
	Total Customers	2261	4246

TREASURER'S REPORT:

Revenue Fund WV Central	\$ (35,474.05)
O & M Fund WV Central	\$ 4,540.60
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 52,500.00
Transfer From Revenue to O&M Checking Acct	\$ 25,000.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll & bills since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 18,501.77
Transfer From Revenue to WesBance Tax Acct	\$ 6,710.14
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT
BOARD MEETING INFORMATION
August 11, 2011

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of July 28, 2011. Passed unanimously.
- B) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 30 water taps for 2011. Installed 0 sewer taps since the last Board meeting. The District has 0 sewer taps to be installed. This gives us 1 sewer tap for 2011.
- B) Did turn offs and turn ons.
- C) Repaired 1 main line and 5 service line leaks.
- D) Working on yard and blacktop restoration.
- E) State Road cleared punch list for Ball School Road. 6" line 100% complete.
- F) Laying Line on Lost Pavement
- G) Changing and testing of water meters.
- H) Completed work orders, spotted lines, set meters.
- I) Roof has been replaced on Office.
- J) Preventative Maintenance to all equipment.
- K) Annual Audit will start Monday August 15.

It was reported what Bill and Rod have been working on:

A) July Water Pumped to System:	26,842,800 Gallons
Homewood Booster Station:	1,666,704 Gallons

New England Booster Station:	1,996,771 Gallons
High Water Usage and Day:	1,088,800 on 07/30
Low Water Usage and Day:	716,800 on 07/5

GENERAL BUSINESS:

- A) Lake Washington Club Sewer Project – Still waiting on PSC, August 12 is the date for response.
- B) Wadesville Water Project – Contractor has completed Main lines and is in the process of testing, disinfecting mains. Working on Cleanup and setting Taps. Jack is continuing getting easements for Change Order #2 and #3.
- C) Ball School Road Water Project – The District is laying waterline on Lost Pavement. We will start calling this Lost Pavement Pleasant Hill Water Project.
- D) Belleville Water Project – The revisions to the SCBG application has been resubmitted. Rural Development is in receipt of our application package and we are working on the punchlist of information to complete it.
- E) 700 Gallon Sewer Jetter - 2 sealed bids were received by Dreier and Maller of WV (\$37,600) and WV Tractor Company (\$37,990). Low bid was Dreier and Maller for the total of \$37,600.00
Moved by Roger Martin, seconded by John Sines to accept low bid.
Passed unanimously.
- F) Discussion held on air conditioning unit at water plant. Jack is obtaining costs.
- G) Discussion held on Future Bid Openings to be held at beginning of Board Meetings.
- F) Meeting adjourned.

 ← APPROVED 

ATTESTED