

Lubeck Public Service District

September 22, 2011

Jerry R. Martin, Chairman
 Roger D. Martin, Treasurer
 John H. Sines, Secretary

Attending : Jerry Martin, Roger Martin, John Sines, Jack McIntosh, Rocky McConnell, Phil Postlewait, Craig Richards,

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	321	525
	2 Lubeck	353	460
	3 Riverhill - Blenn Hgts	288	407
	4 DuPont Rd	297	319
	5 Larkmead Rd.	116	365
	6 LMH - Homewood Rd.	0	323
	7 Washington Bottom	303	409
	8 New England Ridge	182	334
	9 Lubeck South	204	335
	10 Larkmead Area - Marrtown	79	359
	11 Rt 68 South - Hopewell	0	267
	12 Mitchell's	98	97
	13 Westover & Wakefield	29	31
	14 Ball School/Lost Pavement	0	24
	Total Customers	2270	4255

TREASURER'S REPORT:

Revenue Fund WV Central	\$ (55,917.34)
O & M Fund WV Central	\$ 2,370.44
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 54,000.00
Transfer From Revenue to O&M Checking Acct	\$ 22,500.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll & bills since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 19,325.31
Transfer From Revenue to WesBance Tax Acct	\$ 6,999.71
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

**LUBECK PUBLIC SERVICE DISTRICT
BOARD MEETING INFORMATION
SEPTEMBER 22, 2011**

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of September 8, 2011 approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 0 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 33 water taps for 2011. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2011.
- B) Repaired 0 main line and 2 service line water leaks.
- C) Working on restoring yards from repairs.
- D) Did turn-ons and turn-offs.
- E) Continuing to change and test meters.
- F) Completed work orders, spotted lines, set meters.
- G) The Audit is complete for Board review and acceptance, Jack and Phil reviewed audit and found it to be acceptable.
- H) Water Tank Painting 11 Month Inspection to be completed on the 28th of September.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Roger Martin, Seconded by John Sines to pass the amendment from the Sept.8 meeting to reflect the IRS requirements to include the requirements for Taxable Fringe benefits, Cell Phone policy, and PSD Board Member employee status.
- C) Moved by Roger Martin, seconded by John Sines that the Board ratify the Agenda to include the acceptance of the audit for the period of July 1, 2010 thru June 30, 2011 as prepared by Suttle & Stalnaker, CPA's. The Audit will be voted on at the next meeting, October 13, 2011 . Passed unanimously.

D) Lake Washington Club Sewer Project – Waiting on the PSC.

E) Wadesville Water Project – Change Order will be released to Contractor on Monday September 26

F) Lost Pavement Water project – Pleasant Hill is 100% laid, working on services and yard restoration. 3500 feet left on Lost Pavement.

G) Meeting adjourned.

 APPROVED  ATTESTED
