

Lubeck Public Service District

Jerry R. Martin, Chairman
Roger D. Martin, Treasurer
John H. Sines, Secretary

Belleville Water Project
Public Meeting
September 22, 2011

Attending: Jerry Martin, Roger Martin, John Sines, Jack McIntosh, Phil Postlewait, Rocky McConnell, Herbert Galand, Bill Townsend, Tim Meeks, Carol Darlak, Dave Toney, Dan Thomas, Margie Thomas, Delegate Anna Border.

Public Meeting was opened at 6:30 pm, Chairman Jerry Martin gave a description of the project and funding scenarios. Craig Richards from B&N also gave input on the preliminary engineering. Customers voiced their concern over the diminished quality of their existing water and the hardship that is occurring.

Lubeck Public Service District

October 13, 2011

Jerry R. Martin, Chairman

Roger D. Martin, Treasurer

John H. Sines, Secretary

Attending: Jerry Martin, Roger Martin, John Sines, Jack McIntosh, Rocky McConnell,
Phil Postlewait, Pam VanMeter, Nicole VanMeter, Judy Boston, Blaine Tennant, Jim Hammond

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	321	524
	2 Lubeck	353	460
	3 Riverhill - Blenn Hgts	287	404
	4 DuPont Rd	298	320
	5 Larkmead Rd.	117	369
	6 LMH - Homewood Rd.	0	323
	7 Washington Bottom	303	405
	8 New England Ridge	182	333
	9 Lubeck South	205	336
	10 Larkmead Area - Marrtown	79	358
	11 Rt 68 South - Hopewell	0	247
	12 Mitchell's	96	99
	13 Westover & Wakefield	29	31
	14 Ball School/Lost Pavement	0	24
	Total Customers	2270	4233

TREASURER'S REPORT:

Revenue Fund WV Central	\$ (47,989.84)
O & M Fund WV Central	\$ 3,118.02
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 60,000.00
Transfer From Revenue to O&M Checking Acct	\$ -
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll & bills since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 19,976.57
Transfer From Revenue to WesBance Tax Acct	\$ 7,054.02
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT
BOARD MEETING INFORMATION
OCTOBER 13, 2011

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of September 23, 2010 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 7 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 40 water taps for 2010. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2011.
- B) Repaired 1 service line and 2 main line leaks.
- C) Replaced Hydrant on Lost Pavement.
- D) Installing new meters for Wadesville Project.
- E) Cleaned the shop and trucks.
- F) Completed work orders, spotted lines, set meters.
- G) Replaced storm drain on Hayeslett
- H) Cleaned up staging area on Lost pavement.
- I) Repaired PRV on DuPont Road.

It was reported what Plant operations have been working on:

September Water Pumped to System:	23,065,400 Gallons
Homewood Booster Station:	1,412,889 Gallons
New England Booster Station:	1,913,395 Gallons
High Water Usage and Day:	931,100 on 09/26
Low Water Usage and Day:	595,700 on 09/27

Flushed 300,000 on Wadesville

- A) PSC Annual Report completed and filed for Water and Wastewater.
- B) Tank Painting inspection completed and there are several issues to be fixed.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer – The District continues to wait on the PSC to make their next move.
- C) Wadesville Water Project – The clearing and grubbing has begun for Change Order #2.
Balancing Change Order #3 is for the sum of \$19,501.75. This is for Material cost overrun from minor changes throughout project. (i.e. 800 feet at end of Wadesville, Board approved in May, and extra road bore at Ruble Run and extra length of road bores as required by WVDOH.) Moved by Roger Martin, seconded by John Sines to approve Balancing Change Order #3. Passed unanimously.
Pay request #7 for Stonegate \$25,677.07 was presented, Moved by Roger Martin, seconded by John Sines to approve Pay Request #7. Passed unanimously.
- D) Lost Pavement Water Project – We have 3500 feet to go and have been clearing and grubbing.
- E) Belleville Water Project – Instructed customer of Mineral Wells PSD Pond Creek extension to formally request our assistance from Mineral Wells PSD and Wood County Commission.
Several Customers from Buck Run attended and asked to be included in the Belleville Water project.
- F) Water Plant Heating Unit- the District obtained 3 prices from local vendors and 1) Bailey General Contracting was low bid \$8,969.00; 2) A-One's bid was \$11,305.00. 3) Steers bid \$15,192.00. Moved by Roger Martin, seconded by John Sines to approve low bid of \$8,969.00 from Bailey General Contracting. Passed unanimously.
- G) WVRWA Emergency Response Team- The PSD would like to join for future emergencies. Moved by Roger Martin, seconded by John Sines to join the WVRWA Emergency response network. Passed unanimously.
- I) Meeting Adjourned.

Jerry M. [Signature]

APPROVED

[Signature]

ATTESTED
