

**LUBECK PUBLIC SERVICE DISTRICT
BOARD MEETING INFORMATION
NOVEMBER 10, 2011**

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of October 27, 2011 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 1 water tap since the last Board meeting. There are 3 water taps to be installed. This gives us 43 water taps for 2011. The District has installed 0 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2011.
- B) Repaired 0 main line and 2 service line water leaks.
- C) Worked on connecting customers on Wadesville project, 48 hooked up.
- D) Turn offs and turn ons.
- E) Completed work orders, spotted lines, set meters.
- F) Inspect WEAC Park Waterline.

It was reported what Bill and Rod have been working on:

October Water Pumped to System:	22,718,300 Gallons
Homewood Booster Station:	1,390,918 Gallons
New England Booster Station:	2,023,222 Gallons
High Water Usage and Day:	974,000 on 10/24
Low Water Usage and Day:	577,900 on 10/08

Flushed Wadesville Main Lines :	500,000 gallons
Water Sold :	21,210,790 Gallons
% unaccounted for :	4.4%

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Roger Martin, seconded by John Sines to adopt the Bond resolution

authorizing the refunding of the water system bond anticipation notes, series 2009 in the amount of \$352,565.00 as presented by Samme Gee of Jackson Kelly.

- C) Moved by Roger Martin, seconded by John Sines to accept and adopt the Supplemental resolution providing as to the principal amount, date, maturity date, interest rate, payment schedule, sale price and other terms of the water revenue bonds, series 2011 as presented by Samme Gee of Jackson Kelly.

- D) Moved by John Sines, seconded by Roger Martin that the District accept the October 2011 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.

- E) Lake Washington Club Sewer Project – The District continues to wait on the PSC order, PSC has 20 days to make it final.

- F) Wadesville Water Project – Stonegate continuing on Change Order #2.
Moved by John Sines, seconded by Roger Martin to accept and pay Payment Request #8 in the amount of \$252,104.17

- G) Lost Pavement Water Project – Continuing to work on Laying pipe.

- H) Belleville Water Project – Still waiting on Small Cities and looking into IJDC for funding. Tim Meeks at MOVRC stated that the District should follow the 5G process in procuring an Engineer. **§5G-1-3. Contracts for architectural and engineering services; selection process where total project costs are estimated to cost \$250,000 or more.**
Moved by John Sines, seconded by Roger Martin to advertise for engineering services and follow the 5 G process for procurement, pending the financial solution. Passed unanimously.

I) Meeting adjourned.

 APPROVED  ATTESTED

Lubeck Public Service District

December 8, 2011

Jerry R. Martin, Chairman

Roger D. Martin, Treasurer

John H. Sines, Secretary

Attending : Jerry Martin, Roger Martin, John Sines, Jack McIntosh, Rocky McConnell, Craig Richards,
Judy Boston, Gary Brode

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	319	521
	2 Lubeck	349	455
	3 Riverhill - Blenn Hgts	289	403
	4 DuPont Rd	295	315
	5 Larkmead Rd.	116	367
	6 LMH - Homewood Rd.	0	325
	7 Washington Bottom	302	401
	8 New England Ridge	182	335
	9 Lubeck South	203	331
	10 Larkmead Area - Marrtown	78	354
	11 Rt 68 South - Hopewell	0	262
	12 Mitchell's	97	101
	13 Westover & Wakefield	29	31
	14 Ball School/Lost Pavement	0	25
	Total Customers	2259	4226

TREASURER'S REPORT:

Revenue Fund WV Central	\$(150,474.87)
O & M Fund WV Central	\$ 11,029.71
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 30,000.00
Transfer From Revenue to O&M Checking Acct	\$ 25,000.00
Transfer From Revenue to O&M Checking Acct	\$5,000.00

The following transfers were made to cover payroll & bills since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 16,553.92
Transfer From Revenue to WesBance Tax Acct	\$ 5,633.25
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00