

LUBECK PUBLIC SERVICE DISTRICT  
BOARD MEETING INFORMATION  
DECEMBER 8, 2011

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of November 11, 2011 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

A) Installed 1 water tap since the last Board meeting. There are 2 water taps to be installed. This gives us 44 water taps for 2011. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2011.

B) Did turn offs and turn ons.

C) Repaired 0 main line leaks and 2 service line leaks.

D) Worked on connecting customers on Wadesville project, 6 hooked up. Total 54.

E) Wastewater plug in Bethel, Camera/Jetter and replaced section

F) Replaced pump in Oak Acres wastewater pump station/ cleaned wet well.

G) Ran Jetter in Courtyard Apts.

H) Installed drain for Hauling tap.

I) Completed work orders, spotted lines, set meters. Testing water meters.

J) Installed Safety Lights on GMC

It was reported what Bill and Rod have been working on:

November Water Pumped to System:	22,239,700 Gallons
Homewood Booster Station:	1,465,316 Gallons
New England Booster Station:	1,915,968 Gallons
High Water Usage and Day:	937,900 on 11/17
Low Water Usage and Day:	530,800 on 11/18
Water sold	21,341,080
Unaccounted for	898,620

**% Water Loss**

**4.04%**

**GENERAL BUSINESS:**

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by John Sines, seconded by Roger Martin that the Board adopt the meeting dates for 2012 as presented, with an amendment to cancel the 2<sup>nd</sup> Meeting in November and the 2<sup>nd</sup> Meeting in December. Passed unanimously.
- C) Moved by John Sines, seconded by Roger Martin that the Board not approve the September and October 2011 financial statements as prepared by Philip R. Postlewait, Jr., CPA until the financial information is correct and complete. Also that payment will be held until completion. Passed unanimously.
- D) Lake Washington Club Sewer Project – The District received the Final PSC Order. Contacted DEP and E.L. Robinson
- E) Wadesville Water Project- Stonegate working on Lost Pavement.
- F) Lost Pavement Water Project - The men continue to work.
- G) Belleville Water Project- Jackson Kelly and Phil are looking at rates and financial solution with IJDC.
- H) Meeting adjourned

 APPROVED  ATTESTED

Lubeck Public Service District

January 12, 2012

Jerry R. Martin, Chairman  
 Roger D. Martin, Treasurer  
 John H. Sines, Secretary

**Attending :** Jerry Martin, Roger Martin, John Sines, Jack McIntosh, Phil Postlewait, Pam VanMeter,  
 Gary Brode, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	317	519
	2	Lubeck	348	454
	3	Riverhill - Blenn Hgts	287	401
	4	DuPont Rd	296	316
	5	Larkmead Rd.	115	362
	6	LMH - Homewood Rd.	0	323
	7	Washington Bottom	301	400
	8	New England Ridge	182	334
	9	Lubeck South	203	330
	10	Larkmead Area - Marrtown	78	354
	11	Rt 68 South - Hopewell	0	265
	12	Mitchell's	98	101
	13	Westover & Wakefield	30	32
	14	Ball School/Lost Pavement	0	25
		<b>Total Customers</b>	<b>2255</b>	<b>4216</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$(131,816.04)
O & M Fund WV Central	\$ 11,015.69
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 13,500.00
Transfer From Revenue to O&M Checking Acct	\$ 6,500.00
Transfer From Revenue to O&M Checking Acct	\$0.00
The following transfers were made to cover payroll since the last board meeting:	
Transfer From Revenue to O&M Checking Acct	\$ 16,018.30
Transfer From Revenue to WesBance Tax Acct	\$ 5,914.12
Transfer From Revenue to O&M Checking Acct	\$16,829.49
Transfer From Revenue to WesBance Tax Acct	\$5,791.07
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00