

LUBECK PUBLIC SERVICE DISTRICT
BOARD MEETING INFORMATION
JANUARY 12, 2012

FIRST ORDER OF BUSINESS:

- A) Prayer by Jerry Martin followed by the Pledge.
- B) Moved by John Sines, seconded by Roger Martin that the minutes of the Board meeting of December 8, 2011 be approved. Passed unanimously.
- C) Election of officers: Moved by John Sines, seconded by Roger Martin that the Board members positions will be, Chairman Roger Martin, Treasurer John Sines, and Secretary Jerry Martin. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field has been doing in the District:

- A) Installed 2 water taps since the last Board meeting. There are 0 water taps to be installed. This gave us 46 water taps for 2011 and 0 water taps for 2012. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gave us 4 sewer taps for 2011 and 0 sewer taps for 2012.
- B) Repaired 2 main line leaks and 7 service line leaks.
- C) Did Turn offs and turn ons.
- D) Tested water meters.
- E) Worked on setting posts at entrance to Wastewater Plant.
- F) Cleaned Garage and Equipment, Inventory Follow-up.
- F) Worked on connecting customers on Wadesville project, 4 hooked up. Total 58.
- G) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

December Water Pumped to System:	23,535,200 Gallons
Homewood Booster Station:	1,724,263 Gallons
New England Booster Station:	1,761,442 Gallons
High Water Usage and Day:	1,108,400 on 12/29

Low Water Usage and Day:	518,100 on 12/13
Water Leaks, Fire Dept., Flushing Total:	1,501,500 Gallons
Water Sold:	19,503,200 Gallons
% Water Loss:	10%

Matt Lamp of WVRWA has been in performing Leak detection and has found 4 water leaks.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by John Sines, seconded by Roger Martin that Financial Statements be approved as submitted by Phil Postlewait CPA. Passed unanimously.
- C) Lake Washington Club Sewer – Waiting on DEP for approval to Bid. Dec.28 email from DEP
- D) Wadesville Water Project – The work is progressing. Payment Request #9, **\$61,496.34**. Stonegate \$19,405.49; B&N Engineers \$42,090.85.
Moved by John Sines, seconded by Roger Martin to approve Pay Request #9. Passed unanimously.
- E) Lost Pavement Road Water Project – The men continue to try and lay pipe as the weather permits, 500 feet to go for tie in. This leaves 300 feet for Bobcat Hollow and 1000 feet on Farmview. Total feet left 1800.
- F) Belleville Water Project – Waiting on Jackson Kelley and Phil Postlewait to recommend financial package.
- G) Water Rate Increase – Motion by John Sines, seconded by Roger Martin to authorize Phil Postlewait to start on Water Rate Increase.
- H) Executive Session – Personnel Policy
Moved by Roger Martin, seconded by John Sines to go into executive session to discuss Personnel Policy, Passed unanimously.

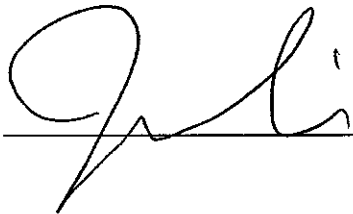
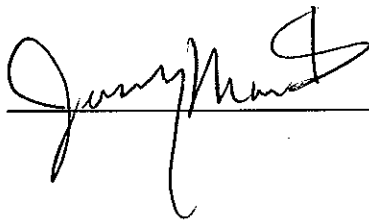
Moved by John Sines, seconded by Roger Martin to end out of Executive session, Passed unanimously.
No action taken.
- I) Moved by John Sines, seconded by Roger Martin to accept John McIntosh resignation effective January 31, 2012, passed unanimously.

Continuation of Minutes for January 12, 2012

Moved by John Sines, seconded by Roger Martin to review resumes from past candidates to see if they are interested. Passed unanimously

- I) PSD Board Member Training PSC -
John Sines will be attending.
- J) February 23 Board Meeting Change – Due to PSD Board Member Class Moved by Roger Martin, seconded by John Sines to reschedule February 23 Board Meeting to February 22. Passed Unanimously.
- K) Brian McPherson CDL Passed – Motion by Roger Martin, seconded by John Sines to have Brian employed Full-Time. Passed Unanimously.
- L) Motion by John Sines, seconded by Roger Martin to accept corrected financials for September and October 2011. Passed unanimously.

Adjourn

 APPROVED  ATTESTED