

Lubeck Public Service District

February 9, 2012

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Roger Martin, John Sines, Jerry Martin, AJ Allen, Phil Postlewait, Pam Vanmeter, Judy Boston, Gary Brode, Roger Rawson, Dwight Cochran, Craig Richards, Kyle Burnett

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	319	521
	2 Lubeck	348	454
	3 Riverhill - Blenn Hgts	288	401
	4 DuPont Rd	296	316
	5 Larkmead Rd.	114	366
	6 LMH - Homewood Rd.	0	322
	7 Washington Bottom	301	401
	8 New England Ridge	183	335
	9 Lubeck South	202	329
	10 Larkmead Area - Marrtown	78	354
	11 Rt 68 South - Hopewell	0	264
	12 Mitchell's	100	103
	13 Westover & Wakefield	30	32
	14 Ball School/Lost Pavement	0	25
	Total Customers	2259	4223

TREASURER'S REPORT:

Revenue Fund WV Central	\$(165,608.51)
O & M Fund WV Central	\$ 7,919.98
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 23,660.00
Transfer From Revenue to O&M Checking Acct	\$ 27,850.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 18,347.74
Transfer From Revenue to WesBance Tax Acct	\$ 6,120.08
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

**LUBECK PUBLIC SERVICE DISTRICT
BOARD MEETING INFORMATION
February 9, 2012**

BUSINESS: Prayer by Jerry Martin. Pledge followed.

A.) Moved by Roger Martin, seconded by Jerry Martin, that an addendum to the agenda be made and the board enter into an executive session to discuss personnel matters. Motion Carried.

Moved by John Sines seconded by Jerry martin to enter out of executive session Passed unanimously. No decisions made.

B.) Moved by Roger Martin seconded by Jerry Martin that the minutes of the Board meeting of January 26, 2012 be approved. Passed unanimously.

C.) Moved by Roger Martin seconded by Jerry Martin that the minutes of the Special Board Meeting of January 27, 2012 be approved. Passed unanimously.

D.) Moved by Roger Martin seconded by Jerry Martin that the minutes of the Special Board Meeting of February 5, 2012 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 1 water tap since the last Board meeting. There is 1 water tap to be installed. This gives us 1 water tap for 2012. The District has installed 0 sewer taps since the last Board meeting. There is 0 sewer taps to be installed. This gives us 0 sewer taps for 2012.
- B) Repaired 2 service line and 0 main line leaks.
- C) Did Turn Ons and Turn Offs.
- D) Installed Washer and Dryer.
- E) Installed bungs at the East Pump Station for mixer pump.
- F.) Completed work orders, set meters, etc.

Continuation of Minutes for February 9, 2012

G.) Bill Gibbs reported January 2012 System Totals

January water pumped to system:	23,191,900 Gallons
Homewood Booster:	1,684,452 Gallons
New England Booster:	2,131,401 Gallons
High Usage:	1,003,400 Gallons
Low Usage:	555,700 Gallons

GENERAL BUSINESS:

- A) Moved by Roger Martin seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B.) Moved by John Sines seconded by Jerry Martin that financial statements be approved as presented by Philip Postlewait CPA. Passed unanimously.
- C.) Utility Service Contract- Brief discussion on how the district will handle the remaining contract Moved by Jerry Martin Seconded by John Sines that the District table the issue until conformation of costs to replace filter media can be made and hold all further payments to Utility Service. Passed unanimously.
- D) Lake Washington Club Sewer- The title opinion has been received and we have been authorized to bid from the DEP. Engineers E.L. Robinson are working with WV IJDC council to receive authorization to bid as well.
- E) Wadesville Water Project- Work is proceeding; the engineers have begun working on the plans for Locust Ridge Rd. The District will begin working on obtaining Easements for this part of the Project. No time frame has been established at this point in time.
- F) Lost Pavement- We have tied in to Stonegate. Line is loaded and we have begun flushing and mulching yards. We have 300 Ft left on Bobcat Hollow, and 1,000 ft. on Farm view Dr.
- G) Belleville Water Project- (Update from Phil) Waiting on Financial solution from Phil Postlewait, and Jackson Kelly. Phil said he has not been contacted by Samme Gee. The District will be meeting with the Wood County Commission on Thursday March 22, 2012 @ 10:30 a.m. to reapply for the Small City's Block Grant. Public Discussion was


Continuation of Minutes for February 9, 2012


held.

H.) Water Rate Increase- Phil continuing to gather information to file.
Moved by Jerry Martin seconded by John Sines that the rate increase be
tabled. Motion Carried.

I.) Discussion of Management position- The district continues to
advertise for full time management. AJ Allen was named interim
manager.

J) Meeting adjourned.



APPROVED  ATTESTED