

Lubeck Public Service District

April 12, 2012

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Roger Martin, John Sines, Jerry Martin, Randy Atkinson, AJ Allen, Rocky McConnell, Phil Postlewait, Craig Richards, Pam VanMeter, Gary Brode, Paul Smith, John Penczak, Judy Boston

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	321	524
	2 Lubeck	349	456
	3 Riverhill - Blenn Hgts	288	401
	4 DuPont Rd	298	319
	5 Larkmead Rd.	115	368
	6 LMH - Homewood Rd.	0	324
	7 Washington Bottom	300	403
	8 New England Ridge	184	336
	9 Lubeck South	203	329
	10 Larkmead Area - Marrtown	78	351
	11 Rt 68 South - Hopewell	0	264
	12 Mitchell's	95	98
	13 Westover & Wakefield	30	32
	14 Ball School/Wadesville	0	98
	Total Customers	2261	4303

TREASURER'S REPORT:

Revenue Fund WV Central	\$ (97,438.33)
O & M Fund WV Central	\$ 4,369.97
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 49,550.00
Transfer From Revenue to O&M Checking Acct	\$ 27,560.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 16,112.23
Transfer From Revenue to WesBance Tax Acct	\$ 5,194.65
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

**LUBECK PUBLIC SERVICE DISTRICT
BOARD MEETING INFORMATION
April 12, 2012**

BUSINESS: Prayer by Jerry Martin. Pledge followed.

A.) Moved by John Sines seconded by Jerry Martin for the board enter into executive session. Passed Unanimously. Moved by John Sines seconded Jerry Martin that the board enter out of executive session with no action taken. Passed unanimously.

B.) Moved by John Sines seconded by Jerry Martin to enter into an employment contract with Randall L. Atkinson. Passed unanimously.

C.) The minutes were reviewed by the commissioners and an error was noted by John Sines. A correction was then noted on the minutes and the correction was initialed by Roger Martin and Jerry Martin. It was therefore moved by Roger Martin and seconded by Jerry Martin that the amended minutes of the Board meeting of March 22, 2012 be approved. Passed unanimously

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

A.) Installed 15 water taps since the last Board meeting. There are 5 water taps to be installed. This gives us 19 water taps for 2012. The District has installed 0 sewer taps since the last Board meeting. There are 1 sewer tap to be installed. This gives us 0 sewer taps for 2012.

B.) Repaired 0 service line and 0 main line leaks.

C.) Completed work orders, set meters, vehicles repairs, etc.

D.) Working on Yard Repairs and mowing of property.

E.) Auctioned off the Sewer truck for 1,200.00

F.) Ran sewer camera and jetter in Bethel Place

G.) Installed new battery on generator at well field

H.) Replaced culvert per PSC recommendation.

I.) Rod Carmichael reported the following water production:

➤ March water pumped to system	22,790,500 gallons
➤ Homewood Booster Station	1,614,474 gallons
➤ New England Booster	1,727,409 gallons
➤ High Usage March 23 rd	913,600 gallons
➤ Low Usage March 3 rd	450100 gallons

GENERAL BUSINESS:

A.) Moved by Jerry Martin seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

B.) Moved by John Sines seconded by Jerry Martin that the District tables the approval of financial statements for February 2012 as presented by Phil Postlewait CPA until April 26, 2012 board meeting. Passed unanimously.

C.) Lake Washington Club Sewer- Moved by Jerry Martin seconded by John Sines that the board allow Samme Gee of Jackson and Kelly prepare a funding scenario that best applies for the Lake Washington Club sewer project. Passed unanimously.

C.) Wadesville Water Project- Moved by Jerry Martin seconded by John Sines to approve payment #12 to Stonegate Construction Inc. in the amount of \$52,016.09. Burgess & Niple, Inc. \$12,488.37, and Rural Development \$7,000.00 in monthly interest payments.

Locust Ridge easements are completed. We are waiting on DOH permit.

Moved by Jerry Martin seconded by John Sines that the District accepts the amendment to the engineering agreement as prepared by Craig Richards of Burgess and Niple Engineering, Inc. Passed unanimously.

E.) Lost Pavement- continuing clean up and now beginning to install services.

F.) Utility Service Contract- Moved by Jerry Martin seconded by Johns Sines that the District have attorney Blaine Myers prepare a letter to Utility Service Contract to discuss contract options. Passed Unanimously.

G.) Belleville Water Project- Brief update on funds available it was noted that District 1 is out of money for this year and has promised out most of next year's money.

H.) Public discussion, Meeting adjourned

FBW APPROVED Jerry Martin ATTESTED