

Lubeck Public Service District

July 28, 2011

Jerry R. Martin, Chairman
 Roger D. Martin, Treasurer
 John H. Sines, Secretary

Attending: Jerry Martin, John Sines, Roger Martin (by phone), Jim Cox, Jack McIntosh,
 Rocky McConnell, Pam VanMeter, Gary Brode, Judy Boston, Matt Lamp (Rural Water),
 Phil Postlwait, Craig Richards, Paul Smith, Jeff Saulton (Parkersburg News)

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	325	516
	2 Lubeck	351	455
	3 Riverhill - Blenn Hgts	279	399
	4 DuPont Rd	295	318
	5 Larkmead Rd.	111	364
	6 LMH - Homewood Rd.	0	323
	7 Washington Bottom	302	408
	8 New England Ridge	184	336
	9 Lubeck South	204	332
	10 Larkmead Area - Marrtown	74	364
	11 Rt 68 South - Hopewell	0	260
	12 Mitchell's	92	98
	13 Westover & Wakefield	29	32
	14 Ball School/Lost Pavement	0	20
	Total Customers	2246	4225

TREASURER'S REPORT:

Revenue Fund WV Central	\$ (17,767.40)
O & M Fund WV Central	\$ 17,784.77
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 29,500.00
Transfer From Revenue to O&M Checking Acct	\$ 26,000.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll & bills since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 18,916.54
Transfer From Revenue to WesBance Tax Acct	\$ 6,821.84
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

BUSINESS: Prayer by Jerry Martin followed by the Pledge.

- A) Moved by Roger Martin, seconded by John Sines that the minutes of the Board meeting of July 14, 2011 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 0 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 30 water taps for 2011. Installed 0 sewer taps since the last Board meeting. The District has 0 sewer taps to be installed. This gives us 1 sewer tap for 2011.
- B) Repaired 1 main line and 5 service line leaks.
- C) Worked on a hydrant on Lost Payment.
- D) Working on cleanup of Ball School and Lost Pavement.
- E) Laying line on Lost Pavement.
- F) Mowing of all properties.
- G) Clean up of properties due to leaks.
- H) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Lake Washington Club Sewer Project: Still waiting on the PSC. Final recommendation will be announced by August 12, 2011.
- C) Wadesville Water Project – Contractor has completed laying water mains. He will be completing the remainder of his taps and working on cleanup. We are now waiting on Rural Development Engineer to approve Change Order #2 Buck Run & Lost Pavement. Mineral Wells PSD has called and told the District that they are not interested in spending the money to make a connection with Lubeck. We have asked Mineral Wells to send us a letter so stating.

1. Moved by Roger Martin, seconded by John Sines that the District approve the revised Legal Agreement for Mr. Myers for a maximum cost of \$7,386.70. Passed unanimously.
2. Moved by Roger Martin, seconded by John Sines that the District approve Pay Request No. 5 in the amount of \$228,167.56 which comprises of Stonegate Construction for \$177,921.66 and Burgess & Niple for \$50,245.90. Passed unanimously.
3. Moved by Roger Martin, seconded by John Sines that the District approve Change Order No. 3 for the Addition of line on Orem Road totaling \$102,828.50. Passed Unanimously.

D) Ball School Road Water Project – Continue to install pipe.

E) Belleville Water Project – Had a meeting with Keith Burdette, WV Development Office, he advised us to include water samples in a revised SCBG Application that shows health issues.

F) Moved by Roger Martin, seconded by John Sines that the District go into Executive Session to discuss Employee matters. Passed unanimously.

G) Moved by Roger Martin, seconded by John Sines that the District come out of Executive Session with no action having been taken. Passed unanimously.

H) Jerry Martin noted that the District will take no action on the IRS review tonight.

I) Moved by John Sines, seconded by Roger Martin that the District appoint John McIntosh as the Voting Delegate and Bill Gibbs as the Alternate Delegate to the WV Rural Water Annual Meeting. Passed unanimously.

J) Meeting adjourned.

 APPROVED  ATTESTED