

Lubeck Public Service District

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FEBRUARY 23rd, 2013

Meeting Date
FEBRUARY 28TH, 2013
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
5. DISCUSSION OF BELLEVILLE WATER PROJECT
6. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

Lubeck Public Service District

February 28, 2013

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Roger Martin, Jerry Martin, John Sines, Phil Postlewait Jr., Gary Brode, Craig Richards, Rocky McConnell, Judy Boston, Bob Leach(MORVC)

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	321	522
	2 Lubeck	349	454
	3 Riverhill - Blenn Hgts	288	403
	4 DuPont Rd	293	313
	5 Larkmead Rd.	115	365
	6 LMH - Homewood Rd.	0	335
	7 Washington Bottom	298	401
	8 New England Ridge	180	334
	9 Lubeck South	206	334
	10 Larkmead Area - Marrtown	80	353
	11 Rt 68 South - Hopewell	0	268
	12 Mitchell's	89	92
	13 Westover & Wakefield	31	33
	14 Ball School/Wadesville	0	224
	Total Customers	2250	4431

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 213,352.12
O & M Fund WV Central	\$ 929.59
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 27,000.00
Transfer From Revenue to O&M Checking Acct	\$ -
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 19,549.00
Transfer From Revenue to WVCCU Tax Acct	\$ 5,550.64
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES

February 28TH, 2013

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by John Sines that the minutes of the Board meeting of February 14th, 2013 be approved. The motion passed unanimously.
- A motion was made by Jerry Martin to accept the revised schedule of meetings for calendar year 2013. The motion was seconded by John Sines and the motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 2 water taps installed since the last Board meeting. There is 1 water tap to be installed. This gives the district 3 water taps for 2013. The District has installed no sewer taps since the last Board meeting. There is one to be installed. There have been no new sewer taps for 2013.
- Repaired 2 service line and 2 main line leaks.
- Completed work orders, set meters, turn offs, etc.
- Ran the sewer jetter at Westover and Terrytown to clear sewer line blockages.
- Picked up the new truck for the Sewer Department

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the February 28th 2013 meeting of the LPSD Board
of Commissioners

- **LAKE WASHINGTON CLUB SEWER:**

It was reported that the Lake Washington Club Project is progressing satisfactorily. Bob Leach, with the Mid-Ohio Valley Regional Council was on hand to present the most recent project draw down request. After some discussion, it was moved by John Sines and seconded by Jerry Martin to approve the request as presented. Motion carried unanimously.

- **DISCUSSION OF BELLEVILLE WATER PROJECT:**

It was reported that an entourage consisting of Randall Atkinson, Phil Postlewait, Craig Richards, and Fred Rader were going to the IJDC council meeting on the 6th and meet with Jim Ellers to discuss the various options available for funding the Belleville Water Project.

- It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 APPROVED  ATTESTED

C H E C K R E G I S T E R

** DUE DATE: 3/19/13; CHECK DATE: 2/28/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 2/28/13 - 00001440

** POSTING DATE: 2/28/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,020	ACTION TELECOM, LLC	15462	85.00	6,118
1,065	ADVANCED BEDLINERS	15463	650.00	6,119
1,120	MONPOWER	15464	33.10	6,120
2,140	BOSLEY RENTAL AND SUPPLY	15465	215.00	6,121
2,160	BP	15466	1,708.55	6,122
3,060	CI THORNBERG CO. INC.	15467	321.20	6,123
3,080	CAS CABLE	15469	517.06	6,124
4,020	DREIER & MALLER OF WV, INC.	15470	177.24	6,125
4,040	DAVISVISION	15471	99.97	6,126
6,040	FERGUSON ENTERPRISES, INC.	15472	230.40	6,127
6,080	FORE TIMBER CO. INC,	15474	228.00	6,128
7,080	GRAINGER	15475	37.60	6,129
12,020	LUBECK TIRE SERVICE	15476	74.90	6,130
12,140	LLOYD HOFF	15659	100.00	6,131
13,070	MARTIN MARIETTA MATERIALS	15660	633.02	6,132
14,020	NEWARK ELECTRONICS	15661	360.83	6,133
14,060	WASTE MANAGEMENT	15662	100.00	6,134
16,040	PEIA	15663	8,473.50	6,135
18,040	REI CONSULTANTS, INC.	15664	124.08	6,136
18,044	RE-LIGHT RECYCLING	15665	3,892.00	6,137
18,100	RETIREE HEALTH BENEFIT	15666	1,958.00	6,138
19,080	SIEMENS INDUSTRY, INC.	15667	563.44	6,139
21,020	UNIFIRST CORPORATION	15668	142.28	6,140
21,050	UNUM LIFE INS.CO.OF AMERICA	15670	609.18	6,141
22,040	CARDMEMBER SERVICES	15671	695.48	6,142
23,110	WOLFE CAMPER SALES INC.	15672	39.88	6,143

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VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#	
23,340	WV DEPT OF TAX & REVENUE	15690	1,906.00	6,144	
23,370	JAMES G WILLIAMS JR	15691	1,180.61	6,145	
26,020	ZZZIP.NET,LLC	15692	525.00	6,146	
700,000	JENNIFER D SUTTON 956 COLLEGE HILL RD	15693	13.16	6,147	WASHINGTON WV 26181-5289
700,000	TABITHA R. HILL 1 CAMPUS VIEW DR	15694	137.43	6,148	VIENNA WV 26105-8000
700,000	BERRY J. MAHONEY 131 DAGG RD	15695	56.23	6,149	PARKERSBURG WV 26101-8290
700,000	TROY D GUTHERIE 61818 STATE ROUTE 124	15696	34.74	6,150	LONG BOTTOM OH 45743-9702
700,000	MICHELLE D. ROUTHIER 216 SUZANNE ST	15697	20.76	6,151	WASHINGTON WV 26181-3541
700,000	CRISTY D SMITH 51 SOUTH PARK VILLA	15698	50.45	6,152	PARKERSBURG WV 26101-8637
700,000	LAURA R WEBB 2413 NEAL ST	15699	49.41	6,153	PARKERSBURG WV 26101-9044
700,000	LAURA R WEBB 2413 NEAL ST	15700	63.59	6,154	PARKERSBURG WV 26101-9044
700,000	DALE M. PUTNAM 43 MEADOWBROOK ACRES	15701	77.36	6,155	PARKERSBURG WV 26101-9693
700,000	ROSALIE ANDREWS 308 SAND ST	15702	1.17	6,156	RAVENSWOOD WV 26164-1822
700,000	KAREN G. TODD 630 LIBERTY ST APT A	15703	59.71	6,157	PARKERSBURG WV 26101-5054
700,000	SARAH Q CHURCH PO BOX 4151	15704	106.53	6,158	PARKERSBURG WV 26104-4151
700,000	SARAH Q CHURCH PO BOX 4151	15705	72.15	6,159	PARKERSBURG WV 26104-4151
			26,424.01	42	