

Lubeck Public Service District

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WASHINGTON, WEST VIRGINIA 26181
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March 25th, 2013

Meeting Date
March 28TH, 2013
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF MANAGER CONTRACT RENEWAL
5. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
6. DISCUSSION OF BELLEVILLE WATER PROJECT
7. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

Lubeck Public Service District

March 28, 2013, 2013

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Roger Martin, Jerry Martin, John Sims, Rocky McConnell, Rick Roberts, Phil Postlewaite, Judy Boston, Gary Brode, Bob Leach

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	324	520
	2 Lubeck	359	459
	3 Riverhill - Blenn Hgts	287	402
	4 DuPont Rd	294	315
	5 Larkmead Rd.	116	366
	6 LMH - Homewood Rd.	0	336
	7 Washington Bottom	302	405
	8 New England Ridge	180	334
	9 Lubeck South	207	335
	10 Larkmead Area - Marrtown	80	360
	11 Rt 68 South - Hopewell	0	268
	12 Mitchell's	91	94
	13 Westover & Wakefield	31	33
	14 Ball School/Wadesville	0	227
	Total Customers	2271	4454

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 227,850.42
O & M Fund WV Central	\$1320.47
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 40,000.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
The following transfers were made to cover payroll since the last board meeting:	
Transfer From Revenue to O&M Checking Acct	\$ 14,665.98
Transfer From Revenue to WVCCU Tax Acct	\$ 4,974.64
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBanco Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES March 28TH, 2013

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by John Sines and seconded by Jerry Martin that the minutes of the Board meeting of March 14th, 2013 be approved. The motion passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been no water taps installed since the last Board meeting. There are no water taps to be installed. This gives the district 4 water taps for 2013. The District has installed no sewer taps since the last Board meeting. There are none to be installed. There has been 1 new sewer tap for 2013.
- Located and raised valve boxes that had been covered during state paving projects.
- Rebuilt Flush Hydrant.
- Ran sewer jetter at Lubeck Hills and Ran Camera at Bethel

GENERAL BUSINESS:

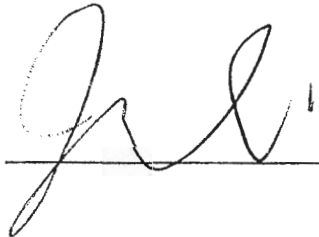
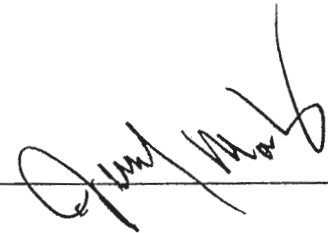
- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **LAKE WASHINGTON CLUB SEWER:**
It was reported that the Lake Washington Club Project is progressing satisfactorily. Rick Roberts was on hand to provide a construction update and Bob Leach presented another pay estimate to be approved.

Continuation of Minutes for the March 28th 2013 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF BELLEVILLE WATER PROJECT:**

The new funding approach for this project was discussed as well as the loan to finance the initial project costs necessary to acquire the project funding.

- It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 APPROVED  ATTESTED

C H E C K R E G I S T E R

** DUE DATE: 4/21/13; CHECK DATE: 3/28/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 3/28/13 - 00001590

** POSTING DATE: 3/28/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,020	ACTION TELECOM, LLC	19117	85.00	6,202
1,040	ADT SECURITY SERVICES	19118	135.26	6,203
1,120	MONPOWER	19119	13.74	6,204
1,180	ASTORG FORD LINCOLN	19120	38.27	6,205
1,260	AUTOZONE	19121	98.93	6,206
2,080	BB&T GOVERNMENT FINANCE	19123	4,597.03	6,207
2,160	BP	19124	2,191.15	6,208
2,180	BRENNTAG MID-SOUTH, INC.	19125	1,046.52	6,209
3,080	CAS CABLE	19127	518.06	6,210
3,170	CRESCENT/SPRAGUE SUPPLY CO.INC	19128	1,015.83	6,211
4,040	DAVISVISION	19129	106.14	6,212
6,020	FASTENAL CO.	19130	21.73	6,213
11,020	KELLER AMERICA, INC.	19131	876.75	6,214
12,140	LLOYD HOFF	19349	200.00	6,215
14,060	WASTE MANAGEMENT	19351	432.70	6,216
16,040	PEIA	19353	8,473.50	6,217
16,080	LUBECK PUBLIC SERVICE DISTRICT	19354	173.49	6,218
18,040	REI CONSULTANTS, INC.	19355	124.35	6,219
18,100	RETIREE HEALTH BENEFIT	19356	1,958.00	6,220
19,160	STATE ELECTRIC SUPPLY	19357	88.71	6,221
20,060	THE NATIONAL COLLOID CO.	19358	6,054.00	6,222
21,020	UNIFIRST CORPORATION	19359	212.13	6,223
21,050	UNUM LIFE INS.CO.OF AMERICA	19361	609.18	6,224
21,060	USA BLUEBOOK	19362	363.11	6,225
22,040	CARDMEMBER SERVICES	19365	659.64	6,226
23,040	WESTFIELD INSURANCE	19366	3,930.51	6,227

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VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#	
23,060	WESTFIELD INSURANCE	19367	1,000.00	6,228	
23,360	HD SUPPLY WATERWORKS	19388	1,212.30	6,229	
700,000	SHEILA HUGHES 79 SOUTH 5TH STREET	19391	29.00	6,230	PARKERSBURG WV 26101-7733
700,000	JENNIFER D SUTTON 956 COLLEGE HILL RD	19392	14.89	6,231	WASHINGTON WV 26181-5289
700,000	JENNIFER D SUTTON 956 COLLEGE HILL RD	19393	16.98	6,232	WASHINGTON WV 26181-5289
700,000	TIMOTHY TICHY 1222 20TH ST APT 3	19394	3.77	6,233	PARKERSBURG WV 26101-3449
700,000	TIMOTHY TICHY 1222 20TH ST APT 3	19395	19.63	6,234	PARKERSBURG WV 26101-3449
700,000	ANDREA WESTFALL 113 CEDAR LANE	19396	93.83	6,235	MINERAL WELLS WV 26150-3098
700,000	LISA D SKINNER 1601 LANGLEY DR	19397	63.86	6,236	LONG SC 29568-5720
700,000	SUSAN A WILLIAMS 2581 NEW ENGLAND RIDGE RD	19398	27.26	6,237	WASHINGTON WV 26181-5207
700,000	JASON A TURNER 1295 MCGILL RD	19399	71.44	6,238	VINCENT OH 45784-5150
700,000	TABITHA K. COLLINS 3333 LEADING CREEK RD	19400	82.51	6,239	BIG SPRINGS WV 26137
700,000	DALE M. PUTNAM 43 MEADOWBROOK ACRES	19401	50.07	6,240	PARKERSBURG WV 26101-9693
700,000	DALE M. PUTNAM 43 MEADOWBROOK ACRES	19402	62.93	6,241	PARKERSBURG WV 26101-9693
700,000	FREDDIE L DAVIS 8 SUITE VIEW DR APT 103	19403	144.91	6,242	RIPLEY WV 25271
700,000	JEROME THOMAS CASEY JR 202 MARIE LANE	19404	75.71	6,243	WASHINGTON WV 26181-8743
700,000	AMANDA K BATTEN 5410 LOST PAVEMENT RD	19405	48.04	6,244	PARKERSBURG WV 26101
			37,040.86	43	