

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
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April 8th, 2013

Meeting Date
April 11th, 2013
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
5. DISCUSSION OF BELLEVILLE WATER PROJECT
6. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

Lubeck Public Service District

APRIL 11, 2013

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Roger Martin, John Sines, Jerry Martin, Randall Atkinson, Craig Richards, Rocky McConnell

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	324	526
	2	Lubeck	353	458
	3	Riverhill - Blenn Hgts	288	403
	4	DuPont Rd	294	314
	5	Larkmead Rd.	115	366
	6	LMH - Homewood Rd.	0	336
	7	Washington Bottom	302	405
	8	New England Ridge	180	334
	9	Lubeck South	205	333
	10	Larkmead Area - Marrtown	80	361
	11	Rt 68 South - Hopewell	0	268
	12	Mitchell's	93	96
	13	Westover & Wakefield	31	33
	14	Ball School/Wadesville	0	225
		Total Customers	2265	4458

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 200,583.61
O & M Fund WV Central	\$13,154.18
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 52,500.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$15,649.83
Transfer From Revenue to WVCCU Tax Acct	\$ 5,241.14
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES

April 11TH, 2013

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by John Sines and seconded by Jerry Martin that the minutes of the Board meeting of March 28th, 2013 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been one water tap installed since the last Board meeting. There is one water tap to be installed. This gives the district 6 water taps for 2013. The District has installed no sewer taps since the last Board meeting. There are none to be installed. There has been 1 new sewer tap for 2013.
- Repaired 3 main line leaks and 1 service line leak.
- Began Mowing for the Season
- Turn on and turn offs.
- Run work orders and set meters.
- 24,920,400 gallons of water produced last month
- Average daily consumption of 803,884 gallons

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the April 11th 2013 meeting of the LPSD Board of Commissioners

- **LAKE WASHINGTON CLUB SEWER:**

It was reported that the Lake Washington Club Project is progressing satisfactorily. Rick Roberts was on hand to provide a construction update and Bob Leach presented another pay estimate to be approved.

- **DISCUSSION OF BELLEVILLE WATER PROJECT:**

The new funding approach for this project was discussed as well as the loan to finance the initial project costs necessary to acquire the project funding.

- It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 APPROVED  ATTESTED

** DUE DATE: 5/11/13; CHECK DATE: 4/11/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 4/11/13 - 00001710

** POSTING DATE: 4/11/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,080	AFLAC	22352	231.09	6,246
1,120	MONPOWER	22354	19,509.33	6,247
1,310	ALLIED ADMINISTRATORS	22355	552.32	6,248
2,100	BFMC, INC.	22356	349.23	6,249
2,120	C. BLAINE MYERS	22357	585.00	6,250
3,020	CANON FINANCIAL SERVICES	22358	209.91	6,251
3,060	CI THORNBERG CO. INC.	22359	2,116.30	6,252
4,020	DREIER & MALLER OF WV, INC.	22366	58.56	6,253
4,100	DIGITAL CONNECTIONS	22368	44.04	6,254
6,060	FIRE EXTINGUISHER SPEC.	22369	30.00	6,255
7,040	GOFF BROTHERS MACHINE	22370	43.00	6,256
11,020	KELLER AMERICA, INC.	22371	1,113.75	6,257
12,020	LUBECK TIRE SERVICE	22372	29.95	6,258
12,100	LUBECK PSD	22373	2,377.86	6,259
12,140	LLOYD HOFF	22483	200.00	6,260
13,128	JOHN STEVE MILLER	22485	453.97	6,261
16,140	PARKERSBURG SANITARY BOARD	22487	14,065.36	6,262
16,160	PHIL POSTLEWAIT CPA	22488	2,200.00	6,263
16,180	POSTMASTER	22489	1,400.00	6,264
16,220	PRECISION PUMP & VALVE	22490	300.00	6,265
19,160	STATE ELECTRIC SUPPLY	22491	70.07	6,266
20,010	HAROLDS REFUSE REMOVAL	22492	180.49	6,267
20,160	TEK COLLECT, INC.	22493	119.42	6,268
20,180	VERIZON WIRELESS	22494	263.45	6,269
21,020	UNIFIRST CORPORATION	22495	239.34	6,270
21,060	USA BLUEBOOK	22497	491.93	6,271

4/11/13

Lubeck Public Service District

4/11/13 12:48:47PM PAGE 2

C H E C K R E G I S T E R

** DUE DATE: 5/11/13; CHECK DATE: 4/11/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 4/11/13 - 00001710

** POSTING DATE: 4/11/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
21,080	RURAL DEVELOPMENT	22498	1,148.25	6,272
23,140	JAMES C WRIGHT	22499	434.00	6,273
23,360	HD SUPPLY WATERWORKS	22500	3,625.00	6,274
			52,441.62	29