

Lubeck Public Service District

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WASHINGTON, WEST VIRGINIA 26181
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May 20TH, 2013

Meeting Date
May 23rd, 2013
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENTS OF BILLS AND TRANSFERS
4. APPROVAL OF RATE ADJUSTMENT PROPOSAL
5. APPROVAL OF SUTTLE & STALNAKER CPA'S AUDIT AGREEMENT
6. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

Lubeck Public Service District

MAY 23, 2013

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Roger Martin, Jerry Martin, John Sines, Randy Atkinson, Fred Rader, Rick Roberts, Phil Postlewait, Gary Brode, Craig Richards, Judy Boston

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	325	528
	2 Lubeck	355	460
	3 Riverhill - Blenn Hgts	291	408
	4 DuPont Rd	296	317
	5 Larkmead Rd.	111	362
	6 LMH - Homewood Rd.	0	335
	7 Washington Bottom	301	406
	8 New England Ridge	181	335
	9 Lubeck South	204	330
	10 Larkmead Area - Marrtown	78	346
	11 Rt 68 South - Hopewell	0	268
	12 Mitchell's	94	97
	13 Westover & Wakefield	31	33
	14 Ball School/Wadesville	0	228
	Total Customers	2267	4453

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 213,547.88
O & M Fund WV Central	\$3,707.67
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 45,000.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$15,461.63
Transfer From Revenue to WVCCU Tax Acct	\$ 5,270.38
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES May 23rd, 2013

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by John Sines that the minutes of the Board meeting of April 25th, 2013 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been four water taps installed since the last Board meeting. There are 3 water taps to be installed. This gives the district 10 water taps for 2013. The District has installed one sewer tap since the last board meeting. There are none to be installed. There has been 2 new sewer taps for 2013.
- Repaired no main line leaks and 3 service line leaks.
- Made yard repairs
- Turn on and turn offs.
- Run work orders and set meters.

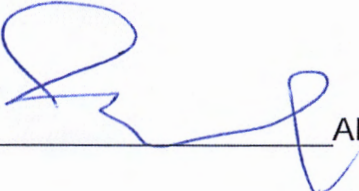
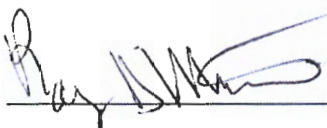
GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **RATE ADJUSTMENT PROPOSAL**
A rate adjustment proposal was presented to the board by Phillip Postlewait calling for an 18% increase in water rates. After a discussion, Jerry Martin moved to go ahead with the 18% rate proposal to the PSC. Motion was seconded by John Sines, motion carried unanimously.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the May 23rd 2013 meeting of the LPSD Board of Commissioners

- **APPROVAL OF SUTTLE & STALNAKER CPA'S AUDIT PROPOSAL**
The annual audit proposal was submitted and presented to the board. Jerry Martin made a motion to accept the proposal as written and John Sines seconded the motion. Motion passed unanimously.
- **LAKE WASHINGTON CLUB SEWER:**
A pay estimate was presented to the board by Fred Rader of The Mid-Ohio Valley Regional Council. A motion was made by Jerry Martin and seconded by John Sines to approve the pay estimate as presented. Motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT:**
Continued financing options were discussed for the Belleville Project.
- **ADJOURNMENT**
It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 APPROVED  ATTESTED

5/22/13

Lubeck Public Service District

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C H E C K R E G I S T E R

** DUE DATE: 5/23/14; CHECK DATE: 5/23/14; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 5/22/13 - 00002065

** POSTING DATE: 5/22/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
4,020	DREIER & MALLER OF WV, INC.	25329	112.64	6,381
			112.64	1

C H E C K R E G I S T E R

** DUE DATE: 6/15/13; CHECK DATE: 5/22/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 5/22/13 - 00002062

** POSTING DATE: 5/22/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,020	ACTION TELECOM, LLC	25268	85.00	6,345
1,120	MONPOWER	25269	24.65	6,346
1,240	AUTO FLEET & INDUSTRIAL SUPPLY	25270	204.12	6,347
1,260	AUTOZONE	25272	379.16	6,348
2,080	BB&T GOVERNMENT FINANCE	25276	4,597.03	6,349
2,160	BP	25277	2,055.75	6,350
3,060	CI THORNBERG CO. INC.	25278	412.88	6,351
3,080	CAS CABLE	25279	514.12	6,352
4,020	DREIER & MALLER OF WV, INC.	25280	1,347.51	6,353
4,060	DOWLER'S TRACTOR SALES	25286	68.98	6,354
4,080	DOMINION HOPE	25287	169.02	6,355
6,020	FASTENAL CO.	25289	307.22	6,356
6,060	FIRE EXTINGUISHER SPEC.	25291	98.88	6,357
6,080	FORE TIMBER CO. INC,	25292	80.65	6,358
7,080	GRAINGER	25294	172.96	6,359
8,020	HACH COMPANY	25295	1,407.14	6,360
8,060	HURST TRACTOR &	25297	173.46	6,361
12,033	LEMON'S FARM EQUIPMENT	25298	62.89	6,362
12,080	LOWE'S BUSINESS ACCOUNT	25299	90.54	6,363
12,140	LLOYD HOFF	25300	200.00	6,364
13,120	MID OHIO VALLEY MEDICAL	25302	70.00	6,365
13,140	MISS UTILITY OF WV	25303	58.50	6,366
14,060	WASTE MANAGEMENT	25304	401.58	6,367
16,040	PEIA	25305	10,258.50	6,368
16,080	LUBECK PUBLIC SERVICE DISTRICT	25306	200.74	6,369
16,100	PICKERING ASSOCIATES, INC.	25307	568.32	6,370