

# Lubeck Public Service District

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301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
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June 6<sup>TH</sup>, 2013

Meeting Date  
June 13<sup>th</sup>, 2013  
7:00 P.M.

## AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENTS OF BILLS AND TRANSFERS
4. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
5. DISCUSSION OF BELLEVILLE WATER PROJECT
6. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

Lubeck Public Service District

JUNE 13,2013

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

**Attending :** John Sines, Roger Martin, Jerry Martin, Randy Atkinson, Phil Postlewait, Gary Brode

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	327	526
	2	Lubeck	359	463
	3	Riverhill - Blenn Hgts	291	409
	4	DuPont Rd	297	320
	5	Larkmead Rd.	113	365
	6	LMH - Homewood Rd.	0	338
	7	Washington Bottom	302	408
	8	New England Ridge	180	334
	9	Lubeck South	204	332
	10	Larkmead Area - Marrtown	80	355
	11	Rt 68 South - Hopewell	0	268
	12	Mitchell's	94	97
	13	Westover & Wakefield	31	33
	14	Ball School/Wadesville	0	228
		<b>Total Customers</b>	<b>2278</b>	<b>4476</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 236,733.00
O & M Fund WV Central	
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 62,000.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$32,182.42
Transfer From Revenue to WVCCU Tax Acct	\$ 10,893.49
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES June 13th, 2013

Prayer by Jerry Martin. Pledge followed.

### GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by John Sines that the minutes of the Board meeting of May 23<sup>rd</sup>, 2013 be approved. The motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been three water taps installed since the last Board meeting. There is one water tap to be installed. This gives the district 13 water taps for 2013. The District has installed one sewer tap since the last board meeting. There are none to be installed. There has been 3 new sewer taps for 2013.
- Repaired no main line leaks and 1 service line leak.
- Replaced a section of sewer line
- Located valves and marked
- Installed 2" tap at the Western Sizzlin
- Turn on and turn offs.
- Moved 1000 gallon fuel tank from the waste water treatment plant for renovations.
- Run work orders and set meters.

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

This institution is an equal opportunity provider and employer

*Continuation of Minutes for the June 13<sup>th</sup> 2013 meeting of the LPSD Board of Commissioners*

- **LAKE WASHINGTON CLUB SEWER:**

An update for this project was provided by the manager for this project and there was a change order presented for the contractor to provide three generators to the district and to extend the project construction time another 120 days.

It was moved by Jerry Martin to accept the change order and seconded by John Sines to accept the change order as presented.

There was a discussion about left over funds on this project and that the cleaning and inspection project at Highview Terrace and the additional funds needed for the generators that the contractor will be providing.

- **DISCUSSION OF BELLEVILLE WATER PROJECT:**

Continued financing options were discussed for the Belleville Project.

- **ADJOURNMENT**

It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 APPROVED  ATTESTED 

\*\* DUE DATE: 7/03/13; CHECK DATE: 6/13/13; FUND:SEL; BANK: 3 131 202 00 \*\*

BATCH: 6/13/13 - 00002205

\*\* POSTING DATE: 6/13/13 - THIS YEAR - CURRENT PERIOD \*\*

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,020	ACTION TELECOM, LLC	26869	85.00	6,382
1,080	AFLAC	26870	154.06	6,383
1,120	MONPOWER	26872	17,411.70	6,384
1,260	AUTOZONE	26873	65.97	6,385
1,310	ALLIED ADMINISTRATORS	26875	898.40	6,386
2,085	BDI	26876	113.30	6,387
2,100	BFMC, INC.	26877	1,195.37	6,388
2,200	BRICKSTREET INSURANCE CO.	26878	3,947.00	6,389
3,020	CANON FINANCIAL SERVICES	26879	209.91	6,390
3,060	CI THORNBERG CO. INC.	26880	3,785.01	6,391
3,200	CM & I PRODUCTS	26883	80.30	6,392
4,040	DAVISVISION	26884	44.44	6,393
4,060	DOWLER'S TRACTOR SALES	26885	159.99	6,394
4,100	DIGITAL CONNECTIONS	26886	44.03	6,395
5,000	EASTON PRINTING COMPANY	26887	32.00	6,396
11,080	KARLS AUTO REPAIR LTD.	26888	380.00	6,397
12,020	LUBECK TIRE SERVICE	26889	44.95	6,398
12,100	LUBECK PSD	26891	2,654.68	6,399
12,140	LLOYD HOFF	26892	300.00	6,400
13,200	M & S CONCRETE	26895	320.00	6,401
14,040	THE NEWS AND SENTINEL	26896	349.10	6,402
14,060	WASTE MANAGEMENT	26897	462.13	6,403
15,020	OFFICE DEPOT CREDIT PLAN	26898	248.92	6,404
16,140	PARKERSBURG SANITARY BOARD	26899	16,180.89	6,405
16,160	PHIL POSTLEWAIT CPA	26900	2,200.00	6,406
16,180	POSTMASTER	26901	1,400.00	6,407

## C H E C K R E G I S T E R

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VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#	
16,220	PRECISION PUMP & VALVE	26902	590.00	6,408	
18,020	REAGLE & PADDEN, INC.	26903	899.14	6,409	
18,040	REI CONSULTANTS, INC.	26904	124.08	6,410	
19,020	SAM'S CLUB	26905	260.12	6,411	
19,140	SMITH CONSTRUCTION	26906	300.00	6,412	
20,010	HAROLDS REFUSE REMOVAL	26907	180.49	6,413	
20,080	TRACTOR SUPPLY COMPANY	26908	115.98	6,414	
20,180	VERIZON WIRELESS	26909	263.19	6,415	
21,020	UNIFIRST CORPORATION	26910	351.81	6,416	
21,080	RURAL DEVELOPMENT	26913	1,351.09	6,417	
23,140	JAMES C WRIGHT	26914	388.00	6,418	
23,200	WV DEPT OF HEALTH &	26915	30.00	6,419	
23,300	WVRWA	26917	540.00	6,420	
23,360	HD SUPPLY WATERWORKS	26919	2,183.54	6,421	
700,000	DONALD R FORDYCE 106 WARREN AVE	26925	54.97	6,422	PARKERSBURG WV 26104-9729
700,000	JOANN E FITCHER 6623 SCOTSMAN CRESCENT	26926	104.99	6,423	MYRTLE BEACH SC 29588
700,000	AMY D. JONES 1484 CAMERON AVE	26927	7.64	6,424	PARKERSBURG WV 26101-9315
700,000	SARA B MILLER 120 W CIRCLE APT 2	26928	6.29	6,425	PARKERSBURG WV 26101-7689
700,000	RYAN M OCONNER 405 GLOVER RD	26929	33.13	6,426	PARKERSBURG WV 26101-8222
700,000	ROY WILSON 215 HOLLEY STREET	26930	69.61	6,427	ANSTED WV 25812-8632
700,000	SHELLEY M SMITH 207 MITCHELLS WAY	26931	130.65	6,428	WASHINGTON WV 26181-6338
700,000	PAMELA S ROUSH 1600 KNOTTS AVE APT 12	26932	52.77	6,429	PARKERSBURG WV 26101-9303

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VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#	
700,000	CHARIS R. GROGAN 1206 LAIRD AVE.	26933	78.47	6,430	PARKERSBURG WV 26101-4927
700,000	MARLEY D NICHOLAS 2306 13TH AVE	26934	88.19	6,431	VIENNA WV 26105
700,000	JESSE L. KERSEY 19 S PARK VILLA TRAILER COURT	26935	35.47	6,432	PARKERSBURG WV 26101-8635
700,000	DAKOTA WALKER 110 RYANWOOD VILLAGE	26936	5.36	6,433	PARKERSBURG WV 26101-9603
700,000	KAREN E WHITED 135 RYANWOOD VILLAGE	26937	1.05	6,434	PARKERSBURG WV 26101-9603
700,000	KEVIN WALKER 254 MITCHELLS LANE	26938	129.80	6,435	WASHINGTON WV 26181-6340
700,000	CHELSEA L FARLEY 136 LUCILLE LANE	26939	156.57	6,436	WASHINGTON WV 26181-0137
700,000	DIANA M. KIMES 254 MITCHELL LANE	26940	145.52	6,437	WASHINGTON WV 26181
			61,445.07	56	