

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES JANUARY 9<sup>TH</sup> 2014

Prayer by Jerry Martin. Pledge followed.

### GENERAL BUSINESS:

- Moved by Roger Martin and seconded by Jerry Martin that the minutes of the regular board meeting of December 12<sup>th</sup>, 2013 be approved. The motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There were a total of 35 water taps installed for the calendar year 2013. No taps have yet been installed this calendar year. There is one water tap to be installed. There was a total of four water taps installed for 2014 excluding the taps that have been installed at Lake Washington Club.
- Completed work orders, set meters, turn offs, etc.
- Repaired three main line leaks and two service line leaks.
- Turn offs and turn ons.
- Ran sewer jetter in Somer Villa for a customer complaint.
- Changed out several meters due to the recent sub-zero weather.

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by Roger Martin and seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **APPROVAL OF MEETING SCHEDULE FOR 2014**  
Moved by Jerry Martin and seconded by Roger Martin that the schedule for 2014 be approved as presented. The motion carried unanimously.

*Continuation of Minutes for the December 12th 2013 meeting of the LPSD  
Board of Commissioners*

- **DISCUSSION OF LAKE WASHINGTON SEWER EXTENSION**

The manager reiterated that the final draw down was submitted the last meeting for the State revolving Fund and that there were additional funds remaining that were committed by the IJDC for contingency and remained unused. A request was made for some camera equipment as well as an asset management plan to be established from EL Robinson with these funds and that there may be an additional drawdown of IJDC funds if the funding request is approved.

There was \$18,000 dollars that was remitted to the district in 2009 by the homeowners association to cover the costs of preliminary engineering work that had to be done in order to secure funding for the Lake Washington Club Sewer Project. Those funds had not been used for the engineering work and were retained by the district. The Engineer was later paid by project funds. The homeowners association had committed to covering the cost of the sewer tap fees for their residents on this project. Therefore, in light of the situation, John Sines moved to credit Lake Washington Club Homeowners Association in the amount of \$18,000.00 for tap fees to remunerate them for their initial engineering expenses. The motion was seconded by Jerry Martin and the motion carried unanimously.

- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**

There will be a telephone conference Monday at 10:30 AM to work out the details to submit the Draft Rule 42. It looks like the project will be reviewed in the IJDC council funding committee on the 28<sup>th</sup> and presented to full council on the first part of February.

- **ADJOURNMENT**

The meeting was adjourned at 7:15PM

 APPROVED  ATTESTED