

Lubeck Public Service District

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February 7, 2014

Meeting Date
February 13th 2014
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENTS OF BILLS AND TRANSFERS
4. EXECUTIVE SESSION (PERSONNEL ISSUES)
5. DISCUSSION OF RULE 42
6. DISCUSSION OF 2013 AUDIT
7. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
8. DISCUSSION OF BELLEVILLE WATER PROJECT
9. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES February 13, 2014

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Roger Martin and seconded by Jerry Martin that the minutes of the regular board meeting of January 23rd, 2014 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- No taps have yet been installed this calendar year. There are two water taps to be installed. Gives us no water taps installed for the year so far for water and sewer.
- Completed work orders, set meters, turn offs, etc.
- Repaired no main line leaks and one service line leak.
- Turn offs and turn ons.
- Snow Removal

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Roger Martin and seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **Executive Session**
It was moved by Jerry Martin and seconded by Roger Martin to go into executive session to discuss personnel issues. Motion Carried unanimously.
It was moved by Jerry Martin and seconded by Roger Martin to go back into regular session. No action was taken and the motion carried unanimously.
- **Discussion of Rule 42**
A discussion of the rule 42 that is in the process of being completed. Employee raises and immediate repairs were going to be included into the

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*Continuation of Minutes for the February 13, 2014 meeting of the LPSD Board
of Commissioners*

rule 42 request.

It was moved by Roger Martin and seconded by Jerry Martin to complete and submit the rule 42. Motion carried unanimously.

- **Discussion of the 2013 Audit**

The audit was discussed and a motion was made by Roger Martin and seconded by Jerry Martin to accept the audit as presented. Motion Carried Unanimously.

- **DISCUSSION OF LAKE WASHINGTON SEWER EXTENSION**

A use of contingency request was discussed to purchase camera equipment and to provide engineering support to establish an asset management plan put in place. This request has been approved and staff is in the process of purchasing this equipment.

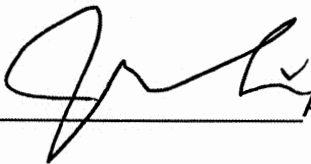
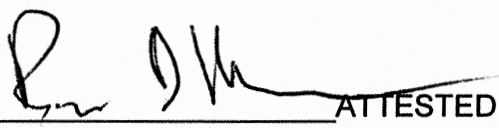
In addition, an amendment to the engineering agreement was presented to the board in order to allow the engineer to aid the district in preparing an asset management plan. Motion was made by Jerry Martin and seconded by Roger Martin to accept the amended agreement.

- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**

The project is on the agenda for the IJDC meeting in Charleston at the IJDC Offices.

- **ADJOURNMENT**

The meeting was adjourned

 APPROVED  ATTESTED