

# Lubeck Public Service District

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March 7<sup>th</sup>, 2014

Meeting Date  
March 13<sup>th</sup> 2014  
7:00 P.M.

## AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENTS OF BILLS AND TRANSFERS
4. EXECUTIVE SESSION (PERSONNEL ISSUES)
5. WESTWOOD DEVELOPMENT SEWER EXTENSION
6. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

|     |                |                        |
|-----|----------------|------------------------|
| Cc: | Jerry Martin   | Parkersburg News       |
|     | Roger Martin   | Parkersburg Sentinel   |
|     | John Sines     | Wood County Commission |
|     | Craig Richards | WNUS                   |
|     | Tim Miller     | WTAP                   |
|     | Blaine Myers   | WXIL                   |

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES March 13<sup>th</sup>, 2014

Prayer by Jerry Martin. Pledge followed.

### GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of February 27<sup>th</sup>, 2014 be approved. The motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- One water tap has yet been installed this calendar year. There is one water tap to be installed. Gives us two water taps installed for the year. There has been one sewer tap installed since the last board meeting and there are none to be installed. This gives the district one sewer tap for 2014.
- Completed work orders, set meters, turn offs, etc.
- Repaired two main line leaks and one service line leaks.
- Turn offs and turn ons.
- Repaired sewer main in Wakefield.
- Moved a meter outside at Tarrytown.

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **WESTWOOD SUBDIVISION SEWER EXTENSION**  
The board was updated by the manager about how far along in the process we were in getting this extension established. The developer and the district management are in the process of securing the proper right of ways and establishing the necessary permits and agreements to move the

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Continuation of Minutes for the March 13<sup>th</sup>, 2014 meeting of the LPSD Board of Commissioners

development along.

- **DISCUSSION OF LAKE WASHINGTON SEWER EXTENSION**  
Discussion about the few customers who have yet to connect to the line and the use of contingency funds for camera equipment and an asset management plan.
- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**  
The meeting of the IJDC Funding Committee was discussed. The funding of the project using the surcharge was a primary issue with the project. Zack Dobbins CPA was on hand to discuss the financial aspects in depth with the board and the constituency that were present. Other potential scenarios were discussed and the board requested that Zack run some additional scenarios for them to review at the next board meeting or at a special board meeting prior to the next board meeting. Zack also spoke about the relationship between the draft rule 42 for the Belleville project and the going level costs. It was moved by Jerry Martin to file a notice of intent to file a general rate increase for a separate rate increase for both water and sewer. The motion was seconded by Roger Martin. Motion Carried unanimously. The application was then tabled pending the review of those other calculations.
- **ADJOURNMENT**  
The meeting was adjourned

 APPROVED  ATTESTED