

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

January 12th, 2015

Meeting Date
January 15, 2015
7:00 P.M.

REVISED AGENDA:

1. ELECTION OF OFFICERS FOR 2015
2. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR December 11TH AND THE SPECIAL MEETING FOR December 23rd, 2014
3. DISCUSSION OF DISTRICT HAPPENINGS
4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
5. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
6. DISCUSSION OF RULE 42 SUBMISSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc: Jerry Martin Parkersburg News
Roger Martin Parkersburg Sentinel
John Sines Wood County Commission
Craig Richards WNUS
Elizabeth Green WTAP
Blaine Myers WXIL
Zack Dobbins

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES JANUARY 15, 2015

Prayer by Jerry Martin. Pledge followed.

ELECTION OF OFFICERS:

- It was moved by Jerry Martin to make no changes in the officers for the upcoming year. The motion was seconded by Roger Martin. Motion passed unanimously. Therefore John Sines will retain his post as Chairman, Jerry Martin will remain Treasurer and Roger Martin will remain Secretary for calendar year 2015.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of December 11th and the Special Board Meeting of December 23rd, 2014 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- One water tap has been installed since the last board meeting. There are four more water taps to be installed. Gives us one water tap installed for the year. There has been one sewer tap installed since the last board meeting and there are none to be installed. This gives the district one sewer tap for 2015.
- Completed work orders, set meters, turn offs, etc.
- Repaired four service line leaks and no main line leak
- Turn offs and turn ons.
- Installed the new sign.

GENERAL BUSINESS:

This institution is an equal opportunity provider and employer

Continuation of Minutes for the January 15th, 2015 meeting of the LPSD Board
of Commissioners

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **WASHINGTON BOTTOM POTENTIAL SEWER MAIN EXTENSION**
The manager brought the board up to speed on the progress of the project and the efforts that have been put forth in order to secure funding for some of the soft costs.

- **DISCUSSION OF RULE 42 SUBMISSION FOR WATER AND SEWER**
The manager reported that everything that the district asked for with the water rule 42 had been granted except for approximately \$50,000 of the loan request for the needed repairs. The ALJ decision about that had been appealed to the Public Service Commission Commissioners. The sewer rule 42 ALJ appeal to the Commission is due on or before the 21st of January. Our attorney is in high hopes that this decision will be more favorable.

- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**
Because there has not been a decision by the IJDC about the funding recommendation changes, this project is still on hold. A decision about this project is expected in the February 4th meeting.

- **ADJOURNMENT**
The meeting was adjourned at 7:27PM

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

January 23, 2015

Meeting Date
January 29th, 2015
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR JANUARY 15TH 2015.
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF RUSSELL REQUEST FOR REIMBURSEMENT FOR BOOSTER PUMP
5. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
6. DISCUSSION OF RULE 42 SUBMISSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES JANUARY 29, 2015

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of January 15th 2015 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- One water tap has been installed since the last board meeting. There are four more water taps to be installed. Gives us two water taps installed for the year. There have been no sewer taps installed since the last board meeting and there are none to be installed. This gives the district one sewer tap for 2015.
- Completed work orders, set meters, turn offs, etc.
- Repaired one service line leak and no main line leaks
- Turn offs and turn ons.
- Ran sewer camera to locate some taps at Pointe West
- Ran sewer camera for a customer complaint
- Made blacktop repairs to some leak sites

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the January 29th, 2015 meeting of the LPSD Board of Commissioners

- **RUSSELL REQUEST FOR REIMBURSEMENT OF BOOSTER PUMP INSTALLATION**

Pam Russell called and requested reimbursement for a booster pump that they recently had installed. The manager presented letters which were written by former manager Jim Cox concerning the pressure issues caused by the installation of the Larkmead water storage tank to residents at the higher elevations on Homewood Road. These letters established clear time frames in which the district would be willing to reimburse residents for booster pump installations. The Russell family failed to act in a timely fashion and so the offer for reimbursements have long sense expired. Jerry Martin made a motion to decline to reimburse the Russell's for the pump installation and the motion was seconded by Roger Martin. The motion carried unanimously.

- **DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION**

The manager reported being in touch with Chris Hopkins with the state development office concerning funding for the Washington Bottom Project but has yet to actually make contact. Whenever contact is made the commissioners would be brought up to speed.

- **DISCUSSION OF RULE 42 SUBMISSION FOR WATER AND SEWER**

The manager updated the board about the complete results of the rule 42's that were finally complete in January. Below is a summary.

1. Both of the bonds for the maintenance work for water and sewer will be issued and the maintenance work will be completed. Jackson Kelley will have the bond resolutions at the meeting on the 26th of February to get these bonds issued.
2. A portion of the BAN (Bond Anticipation Note) for the work done in the 1999-2000 sewer project will be converted to a bond and the final remaining balance will be rolled back into a BAN to become the final BAN Bond in 2020. Jackson Kelley will be at the meeting on the 12th of February in order to secure the appropriate resolutions.
3. Water and sewer both have a loan approved for the purchase of another vehicle for \$35,000 dollars each.
4. There is a requirement that the district refund a small portion of the revenue collected due to filing under HB 4601. Walter Frazer will be coming in during the February billing in order to facilitate the programing to accomplish this project.

*Continuation of Minutes for the January 29th, 2014 meeting of the LPSD Board
of Commissioners*

- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**
The February 4th meeting of the IJDC is supposed to have the MHI changes on the agenda for consideration. It was discussed that a delegation from the district would be on hand in an effort to impress upon the IJDC the importance of the Belleville Project in an effort to secure funding at feasible terms.
- **ADJOURNMENT**
The meeting was adjourned at 7:32PM

 APPROVED  ATTESTED 

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

February 6, 2015

Meeting Date
February 12th, 2015
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR JANUARY 29TH 2015.
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BOND FINANCING FOR BAN
5. DISCUSSION OF POINTE WEST SEWER TAP INSTALLATION
6. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
7. DISCUSSION OF RULE 42 SUBMISSION
8. DISCUSSION OF BELLEVILLE WATER PROJECT
9. ADJOURN

Cc: Jerry Martin Parkersburg News
Roger Martin Parkersburg Sentinel
John Sines Wood County Commission
Craig Richards WNUS
Elizabeth Green WTAP
Blaine Myers WXIL
Zack Dobbins

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES February 12, 2015

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of January 29th 2015 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- Four water taps have been installed since the last board meeting. There are no more water taps to be installed. Gives us six water taps installed for the year. There have been no sewer taps installed since the last board meeting and there are none to be installed. This gives the district one sewer tap for 2015.
- Completed work orders, set meters, turn offs, etc.
- Repaired no service line leaks and one main line leaks
- Turn offs and turn ons.
- Made repairs the pressure reduction station at the end of Ox Johnson Ln.
- Two meters were installed on private wells @ Lake Washington Club

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the February 12th, 2015 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF BOND FINANCING FOR THE BAN/BOND**

The manager introduced Taunja Willis-Miller with the law firm of Jackson Kelly who is handling the bond financing for the BAN (Bond Anticipation Note). She explained that the board had three resolutions that needed to be adopted. The first is the base resolution, the second is the supplemental resolution and the third is the sweep resolution which allows the bond commission to "sweep" the debt service directly out of the district account.

She read the highlights of resolution #1 aloud and Jerry Martin made a motion to accept the resolution as read, the motion was seconded by Roger Martin and the motion passed unanimously. She read the highlights of resolution #2 supplemental aloud and Jerry Martin made a motion to accept the resolution as read, the motion was seconded by Roger Martin and the motion passed unanimously. She read the highlights of resolution #3 "sweep" aloud and Jerry Martin made a motion to accept the resolution as read, the motion was seconded by Roger Martin and the motion passed unanimously.

- **DISCUSSION OF POINTE WEST SEWER TAP INSTALLATION**

Kevin Sams, one of the developers of Pointe West was on hand to discuss an invoice that he received from AB Contracting in the amount in excess of \$6000.00 for the installation of a sewer main that AB Contracting had to install in order to provide sewer service to a condominium complex located on a group of lots which were sold to AB Contracting by the developers of Pointe West. AB Contracting did not expect to have to build a line to serve their condo and they therefore felt as though they were due reimbursement and the Pointe West Developers felt as though the district should have had the facilities in place and therefore they should bear the cost of the line. The commissioners felt that because those lots were originally designed for houses and 4" taps were installed to handle single family houses on each lot that the district should not be responsible for the installation to handle a four family unit condominium.

- **DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION**

Efforts to secure funding for initial soft costs this project have proven fruitless thus far. It appears that Braskem has made alternative plans to supply their needs for the short run and thereby removing the urgency to get this project done on the original time frame.

- **DISCUSSION OF RULE 42 SUBMISSION**

The manager updated the board about procedures for getting the bonds approved for funding the maintenance projects. It looks like the bonds for the project funding will be available for the meeting on the 26th of March

Continuation of Minutes for the February 12th, 2015 meeting of the LPSD Board of Commissioners

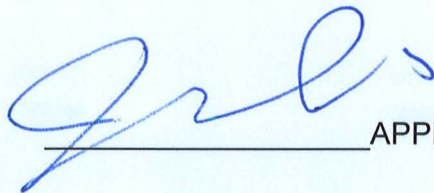
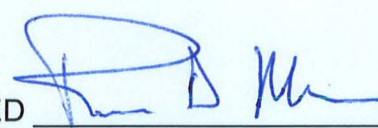
and depending on parity application approvals could be available as soon as two weeks following the next board meeting.

- **DISCUSSION OF BELLEVILLE WATER PROJECT**

The manager discussed an alternative method of funding this project through the Drinking Water Treatment Revolving Fund (DWTRF) and the requirements for that would come with this funding source which include and asset management plan for the water system and re-acquiring professional services of the project team. A motion was made by Jerry Martin to direct the Regional Council to draft a letter to the IJDC in order to request a change in funding from IJDC to DWTRF and to re-advertise for professional services for this project. The motion was seconded by Roger Martin. Motion carried unanimously.

- **ADJOURNMENT**

The meeting was adjourned at 7:32PM

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

February 20, 2015

Meeting Date
February 26th, 2015
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR FEBRUARY 12TH 2015.
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BOND FINANCING FOR DISTRICT
5. DISCUSSION OF MARCH 26 MEETING SCHEDULING CONFLICT
6. DISCUSSION OF POINTE WEST SEWER LIFT STATION
7. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
8. DISCUSSION OF BELLEVILLE WATER PROJECT
9. ADJOURN

Cc: Jerry Martin Parkersburg News
Roger Martin Wood County Commission
John Sines WXIL
Craig Richards WNUS
Elizabeth Green WTAP
C Blaine Myers
Zack Dobbins

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES February 26, 2015

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of February 12th 2015 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- No water taps have been installed since the last board meeting. There are no more water taps to be installed. Gives us six water taps installed for the year. There have been no sewer taps installed since the last board meeting and there are none to be installed. This gives the district one sewer tap for 2015.
- Completed work orders, set meters, turn offs, etc.
- Repaired no service line leaks and one main line leaks
- Turn offs and turn ons.
- Serviced the newest backhoe
- Made Repairs to the sewer line that serves the garage
- Snow Removal
- Replaced multiple meter bottoms

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the February 26th, 2015 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF BOND FINANCING FOR THE BOND**

Bond council was unable to get all of the bond paperwork together to get them signed at this meeting. They will be ready to sign at the March 12 board meeting. Jerry Martin made a motion to table the bond approval until the March 12th meeting and the motion was seconded by Roger Martin. Motion carried unanimously.

- **MARCH 26 SCHEDULING CONFLICT DISCUSSION**

Chairman John Sines stated that he and Jerry Martin were going to a Board Member's conference and will both be out of town on that date and will therefore not be available for the meeting. He requested of the other board members that the meeting be moved to the 24th in order to avoid the scheduling conflict. None of the board members objected to the request so the meeting was moved to Tuesday the 24th of March from the regularly scheduled 26th.

- **DISCUSSION OF THE POINTE WEST SEWER LIFT STATION**

More information was collected about the lift station and some of this information was not quite as bad as what we original thought. The run time is less than was originally expected but the general consensus was to have an engineer look at the problem and make a recommendation about what we need to do to resolve this issue.

- **DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION**

Efforts to secure funding for initial soft costs this project have proven fruitless thus far. It appears that Braskem has made alternative plans to supply their needs for the short run and thereby removing the urgency to get this project done on the original time frame. There has been no movement since last meeting.

- **DISCUSSION OF BELLEVILLE WATER PROJECT**

The funding for this project had been redirected from IJDC (Infrastructure, Jobs Development Council) funds to DWTRF (Drinking Water Treatment Revolving Funds) with financing resulting in very similar debt service as the original funding recommendation that the board got from the IJDC. The funding specifically will be \$3,273,000 dollar bond at .5% and

*Continuation of Minutes for the February 26th, 2015 meeting of the LPSD Board
of Commissioners*

\$650,000 of debt forgiveness for a total funding package of \$3,923,000
dollars.

- **ADJOURNMENT**

The meeting was adjourned at 7:39PM

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

March 6th, 2015

Meeting Date
March 12th, 2015
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR FEBRUARY 26TH 2015.
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BOND FINANCING FOR DISTRICT
5. DISCUSSION OF POINTE WEST SEWER LIFT STATION
6. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Wood County Commission
	John Sines	WXIL
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	C Blaine Myers	
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES March 12, 2015

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of February 26th 2015 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- No water taps have been installed since the last board meeting. There are no more water taps to be installed. Gives us six water taps installed for the year. There have been no sewer taps installed since the last board meeting and there are none to be installed. This gives the district one sewer tap for 2015.
- Completed work orders, set meters, turn offs, etc.
- Repaired no service line leaks and one main line leak
- Turn offs and turn ons.
- Made a significant repair to a 12 inch main in the vicinity of Lubeck VFD
- Snow Removal
- Replaced multiple meter bottoms


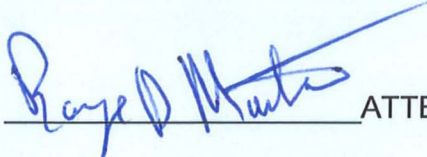
GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the March 12th, 2015 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF BOND FINANCING FOR THE BOND**
Bond council was unable to get all of the bond paperwork together to get them signed at this meeting. They will be ready to sign at the March 24th board meeting.
- **DISCUSSION OF THE POINTE WEST SEWER LIFT STATION**
Information was collected and sent to Rick Roberts regarding the Point West Lift Station for his review. Rick was making an appointment to come to the district and look at the lift station in person in order to get a complete evaluation of the situation.
- **DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION**
Efforts to secure funding for initial soft costs this project have proven fruitless thus far. It appears that Braskem has made alternative plans to supply their needs for the short run and thereby removing the urgency to get this project done on the original time frame. There has been no movement since last meeting. John Sines directed the manager to remove this item from the agenda until there is some movement to discuss.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**
Renewed appointments for the professionals on this project will be required for the new funding scenario. Shortlisting the proposals from engineers and setting up interviews for final selections were discussed as well as selecting the appointment for the accountant. Project particulars were discussed in detail and explained to Belleville residents.
- **ADJOURNMENT**
The meeting was adjourned at 7:49PM

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

March 18th, 2015

Meeting Date
March 24th, 2015
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR MARCH 12TH 2015.
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. APPROVAL OF BOND RESOLUTION FOR SEWER REVENUE BONDS, SERIES 2015 B (BB AND T)
5. APPROVAL OF SUPPLEMENTAL RESOLUTION FOR SEWER REVENUE BONDS, SERIES 2015 (BB AND T)
6. APPROVAL OF ALL OTHER DOCUMENTS PERTAINING TO SEWER REVENUE BONDS SERIES 2015 B (BB AND T)
7. APPROVAL OF RESOLUTION AND OTHER DOCUMENTATION AUTHORIZING THE BB AND T FINANCING FOR THE ACQUISITION OF EQUIPMENT
8. DISCUSSION OF POINTE WEST SEWER LIFT STATION
9. DISCUSSION OF BELLEVILLE WATER PROJECT
10. ADJOURN

Cc: Jerry Martin Parkersburg News
Roger Martin Wood County Commission
John Sines WXIL
Craig Richards WNUS
Elizabeth Green WTAP
C Blaine Myers
Zack Dobbins

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES March 24, 2015

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of March 12th 2015 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- One water taps has been installed since the last board meeting. There is one tap to be installed. Gives us seven water taps installed for the year. There have been no sewer taps installed since the last board meeting and there is one to be installed. This gives the district one sewer tap for 2015.
- Completed work orders, set meters, turn offs, etc.
- Repaired one service line leaks and one main line leak
- Turn offs and turn ons.
- Rebuilt a flush hydrant
- Die tested for a sewer complaint

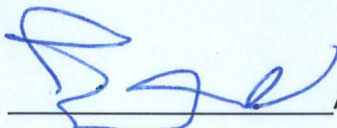

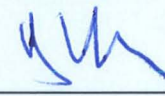
GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF POINT WEST SEWER LIFT STATION**
Rick Roberts with EL Robinson reviewed the lift station including an observation in the field and continues to review the information and speak with the pump manufacturer.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the March 24th, 2015 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF THE POINTE WEST SEWER LIFT STATION**
Information was collected and sent to Rick Roberts regarding the Point West Lift Station for his review. Rick was making an appointment to come to the district and look at the lift station in person in order to get a complete evaluation of the situation.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**
The board members discussed who they wanted to interview for the position of project engineer. They made a short list of Burgess & Niple, Thrasher and Dunn Engineers. It was moved by Jerry Martin and seconded by Roger Martin to accept the three above engineers to be interviewed. It was moved by Jerry Martin and seconded by Roger Martin to have a special meeting on Tuesday the 31st in order to interview the short listed engineering firms.
- **CONSIDERATION OF BOND RESOLUTIONS**
Jerry Martin made a motion to approve the bond resolution series 2015B not to exceed \$232,000.00 and seconded by Roger Martin. Motion passed unanimously.
 - Jerry Martin made a motion to approve the supplemental bond resolution as presented series 2015B
 - Jerry Martin made a motion to adopt approval of BB&T financing of the acquisition of equipment not to exceed \$70,000.00. The motion was seconded by Roger Martin. Motion passed unanimously.
- **ADJOURNMENT**
The meeting was adjourned at 7:46PM

 APPROVED   ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: (304) 863-3341
FAX: (304) 863-3791

Thursday, March 26, 2015
SPECIAL BOARD MEETING

Meeting Date
Tuesday March 31st, 2015

6:00 P.M.
Lubeck PSD Offices

AGENDA:

1. Engineering firm telephone interviews for design work on Belleville area water main extensions.
 - 6:00 PM Thrasher Engineering
 - 6:30 PM Dunn Engineers, Inc.
 - 7:00 PM Burgess & Niple
 - 7:30 PM Discussion of Engineer Ranking by Commissioners

2. Consideration of vehicle and equipment purchase.

CC:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES

Special Board Meeting
March 31st, 2015

BUSINESS: Prayer by Jerry Martin. Pledge followed.

A. ENGINEER INTERVIEWS FOR APPOINTMENT AS THE ENGINEERING FIRM TO DESIGN AND COORDINATE THE BELLEVILLE PROJECT

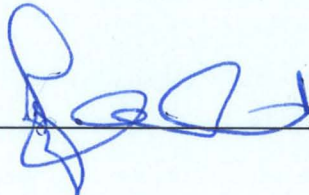
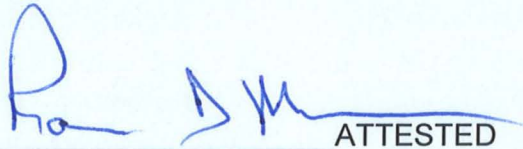
Three interviews were conducted. Thrasher Engineering at 6:00PM, Dunn Engineers at 6:30PM and Burgess & Niple at 7:00PM. At the completion of the interviews, the commissioners ranked the engineers while they were fresh in their minds.

B. CONSIDERATION OF VEHICLE AND EQUIPMENT PURCHASE

The manager made his recommendations as per vehicle and equipment purchases as specified by the rule 42 that were recently passed and loan paperwork signed at the last regular meeting. Jerry Martin made a motion to table the vehicle purchase until the regularly scheduled board meeting on the 9th of April to review the management recommendations. The motion was seconded by Roger Martin and the motion

C. MOTION TO ADJURN

It was moved by Jerry Martin and seconded by Roger Martin to adjourn the meeting. Motion carried unanimously.

 APPROVED  ATTESTED