

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

July 5, 2019

Meeting Date
July 11, 2019
1:00 P.M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR JUNE 27TH
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. PUBLIC COMMENT
7. NEXT MEETING: JULY 25TH AT 1:00 P.M.
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES July 11, 2019

Prayer by Dave Lawson. Pledge followed.

GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of June 27th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since the last Board meeting. There are 0 taps to be installed. This gives us a total of 14 water taps for 2019. The District has installed 0 sewer taps since the last Board meeting. There is 0 to be installed. This gives us a total of 2 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs.
- Repaired 3 service line leaks and 0 main line leaks.
- Repaired 2" flush hydrant in Belleville
- Removed a tap in Belleville
- Repaired blacktop in Wellesley
- Worked on yards

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**
Still waiting on CSX.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the July 11, 2018 meeting of the LPSD Board of Commissioners

- **SEWER GENERATORS**

The generator for Walnut Grove should arrive on July 24th along with the parts to fix the PLC at Oak Acres. So, the generator at Oak Acres should be up and running on the 24th and the one at Walnut Grove will just need the plumbing to be finished on the gas lines, along with the electric tied in.

- **PUBLIC COMMENT**

No comments to record

NEXT MEETING

July 25, 2019 at 1:00 P.M.

ADJOURNMENT

Meeting was adjourned at 1:13 P.M.

James Math APPROVED Jan O Eats ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

July 19, 2019

Meeting Date

July 25, 2019

1:00 P.M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR JUNE 11TH
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. PUBLIC COMMENT
7. NEXT MEETING: AUGUST 8TH AT 1:00 P.M.
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES July 25, 2019

Prayer by Dave Lawson. Pledge followed.

GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of July 11th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 2 water taps installed since the last Board meeting. There are 3 taps to be installed. This gives us a total of 16 water taps for 2019. The District has installed 0 sewer taps since the last Board meeting. There is 1 to be installed. This gives us a total of 2 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 0 service line leaks and 1 main line leaks
- Repaired sewer line in Pahlhurst Plaza
- Moved 4 meter pits outside in Wildwood
- Worked on slip behind sand filters
- Worked on yards
- Mowing

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the July 25, 2018 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF BELLEVILLE WATER PROJECT**
CSX agreements have been executed. A motion was made by James Eaton and seconded by Dave Lawson to accept Change Order #5. Motion carried unanimously.
- **SEWER GENERATORS**
They set the new generator on the pad at Walnut Grove yesterday. McHenrys started installing the wiring. Archers will be coming Monday morning to begin the gas line work. The gas company has been contacted and a turn on is scheduled for Tuesday. Norm, from Critical Power Management will be here to put in the new control panel at Oak Acres. Once that one is up and running properly, he will install the other control panel at Walnut Grove and test it. After all of the final inspections will be made and the job will be complete.
- **PUBLIC COMMENT**
No comments to record.

NEXT MEETING

August 8, 2019 at 1:00 P.M.

ADJOURNMENT

Meeting was adjourned at 1:30 P.M.

James Eaton APPROVED Jan D. Eaton ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

August 2, 2019

Meeting Date
August 8, 2019
1:00 P.M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR JULY 25TH
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. PUBLIC COMMENT
7. NEXT MEETING: AUGUST 22ND AT 1:00 P.M.
8. ADJOURNMENT

Cc: Jerry Martin Parkersburg News
 Dave Lawson Parkersburg Sentinel
 James Eaton Wood County Commission
 Craig Richards WNUS
 Elizabeth Green WTAP
 Blaine Myers WXIL
 Zack Dobbins

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES August 8, 2019

Prayer by Dave Lawson. Pledge followed.

GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of July 25th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 3 water taps installed since the last Board meeting. There are 2 taps to be installed. This gives us a total of 19 water taps for 2019. The District has installed 0 sewer taps since the last Board meeting. There is 1 to be installed. This gives us a total of 2 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 3 service line leaks and 1 main line leaks
- Installed valve on pressure main at East Pump station
- Fixed the valve for the fire line for Blennerhassett School
- 11 employees attended a chlorine safety meeting presented by C.I. Thornburg

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**
Change Order #5 approved by Stephanie Hickerson at the Bureau of Public Health. Waiting on Stonegate to get back to us. Burgess and Niple

Continuation of Minutes for the August 8, 2018 meeting of the LPSD Board of Commissioners

will be at the next board meeting to give the balance of funds for the Belleville project.

- **SEWER GENERATORS**

Both generators are up and running but the generator at Oak Acres is not supplying power to the lift station yet.

- **PUBLIC COMMENT**

Robert Bell was seeking reimbursement for repairs he made to his yard. A motion was made by James Eaton and seconded by Dave Lawson to table until further discussion with Stonegate. Motion passed unanimously.

NEXT MEETING

August 22, 2019 at 1:00 P.M.

ADJOURNMENT

Meeting was adjourned at 1:17 P.M.

James Eaton APPROVED Dave Lawson ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

August 16, 2019

Meeting Date
August 22, 2019
1:00 P.M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR AUGUST 8, 2019TH
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. PUBLIC COMMENT
7. NEXT MEETING: SEPTEMBER 12TH AT 7:00 P.M.
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES August 22, 2019

Prayer by Dave Lawson. Pledge followed.

GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of July 25th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since the last Board meeting. There are 2 taps to be installed. This gives us a total of 20 water taps for 2019. The District has installed 1 sewer tap since the last Board meeting. There are 0 to be installed. This gives us a total of 3 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 4 service line leaks and 0 main line leaks
- Rebuilt altitude valve at New England tank
- Worked power outage, ran generators
- Had a tree cut down at Lake Washington Club
- Fixed yards

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the August 22, 2018 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF BELLEVILLE WATER PROJECT**
Tim Meeks from the Mid-Ohio Valley Regional Council presented the board with resolution for drawdown #22, which includes the following invoices: Burgess and Niple for \$2937.00 for engineering services and Blaine Meyers for \$150.00 for legal services. The total for the invoices, and the total amount being requested by the BPH is \$3087.00. James Eaton made a motion to accept resolution, Jerry Martin seconded, David Lawson abstained, motion carried.
- **SEWER GENERATORS**
No change at this time. Both generators are up and running.
- **PUBLIC COMMENT**
No comments to record

NEXT MEETING

September 12, 2019 at 7:00 P.M.

ADJOURNMENT

Meeting was adjourned at 1:26 P.M.

James D. Eaton APPROVED David H. Lawson ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

September 6, 2019

Meeting Date
September 12, 2019
7:00 P.M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR AUGUST 22, 2019TH
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. ELI LOCUST
7. WELLFIELD GENERATOR
8. PUBLIC COMMENT
9. NEXT MEETING: SEPTEMBER 26TH AT 1:00 P.M.
10. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES September 12, 2019

Prayer by Dave Lawson. Pledge followed.

GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of August 22nd as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 3 water taps installed since the last Board meeting. There are 2 taps to be installed. This gives us a total of 23 water taps for 2019. The District has installed 0 sewer taps since the last Board meeting. There is 1 to be installed. This gives us a total of 3 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 8 service line leaks and 2 main line leaks
- Fixed yards
- Got generators ready for scheduled power outage
- Mowed
- Ran smoker for a customer with a leaky sewer

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by James Eaton and seconded by David Lawson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the September 12, 2018 meeting of the LPSD
Board of Commissioners

- **DISCUSSION OF BELLEVILLE WATER PROJECT**
There is no defined date for remobilization. They are looking at the middle of September or the beginning of October.
- **SEWER GENERATORS**
Sewers generators are almost taken care of. We used them all the other day. The only thing left in McHenry Electric's contract is the final seeding and grading. After that is complete, we need to get in contact with the fencing company and the sewer generators will be complete.
- **ELI LOCUST**
The customers for Eli Locust were presented with user agreements.
- **WELLFIELD GENERATOR**
Our current generator is from 1976. It breaks down as much as it runs. Rocky spoke with Zach Dobbins, he has found funding with a low interest rate of 3%. He will be coming in tomorrow to discuss payments and how much we will need to come up with. The generator we are looking at is right around \$50,000.00 and cost of materials (concrete, gravel, wiring, etc.) is close to \$10,000.00. Rocky has received two out of the three quotes at this time.
- **PUBLIC COMMENT**
No comments to record

NEXT MEETING

September 26, 2019 at 1:00 P.M.

ADJOURNMENT

Meeting was adjourned at 7:31 P.M.

Greg Mast APPROVED David H. Jensen ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

September 20, 2019

Meeting Date
September 26, 2019
1:00 P.M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR SEPTEMBER 12, 2019TH
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. ELI LOCUST
7. WELLFIELD GENERATOR
8. PUBLIC COMMENT
9. NEXT MEETING: OCTOBER 10TH AT 1:00 P.M.
10. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES September 26, 2019

Prayer by Dave Lawson. Pledge followed.

GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of September 12th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since the last Board meeting. There are 2 taps to be installed. This gives us a total of 24 water taps for 2019. The District has installed 1 sewer tap since the last Board meeting. There is 0 to be installed. This gives us a total of 4 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 5 service line leaks and 1 main line leak
- Changed a 2" regulator at East pump station

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**
Waiting on Stonegate.
- **SEWER GENERATORS**
Everything is complete. Alco is 3 weeks out for fencing in the generators.
- **ELI LOCUST**
We have obtained 7 out of 8 user agreements. As soon as we are able, we will begin laying lines.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the September 26, 2019 meeting of the LPSD
Board of Commissioners

- **WELLFIELD GENERATOR**
Zack Dobbins put together the loan documents. He has applied for a low rate interest loan. If this doesn't work out we may need to look elsewhere.
- **PUBLIC COMMENT**
No comments to record

NEXT MEETING

October 10, 2019 at 1:00 P.M.

ADJOURNMENT

Meeting was adjourned at 1:25 P.M.

James D. East APPROVED David H. Johnson ATTESTED