

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

JANUARY 12TH, 2023

Meeting Date
JANUARY 12TH, 2023
11:00AM

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR DECEMBER 22ND, 2022
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. SOURCE WATER PROTECTION PLAN UPDATE
6. PUBLIC COMMENT
7. NEXT MEETING: JANUARY 26TH, 2023 at 11:00AM
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

January 12, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

Attending: Jerry Martin, James Eaton, David Lawson, Rocky McConnell, Kelle Cosner, DJ McAtee, Mike Smith, Gary Moore, Kevin Watkins (Thrasher), Jerry Doston, Brad Morris (MOVRC)

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	383	538
	2 Lubeck	370	483
	3 Riverhill - Blenn Hgts	298	428
	4 DuPont Rd	308	327
	5 Larkmead Rd.	117	368
	6 LMH - Homewood Rd.	1	375
	7 Washington Bottom	296	398
	8 New England Ridge	187	345
	9 Lubeck South	208	350
	10 Larkmead Area - Marrtown	90	352
	11 Rt 68 South - Hopewell	0	280
	12 Mitchell's	122	123
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	260
	15 Belleville	0	141
	Total Customers	2424	4815
	TREASURER'S REPORT:	2424	4815

Revenue Fund WV Central	\$ 229,214.38
O & M Fund WV Central	\$14,863.33
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 75,200.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 27,568.77
Transfer From Revenue to 941 Tax Acct	\$ 8,971.16

The following are the current amounts in the R&R and O&M Reserve Accts:

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$94,604.99
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,663.08
Transfer From Revenue to WVCCU R&R Acct	\$40,096.40
Transfer From Rev to Water O&M Res Acct (SB 234)	\$188,127.20

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES JANUARY 12TH, 2023

Prayer by David Lawson

GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of December 22nd as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there are 3 taps waiting to be installed. This gives us 1 water tap for 2023. There has been 1 sewer tap since last board meeting, there is 1 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 2 service line leaks & 1 main line leak
- Completed turn ons & turn offs
- Cleaned out the sand filter
- Changed out mixer pump at the East Pump Station

GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENTION**

Moved by James Eaton and seconded by David Lawson approving and signing a new contract with Thrasher. Lubeck should hear something about the 2.6 million dollar Emergent Contaminant grant money by January 24th.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the January 12th, 2023 meeting of the LPSD Board
of Commissioners

- **SOURCE WATER PROTECTION PLAN UPDATE**

Jerry Dotson with rural water helped with the Source Water Protection plan update and a discussion was held regarding the update moving forward. The plan is 2/3 of the way completed.

- **PUBLIC COMMENT**

No comment

NEXT MEETING

February 9th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:18am

David H. Pearson APPROVED Jerry Dotson ATTESTED

Lubeck Public Service District

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JANUARY 12TH, 2023

Meeting Date
JANUARY 26TH, 2023
11:00AM

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR JANUARY 12TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. PUBLIC COMMENT
6. NEXT MEETING: FEBRUARY 9TH, 2023 at 11:00AM
7. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

January 26, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, DJ McAtee, Dan Ferrell (Thrasher)

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		383	538
	2 Lubeck		367	480
	3 Riverhill - Blenn Hgts		298	428
	4 DuPont Rd		308	327
	5 Larkmead Rd.		116	364
	6 LMH - Homewood Rd.		1	374
	7 Washington Bottom		296	398
	8 New England Ridge		187	345
	9 Lubeck South		208	350
	10 Larkmead Area - Marrtown		90	350
	11 Rt 68 South - Hopewell		0	279
	12 Mitchell's		122	123
	13 Westover & Wakefield		43	46
	14 Ball School/Wadesville		0	260
	15 Belleville		0	140
	Total Customers		2419	4802

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 200,873.01
O & M Fund WV Central	\$19,361.94
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 75,400.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 24,940.83
Transfer From Revenue to 941 Tax Acct	\$ 8,062.72

The following are the current amounts in the R&R and O&M Reserve Accts:

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$99,604.99
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,663.08
Transfer From Revenue to WVCCU R&R Acct	\$40,096.40
Transfer From Rev to Water O&M Res Acct (SB 234)	\$193,127.20

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES JANUARY 26TH, 2023

Prayer by David Lawson

GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of January 12th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 2 water taps installed since last board meeting, and there are 2 taps waiting to be installed. This gives us 3 water taps for 2023. There has been 1 sewer tap since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 0 service line leaks & 0 main line leak
- Cleaned the grit chamber at the sewer plant

GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENTION**

Dan Ferrell from Thrasher stated that the application has been submitted and approved. It has been moved to the council and has been recommended for approval possibly on February 1st. A public meeting will be scheduled in the near future.

Continuation of Minutes for the January 26th, 2023 meeting of the LPSD Board
of Commissioners

- **PUBLIC COMMENT**

No comment

NEXT MEETING

February 23rd, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:09am

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
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WASHINGTON, WEST VIRGINIA 26181
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February 9TH, 2023

Meeting Date
February 9th, 2023
11:00AM

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR JANUARY 26TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. PUBLIC COMMENT
6. NEXT MEETING: FEBRUARY 23RD, 2023 at 11:00AM
7. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

February 9, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Greg Stephens, Zack Dobbins, Brad Morris (MOVRC)

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	383	538
	2 Lubeck	369	482
	3 Riverhill - Blenn Hgts	299	428
	4 DuPont Rd	308	327
	5 Larkmead Rd.	115	365
	6 LMH - Homewood Rd.	1	374
	7 Washington Bottom	295	397
	8 New England Ridge	187	345
	9 Lubeck South	209	350
	10 Larkmead Area - Marrtown	90	353
	11 Rt 68 South - Hopewell	0	279
	12 Mitchell's	121	122
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	261
	15 Belleville	0	141
	Total Customers	2421	4809

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 134,157.92
O & M Fund WV Central	\$15,190.01
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 55,200.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 26,009.12
Transfer From Revenue to 941 Tax Acct	\$ 8,245.42

The following are the current amounts in the R&R and O&M Reserve Accts:

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$99,608.64
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,683.21
Transfer From Revenue to WVCCU R&R Acct	\$40,135.36
Transfer From Rev to Water O&M Res Acct (SB 234)	\$193,134.43

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES FEBRUARY 9TH, 2023

Prayer by James Eaton

GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of January 26th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there are 2 taps waiting to be installed. This gives us 4 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 1 service line leak & 0 main line leaks
- Built a road at the well field for Layne to get access to Well F
- Installed a sampling station

GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENTION**

Not much to discuss at this time. As long as there are no future issues it is moving forward.

Continuation of Minutes for the February 9th, 2023 meeting of the LPSD Board
of Commissioners

- **PUBLIC COMMENT**

No comment

NEXT MEETING

March 9th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:31am

James Est APPROVED David H. Janson ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

February 23rd, 2023

Meeting Date
February 23rd, 2023
11:00AM

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR FEBRUARY 9TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. PUBLIC COMMENT
6. NEXT MEETING: MARCH 9TH, 2023 at 11:00AM
7. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

February 23, 2023

Jerry R. Martin, Chairman
 James D. Eaton, Treasurer
 David H Lawson, Secretary

Attending: Jerry Martin (by phone) David Lawson, James Eaton, Rocky McConnell, Kelle Cosner

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	382	536
	2 Lubeck	369	482
	3 Riverhill - Blenn Hgts	300	428
	4 DuPont Rd	307	326
	5 Larkmead Rd.	114	363
	6 LMH - Homewood Rd.	1	371
	7 Washington Bottom	295	397
	8 New England Ridge	187	345
	9 Lubeck South	209	350
	10 Larkmead Area - Marrtown	90	352
	11 Rt 68 South - Hopewell	0	279
	12 Mitchell's	120	121
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	260
	15 Belleville	0	141
	Total Customers	2418	4798

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 216,503.80
O & M Fund WV Central	\$13,706.97
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 79,100.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 24,675.32
Transfer From Revenue to 941 Tax Acct	\$ 8,020.40

The following are the current amounts in the R&R and O&M Reserve Accts:

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$99,608.64
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,683.21
Transfer From Revenue to WVCCU R&R Acct	\$40,135.36
Transfer From Rev to Water O&M Res Acct (SB 234)	\$193,134.43

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES FEBRUARY 23RD, 2023

Prayer by David Lawson

GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of February 9th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there is 1 tap waiting to be installed. This gives us 4 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 2 service line leaks & 0 main line leaks
- Put media in the green filter in the water plant
- Worked on the reduction valve at the end of the lane
- Fixed a lamp hole on West Lake St.
- Cleaned the sand filter

GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENTION**

A letter was submitted to IJDC asking for approval of funding.

Continuation of Minutes for the February 23rd, 2023 meeting of the LPSD
Board of Commissioners

- **PUBLIC COMMENT**

No comment

NEXT MEETING

March 23rd, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:05am

James D. Enten APPROVED David H. Jordan ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
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March 9th, 2023

Meeting Date
March 9th, 2023
11:00AM

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR FEBRUARY 23RD, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. WATER & SEWER RATE INCREASE
6. PUBLIC COMMENT
7. NEXT MEETING: MARCH 23RD, 2023 at 11:00AM
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

March 9, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, John Tennant, Zack Dobbins, Kevin Watkins, Ashley Tomko, Jim Kelsh, Debby Watson, Mike Smith, Cody Clevenger, Quentin Brady

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	384	539
	2 Lubeck	370	483
	3 Riverhill - Blenn Hgts	299	428
	4 DuPont Rd	308	326
	5 Larkmead Rd.	112	363
	6 LMH - Homewood Rd.	1	377
	7 Washington Bottom	296	397
	8 New England Ridge	187	345
	9 Lubeck South	209	351
	10 Larkmead Area - Marrtown	90	354
	11 Rt 68 South - Hopewell	0	281
	12 Mitchell's	122	123
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	259
	15 Belleville	0	141
	Total Customers	2422	4814

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 155,820.93
O & M Fund WV Central	\$13,486.28
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 64,600.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 26,343.31
Transfer From Revenue to 941 Tax Acct	\$ 8,441.74

The following are the current amounts in the R&R and O&M Reserve Accts:

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$99,612.08
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,701.41
Transfer From Revenue to WVCCU R&R Acct	\$40,170.58
Transfer From Rev to Water O&M Res Acct (SB 234)	\$193,141.10

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES MARCH 9TH, 2023

Prayer by David Lawson

GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of February 23rd as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there are 2 taps waiting to be installed. This gives us 4 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Changed the media in the water plant
- Repaired blacktop
- Located sewer lines
- Changed the pump out at the west pump station

GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by James Eaton and seconded by David Lawson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENTION**

Thrasher presented some mapping for the water line extension. Currently there are around 40 customers interested in hooking up to the water. A

Continuation of Minutes for the March 9th, 2023 meeting of the LPSD Board of Commissioners

public meeting will be held soon regarding updates on the water line extension and also to see roughly how many customers will be interested in receiving water.

- **WATER & SEWER RATE INCREASE**

A motion was made by James Eaton and seconded by David Lawson to approve a resolution for a water rate increase. The motion carried. A motion was made by James Eaton and seconded by David Lawson to approve a resolution for a sewer rate increase. The motion carried. The second reading will be on April 13ths board meeting. Questions and comments from the public will be taken at this second hearing. Two notices will be sent out regarding the water and sewer rate increase. One notice will be published in the Parkersburg News & Sentinel. The other notice will be a private mailing to the customers regarding the water and sewer rate increase. If the Lubeck PSD board approves the rate increase at the April 13th meeting it will then be sent to the Wood County Commission. The Wood County Commission will then have 45 days to approve, reject, or modify the rate increase.

- **PUBLIC COMMENT**

No comment

NEXT MEETING

March 23rd, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:59am

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

March 23rd, 2023

Meeting Date
March 23rd, 2023
11:00AM

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR MARCH 9TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. PUBLIC COMMENT
6. NEXT MEETING: APRIL 13TH, 2023 at 11:00AM
7. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

March 23, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, DJ McAtee

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	383	537
	2 Lubeck	370	482
	3 Riverhill - Blenn Hgts	299	428
	4 DuPont Rd	307	325
	5 Larkmead Rd.	109	360
	6 LMH - Homewood Rd.	1	377
	7 Washington Bottom	295	396
	8 New England Ridge	187	345
	9 Lubeck South	209	351
	10 Larkmead Area - Marrtown	89	351
	11 Rt 68 South - Hopewell	0	280
	12 Mitchell's	121	122
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	257
	15 Belleville	0	141
	Total Customers	2414	4799

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 193,608.45
O & M Fund WV Central	\$23,530.82
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 80,200.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 24,826.19
Transfer From Revenue to 941 Tax Acct	\$ 8,076.98

The following are the current amounts in the R&R and O&M Reserve Accts:

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$99,612.08
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,701.41
Transfer From Revenue to WVCCU R&R Acct	\$40,170.58
Transfer From Rev to Water O&M Res Acct (SB 234)	\$193,141.10

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES MARCH 23RD, 2023

Prayer by David Lawson

GENERAL BUSINESS:

- A motion was made by James Eaton and seconded by David Lawson to approve the minutes of March 9th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 2 water taps installed since last board meeting, and there is 1 tap waiting to be installed. This gives us 6 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Repaired sewer in Mitchell's trailer park
- Located sewer lines
- Repaired blacktop

GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by James Eaton and seconded by David Lawson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENTION**

Thrasher is currently still drawing up plans for the New England Ridge water line extension.

Continuation of Minutes for the March 23rd, 2023 meeting of the LPSD Board of Commissioners

- **PUBLIC COMMENT**

No comment

NEXT MEETING

April 27th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:10am

 APPROVED  ATTESTED