Lubeck Public Service District

POST OFFICE BOX 700 301 OX JOHNSON LANE WASHINGTON, WEST VIRGINIA 26181

> PHONE: 304-863-3341 FAX: 304-863-3791

> > April 13th, 2023

Meeting Date April 13th, 2023 11:00AM

AGENDA:

- 1. APPROVAL OF BOARD MEETING MINUTES FOR MARCH 23rd, 2023
- 2. DISCUSSION OF DISTRICT HAPPENINGS
- 3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 4. NEW ENGLAND RIDGE WATER LINE EXTENSION
- 5. DISCUSSION OF WATER & SEWER RATE INCREASE
- 6. PUBLIC COMMENT
- 7. NEXT MEETING: APRIL 27TH, 2023 at 11:00AM
- 8. ADJOURNMENT

Cc:

Jerry Martin

Parkersburg News

Dave Lawson

Parkersburg Sentinel

James Eaton

Wood County Commission

Dan Ferrell Elizabeth Green WNUS WTAP

Jim Kelsh

WXIL

Zack Dobbins

Thrasher

Lubeck Public Service District

April 13, 2023

Jerry R. Martin, Chairman James D. Eaton, Treasurer David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Zack Dobbins, Brad Morris (MOVRC), Kevin Watkins (Thrasher), Jim Kelsh and Ryan Kent (Bowles Rice), Rick Olcott, Angela Summers, Mike Habeb, Charles Roberts, John Tennant

				Sewer	Water
	NO. OF CUSTOMERS:	Section	1 Lake Washington Road	385	540
			2 Lubeck	370	483
			3 Riverhill - Blenn Hgts	300	429
			4 DuPont Rd	308	328
			5 Larkmead Rd.	113	365
١			6 LMH - Homewood Rd.	1	377
1			7 Washington Bottom	297	398
			8 New England Ridge	187	345
			9 Lubeck South	209	351
			10 Larkmead Area - Marrtown	90	354
			11 Rt 68 South - Hopewell	0	279
			12 Mitchell's	122	123
			13 Westover & Wakefield	44	47
			14 Ball School/Wadesville	0	256
			15 Belleville	0	142
			Total Customers	2426	4817
			TREASURER'S REPORT:		
	Revenue Fund WV Central				\$ 191,868.73
	O & M Fund WV Central				\$22,343.64
	RUS Construction Acct				\$0.00
	IJDC Construction Acct				\$0.00
	Transfer From Revenue to O&I	M Checking Acct			\$ 93,700.00
	Transfer From Revenue to O&I				\$0.00
	Transfer From Revenue to O&I	_			\$0.00
					•
	The following transfers were meeting:	made to cover p	payroll since the last board		
	Transfer From Revenue to O&I	M Checking Acct		v	\$ 26,351.86
	Transfer From Revenue to 941				\$ 8,436.16
ÿ			R&R and O&M Reserve Accts:		V 5 100111
l	Transfer From Rev to Sewer O				\$99,615.89
	Transfer From Revenue to Sew	,	•		\$22,343.64
	Transfer From Revenue to WV				\$40,209.61
	Transfer From Rev to Water O		234)		\$193,148.48

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES APRIL 13TH, 2023

Prayer by James Eaton

GENERAL BUSINESS:

 A motion was made by David Lawson and seconded by James Eaton to approve the minutes of March 23rd as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there are 0 taps waiting to be installed. This gives us 7 water taps for 2023.
 There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 2 service line leaks & 1 main line leak
- Cleaned up from sewer repair in Mitchell's trailer park
- Rotated tires & changed oil on service vehicles
- Repaired blacktop
- Repaired some concrete in Wildwood
- Repaired a few yards
- Ran sewer camera in Ros Mar Heights

GENERAL BUSINESS:

APPROVAL OF PAYMENT OF BILLS AND TRANSFERS

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

NEW ENGLAND RIDGE WATER LINE EXTENSION

Kevin Watkins from the Thrasher Group will be submitting paperwork to the Health Department as well as the Division of Highways next week for permits. He also stated the water line will pick up roughly 40 customers at this time. He also stated that Thrasher is currently working on customer surveys for lead and copper. Brad Morris from Mid-Ohio Valley Regional Council presented the legal and accounting proposals for the New England water line extension. David Lawson made a motion to approve the technical services. James Eaton seconded the motion. Motion passed.

DISCUSSION OF WATER & SEWER RATE INCREASE

David Lawson made a motion for raising the water and sewer rates. The motion was seconded by James Eaton. Motion carries unanimously.

PUBLIC COMMENT

No comment

NEXT MEETING

May 11th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 12:14pm

RESOLUTION OF THE BOARD OF THE LUBECK PUBLIC SERVICE DISTRICT CHANGING WATER RATES

WHEREAS, the Lubeck Public Service District ("District") provides potable water service to 4,868 customers, and sanitary sewer service to 2,442 customers in Wood County;

WHEREAS, public service districts are obligated under W.Va. Code § 24-1-1(k) to establish and maintain a working capital reserve fund account equal to one-eighth of annual operation and maintenance expenses;

WHEREAS, under its current rates the District is not in compliance with the working capital reserve account requirement;

WHEREAS, in order to undertake any further borrowings, the District must be in compliance with its working capital reserve requirement;

WHEREAS, the District needs to borrow approximately \$423,500 to undertake a number of improvements on its water system;

WHEREAS, the District needs to increase pay to retain qualified employees;

WHEREAS, the District's certified public accountant has prepared a financial analysis showing that with only a 9.60% across the board rate increase the District can achieve compliance with its working capital reserve fund requirement, and generate sufficient increased revenue to pay debt service on a new \$423,500 loan and provide a pay increase to employees;

WHEREAS, adoption of the proposed rate increase will result in a bill to the average residential household using 3,400 gallons per month of \$38.93, which is a lower rate than what 208 other water utilities in West Virginia charge for that volume;

WHEREAS, the District most recently increased water rates in 2020, and substantial inflation has arisen since 2020;

WHEREAS, reliable, quality, water service is fundamental to decent living and the ability to support economic enterprises;

WHEREAS, timely capital maintenance is necessary to obtain the maximum useful life from facilities and to keep customer rates as low as practical over time;

WHEREAS, the recommended rates will generate only \$4,944 annually in unrestricted cash surplus on \$2,654,296 of annual revenue;

WHEREAS, the District has provided adequate notice of: (a) the rate increase; (b) its Board meetings and a public hearing to consider adoption of the rate increase; and (c) the availability of the proposed rates, fees and charges for inspection, by publishing legal advertisements in a newspaper in Wood County, as shown by the affidavit of publication in Attachment B, and by mailing notice to customers with bills of the District's consideration of a rate increase, as shown by the affidavit from the District's General Manager in Attachment C hereto;

WHEREAS, the board of directors ("Board") of the District believes it is just and reasonable to adopt the water rate increase;

WHEREAS, the District is in financial distress, as evidenced by its lack of compliance with the working capital reserve requirement, and consequently the increased rates need to go into effect as promptly as practical;

WHEREFORE, the Board hereby RESOLVES as follows:

- 1. To approve the tariff shown in Attachment A hereto which is incorporated herein by reference, for use upon the approval of the same or inaction by the Wood County Commission within forty five days of the date of the Board's adoption of this Resolution;
- 2. To have the District's attorney forward to the Wood County Commission a copy of this Resolution;
- 3. To urge the Wood County Commission to waive the standard 45 day period before the rates which the Wood County Commission approves go into effect, due to the District's financial distress, so that the increased rates go into effect for all bills rendered on and after the date of the Wood County Commission's order approving this rate increase.

Approved on First Reading, March 9, 2023

Jerry Martin, Chairman

James Eaton, Treasurer and Board Member

David Lawson, Secretary and Board Member

Adopted on Second Reading following a public hearing this 13th day of April, 2023.

Jerry Martin, Chairman

James Eaton, Treasurer and Board Member

David Lawson, Secretary and Board

Member

Attest:

3

ATTACHMENT A

LUBECK PUBLIC SERVICE DISTRICT, a public utility

OF

WASHINGTON, WEST VIRGINIA RATES, RULES AND REGULATIONS FOR FURNISHING

WATER

in Lubeck District, Hope Hill, Missouri Run, Hopewell, and Wadesville areas, Wood County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION of WEST VIRGINIA

Issued, 2	2023	Effective for bills rendered on or after
Resolution adopte Lubeck Public Ser	ed By the Porvice Distriction	Code 16-13A-9 and the ublic Service Board of et on April 13, 2023, and as nmission of Wood County
		Issued by LUBECK PUBLIC SERVICE DISTRICT
	a)	Ву:
		Attorney

RULES AND REGULATIONS

Rules and Regulations for the Government of Water Utilities, adopted by the Public Service Commission of West Virginia, and now in effect and all amendments thereto and modifications thereof hereafter made by said Commission.

APPLICABILITY

Applicable within entire territory served.

AVAILABILITY OF SERVICE

Available for general domestic, commercial and industrial water service.

(I) RATES (customers with metered water supply)

First	5,000	gallons used per month	\$ 11.45	per 1.000 gallons
Next		gallons used per month		. ,
All Ov	er 100,000	gallons used per month	\$ 4.80	per 1,000 gallons

(I) MINIMUM CHARGES

No bill will be rendered for less than the following amount, depending on the size of the meter service of the customer:

5/8	inch meter	\$ 22.90	per month
3/4	inch meter	\$ 34.35	per month
	inch meter	\$ 57.25	per month
	inch meter	\$ 183.20	per month
3	inch meter	\$ 366.40	per month
4	inch meter	\$ 572.50	per month
6	inch meter	\$ 1,145.00	per month

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

PRIVATE FIRE PROTECTION

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

4 —	inch	service	line	with	hydrants,	sprinklers,
and/c	r hos	se conne	ection	าร		

\$ 10.68

6 — inch service line with hydrants, sprinklers, and/or hose connections

\$ 16.77

8 — inch service line with hydrants, sprinklers, and/or hose connections

\$ 21.35

10 — inch service line with hydrants, sprinklers, and/or hose connections

\$ 25.91

(I) -- Indicates Increase

SPECIAL FIRE PROTECTION CHARGE

Where connections, hydrants, sprinklers, etc., on private property are maintained by the consumer requiring cycling of pumps to maintain system:

Non-Static Connection

\$135.70 per month

HAULING TAP CHARGES

Water purchased at the District office hauling tap shall be dispensed at a charge of \$0.25 (twenty-five cents) per 100 gallons.

DELAYED PAYMENT, PENALTY

The above tariff is net. On all accounts not paid in full when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest arid is to be collected only once for each bill where it is appropriate.

RECONNECTION FEE - \$30.00

To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills or fraudulent use of water.

SURCHARGE

\$4.00 per 1,000 gallons billed for a period not to exceed the total repayment of the WV DWTRF Bond for customers in the Belleville water project extension area funded by this loan.

SURCHARGE

\$3.50 per 1,000 gallons billed for a period not to exceed the total repayment of the Rural Utility Service Loan dated December 21, 2009, and amended on June 14, 2010, for customers in the Wadesville water project extension funded by this loan.

(C) TAP FEE

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premise in connection with a publicly financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each new tap to the system.

- (I) Indicates Increase
- (C) Indicates Change

(I) INCREMENTAL LEAK ADJUSTMENT

\$2.50 per 1,000 gallons is to be used when the bill reflects unusual consumption which *can* be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

SECURITY DEPOSIT

Not to exceed two-twelfths (2/12th) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater.

METER TESTING REQUESTED BY CUSTOMER

A customer requesting their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

ADMINISTRATIVE FEE

In the event the District collects payment in full of a delinquent water bill at the customers premises in lieu of a discontinuance of service of service for nonpayment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent water bill.

(I) Indicates Increase

ATTACHMENT B

The Parkersburg News and Sentinel Legal Affidavit (304) 485-1891 Ext. 301

Douglas T Williams

Being first duly sworn, says that the:

BOWLES RICE LEGAL NOTICE WATER RATES

Hereto attached was printed in the Parkersburg News and Sentinel A daily newspaper published in the City of Parkersburg, Wood County, West Virginia for: successive week(s).

The first publication and posting therein being on the:

-	24TH	day of	MARCH	2023
	and s	ubsequent	publication(s) on th	e
8		day(s) of		
	Р	rinter's Fee	\$	353.20
	N	lotary Fee	\$	2.00
	T	otal Due	\$	355.20

Subscribed and sworn to before me this

2023

Notary Public for Wood County, WV

Notary Seal

OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA Tayla Faya Miracle
Parkersburg Newspapers Inc
B10 Juliana Stroet, Parkersburg, WV 26101
My Commission Expires Folkusay 08, 2027

NOTICE OF INTENT TO CHANGE WATER RATES

Notice is hereby given that the board of the Lubeck Public Service District ("District") will consider adopting increased rates, fees, and charges for furnishing water service to 4,868 customers in Wood County.

The proposed water rate increase, if adopted, will bring the District into compliance with its statutory working capital reserve requirement, and allow the District to close on funding for a repair project to improve the District's water plant, garage, parking lot, and provide an additional well field gen-erator.

The increased rates are projected to generate an unres-kindled cash surplus of only \$4,268 annually on gress revenue depending on the size of the moter service of the customer: of\$2,640,281.

The District presently charges the following rates:

APPLICABILITY

Applicable within entire territory served,

AVAILABILITY OF SERVICE

Available for general demestic, commercial and industrial

BATES (customers with metered water supply)
First 5,000 gallons used per month 10.45 p.
Next 95,000 gallons used per month 7.87 per 10,45 per 1,000 gallon 7.87 per 1,000 gallon All Over 100,000 gallons used per mo. 4,38 per 1,000 gallon

MINIMUM CHARGES

No bill will be rendered for less than the following amount, property are maintained by consumer.

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer. depending on the size of the meter service of the customer:

1	5/8 inch moter
	3/4 inch meter

\$20.90permonth \$31.35permonth

1 inchmeter 2 inchmeter

\$52.25 per month \$167.20 permonth

3inchmeter 4 inchmeter 6 inch meter \$334.40 per month \$522,50 per month \$1,045,00 per month

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

PRIVATEFIREPROTECTION

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

4-inch service line with hydrants, sprinklers and/or hose connections

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\$10.68

APPLICABILITY
Applicable within onlire territory served.

AVAILABILITYOFSERVICE

Available for general domestic, commercial and industrial

BATES (customers with motored water supply)

First 5,000 gallons used per month Next 95,000 gallons used per month 11.45 per 1,000 gallen Next 95,000 gallons used per month 8.63 per 1,000 gallon All Over 100,000 gallons used per mo. 4.80 per 1,000 gallon

No bill will be rendered for less than the following amount,

5/8 inch meter

\$22,90 permonth

3/4 inch meter 1 inch moter

\$34.35 permonth \$57.25 permonth

2inchmeter

\$183,20 permonth

3 Inchmeter

\$366.40 per month

4 Inchmeter 6 inchmotor

\$572.50 permonth \$1,145.00 permonth

RETURNED CHECK CHARGE A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

4-inch service line with hydrants, sprinklers and/orhose connections

\$10.68

6 - Inch service line with hydrants, sprinklers and/orhose connections

\$16.77

8-inch service line with hydrants, sprinklers and/orhose connections

\$21.35

10-Inch service line with hydrents, spriniders and/orhose connections

\$25.91

SPECIAL FIRE PROTECTION CHARGE

Where connections, hydrants, sprinklers, etc., on private properly are maintained by the consumer requiring cycling of pumps to maintain system:

Non-Static Connection

\$135.70 permonth

HAULINGTAP CHARGES DIM & POOM DUINGS

and Mulch Trimming, Cleanups Lawn Mowing, Shrubbery

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* SHINGEE ROOFS,

OF HOLMES COUNTY, LLC

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Quality Tax Prep Cheap Always Here For You!

My specialty is Personal Income Tax Prep 400 Division St. Parkersburg

JOHN JUX SERVICE

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3/24/23

1100 - Free Ads

Mr. Coffee coffee pot \$15,Airbag and a new side mirror for a Mustang \$50. Twoold sanders \$20 each, Call740-373-9182.

40 NASCAR cars \$235. Call304-428-2181.

42" riding lawn mower rides exc. \$350 cash. Call740-525-1509.

Riding lawn mower, 42° 7 speed troy bullt, good condition \$ 375 cash. Push movers as well starting at \$40. Call 7405251509.

To Place Your Ad 304-485-1891

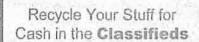
1100 - Free Ads

Second chance name brand golf balls \$12 a dozen Easter colors availa bie you pick 740-630-6360.

Troy Built self propelled mower, with new grass catcher, good condition \$150. Call 740-373-8822.

Two coins one is 1945 S silver walking liberty half dollar and JFK presidential dollar \$35. Call 740-517-9890,

Vintage doll 32" E.L. Penny PlayPal. Original dress. Beautiful doll, \$475. Call 304-464-4464. Leave messagoifnoanswer.





To place an ad, call 304-485-1891



this directory, call 304-485-1891 Ext. 267. Mon-Fri. 8am-5pm.
nd Sentinel does not guarantee all advertisers are licensed and bonded.

ering the listed services should have a contractor's license.

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 - · Tree Trimming
 - · Land Clearing
- * Stump & Tree Removal

Steven E. Roberts, Owner on All John Rt. 31, Deerwalk, WV

www.whitetalltraeservice.com



NOTICE OF INTENTIOGHANGE WATER BATES SPECABLITY
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NOTICE OF INTENT TO CHANGE WATER RATES

Notice is hereby given that the board of the Lubeck Public Service District ("District") Will consider adopting increased rates, fees, and charges for furnishing water service to 4,888 costomental Wood County.

The proposed water rate increase, if adopted, will bring the District into compliance with its statutory working capital reserve requirement, and allow the District to close on funding for a repair project to improve the District's water plant, garage, parking let, and provide an additional well field generator.

erann.
The increased rates are projected to generate an unrestricted cash surgiue of only \$4,266 annually on gross revenue of \$2,940,281.

The District presently charges the following rutus:

APPLICABILITY
Applicable within entire tentiory served,

AVAILABILITYOF SERVICE Available for general domestic, commercial and industrial

RATES (customers with matered water supply)
First 5,000 gallons used per morth
10.45 per 1,000 gallon
Nox49,000 gallons used per morth
All Over 100,000 gallons used per mp. 4.38 per 1,000 gallon

MINIMUMCHARGER
No bill will be rendered for loss than the following amount,

68 Inchmeter \$20,90 per menth 34 Inchmeter \$31,35 per menth 1 profit mater \$31,35 per menth 1 profit mater \$32,25 per menth 362,25 per menth 3 brich meter \$334,40 per menth 4 brich meter \$1,26,00 per menth \$152,250 per menth \$154,60 per menth \$1,46,00 per ment 6 Inch meter

RETURNED CHECKCHARGE

A service charge equal to the schild bank fee assessed to the water utility up to a maximum of \$25,00 will be imposed upon any existence whose check for payment of charges is re-tained by the bank due to insufficient funds.

PHIVATE PROTECTION
Where connections, hydrants, sprinklers, etc., on private perfyure maintained by consumer.

4 - Inch service tine with hydrants, aprintions and/or hese connections \$10.68 6 - Inch service the with hydrants, sprinklers arid/or hose connections \$10.77

8-inch service line with hydrante, spxtrixiera and/ix hose connections

10 - Inch service the with hydrants, sprinklers and/or hose connections

SPECIAL PREPROTECTION CHARGE
Where connections, hydrants, sprinklers, etc., on private
porty are multiplified by the consumer requiring cycling of

\$135,70 per month

HALL INCTAP CHARGES

Whith purchased is the District once hauling tap shall be
spensed of a charge of \$0.28 (twenty-five denia) per 100
the balance with replyment of the WV DWTHF Bond for custom to the Balance with project charge or mail funded by the test.

CELAYEDPAYMENT, PENALTY

The above tariff is not. On all recounts not paid in full
when due, ten percent (10%) will be added to all not current
to mount unpaid. This delayed payment penalty is not inferent
arif is to be collected only ence for each bill where it is demorrodate.

BLIBCHARGE
\$3.50 per 1,000 gallents billed for a period not to exceed
the proposition of the Purel Utility Service Lean dated bocambre 21, 2000; and amended on Julies 14,0 for austimera is the Wadesville water project advancion funded by this
loan.

BURCHARDE
\$3.50 per 1,000 galions billed for a period not to exceed
the total repayment of the Farral Utility Service Loan dated De-cember 21, 2009, and amended on June 14, 2010, for custo-mors in the Wedesville water project extension funded by this

The following charges are to be made whenever the utility that a new top to serve an epolicint:

A tap los of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customers' aprends in connection with a certificity proceeding before the Commission: This pro-construction tap too will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a certificiate proceed.

INCREMENTAL LEAK ADJUSTMENT
\$0.51 per 1,000 gallors is to be used when the bill reflects
unusual consumption which can be utilibuted to eligible feakage on the customer's cise of the moter. This rate shall be oppilled to all such consumption above the customer's historical

BECURITY DEPOSIT

Not to exceed two-twofiths (2/12) of the average annual usage of the applicant's specific customer clause or fifty delicre (\$50.00), whichever is greater.

METER TESTINGREQUESTED BY CUSTOMER

A customer requesting the water meter be tested will be changed Ferry Dollars (140.00). If the meter is found to be more than 2% in error, the around advanced chall be groups by refunded to the customer or credited to the customer or credited to the customer or credited to the customer or the customer or credited to the customer or the customer or

ADMINISTRATIVEFEE
In the event the District collects payment in full of a delinquent water bill at the customers premises in fleu of a disconinvance of service o

APPLICABILITY
Applicable with entire tentory served.

AVAILABLITY OF SERVICE
Available for general domestic, commercial and industrial

vator servica.

FIATES inustioners with invitered water supply)

FIATES inustioners with invitered water supply)

11.45 per 1,000 gallon
Next 95,000 gallon sused per month—8,35 per 1,000 gallon
All Over 100,000 gallons used per mo. 4,80 per 1,000 gallon

MINIMUMCHARIGES

No bill will be rendered for fees than the following amoun

\$22,90 per month \$34,35 per month \$57,25 per month \$183,20 per month \$388,40 per month \$672,50 per month \$1,145,00 per month 6/8 Inch metor 3/4 Inch meter 1 inch meter 2 Inchmeter 3 inchmeter 4 Inch meter

BETHINED CHECK CHARGE
A service charge equal to the actual bank fee assessed to
the water utility up to a maximum of \$25.00 will be imposed
upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

PRIVATE FIRE PROTECTION
Whare connections, hydrania, sprinklers, etc., on private perty are maintained by consumer.

4 - Inch service tino with hydrants, sprinklers and/or hose connections 6 - Inch service the withhydrauts, sprinklers and/or hose connections. \$16.77 8-Inchearytco line with hyd end/or hose connections \$21,38 10-inchedylco line with hydronia, sprinklera and for hose connections \$25,91

BECCAL FIRE PROTECTION CHARGE
Where connections, hydrants, sprinktors, etc., on private property are maintained by the consumer requiring cycling of contents of the consumer requiring cycling of the consumer requirements and the property of the consumer requirements and the property of the consumer requirements and the property of the consumer requirements and the consumer requirements are consumer requirements. pumpato maintein system:

\$135,70 per month

HAIRINGTAPCHARGES
Water purchased at the District office hauting tep shall be dispensed at a charge of \$0.25 (twenty-five cents) per 100 gellons.

DELAYED PAYMENT, PENALTY

The above tariff is not. On all accounts not paid in full when due, tan percent (10%) will be added to all not current amount unpaid. This delayed payment penalty is not ingreat and is to be collected only once for each bill where it is ap-

(I) - Indicates increase

BECONNECTIONEE: \$30.00

To be charged whenever the supply of water is turned off for Wolations of rules, non-payment of bills or fraudulent use of

and is to be collected only only only of water is turned oil for violations of rules, non-payment of bills or traudulorit use of water.

SURCHARGE

SURCHARGE

(O) TAPFEE

A tap fee of \$100,00 will be charged to customers applying for exprise before construction to completion disposent to unsubmer's primise in connection with a publish financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is expected with a publish free completion of construction adjacent to an applicant's premises that is expected with a publish free completion of construction adjacent to an applicant's premises that is expected with a publish free completion of construction adjacent to an applicant's premises that is expected with a publish free completion of construction and construction with a beginning to the construction and construction with a publish finance of the construction and construction are provided to the construction of the construction and construction are provided to the construction are provided to the construction and construction are provided to the construction are provided to the construction and construction are provided to the constr

A tap fée of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each newtap to the system.

(I) INCREMENTAL LEAK ADJUSTMENT
S.250 per 1,000 galifora in to be used when the bill reflects
unusual concumption which can be attributed to alligible loakage on the customer's acte of the mater. This rate shall be appilled to all such consumption above the customer's high-tical
alliances Casago.

SECURITY DEPOSIT
Not to exceed twic-twelfine (2/12th) of the average annual usage of the applicant's specific duatement class or fifty dollars (\$50.00), whichever to greater.

METER TESTING REQUESTED BY CUSTOMER

invalid after the completion of construction adjacent to an upplicant's premises that is associated with a cortificate proceedmore than 2% in serior, the amount advanced shall be proxiinvalid after requesting their water mater be leated will be
charged Forty Dollars (\$40.00). If the mater is found to be
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charged Forty Dollars (\$

(I) Indicates Increase (C) Indicates Change

ARMINISTRATIVE FEE in the event the District collects payment in full of a deline was water that at the customers premises in lists of a discontinuance of switch of despress for inchipsymme, an administrative fee at \$15.00 shall also be extented in addition to the delinear extensions.

The District will consider adopting a resolution contains the increased rates at the following meetings to be held at the District's offices, 301 Gx Johnson Lane, Washington, W

Public Hearing followed Immediately by regular Board moeting for final adoption Thursday, April 13, 2020

Fithin the blank colls (Ising numbers 1 to 9. Each number can appear only once in each row, column and 3x3 block. Use logic and process elimination to solve the prizzle. The difficulty level ranges from Bronze (easiest) to Silver to Gold (bardest).

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10 TO 10 TO

1100-Free Ads

Mr. Coffee coffee pot \$15.Airbag and a new cido mirror for a Mustang \$50. Twoold sanders \$20 each. Call 740-373-9162.

40 NASCAR ours \$235. Cul 304-428-2181.

42° riding lawn mower rides exc. \$350 cash. Cm1740-525-1569

Riding lawn mower, 4217 speed troy built, good condition \$ 376 cash. Push movers as well starting at \$40, Call 7405251509.

To Place Your Ad 304-485-1891

1100 - Free Ads

Second chance name brand golf balls \$12 a dozen Easter colors availa ble you pick 740-630-6360.

Troy Built sell propelled mower, with new grass catcher, good condition \$150.Call 740-373-8822.

Two coins one is 1945 S silver walking liberty half dollar and JFK presidential dollar \$35. Call 740-517-9890.

Vintage doli 32° E.L. Penny PlayPal. Original diess. Beautiful doll, \$475. Call 304-464-4464. Leave messageil no answer.

Recycle Your Stuff for Cash in the Classifieds



To place an ad, call 304-485-1891



his directory, call 304-485-1891 Ext. 267. Mon-Fri. 8am-5pm. d Sentinel does not guarantee all advertisers are licensed and bonded. ring the listed services should have a contractor's license.

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740-679-3529 or 740-255-1721



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 - GUTTERS

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Stump Removal Retaining Walls
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ATTACHMENT C

AFFIDAVIT

I, Rocky McConnell, am the General Manager of the Lubeck Public Service District ("District").

On the bills which the District mailed to its customers on the 3 day of Neck 2023, there appeared the following notice: "The District Board is holding a public hearing at its April 13, 2023, 11 a.m. Board meeting, 301 Ox Johnson Ln., Washington, WV to consider approving a water rate increase. The resolution is at the District's Offices for review."

Further affiant sayeth naught.

This Affidavit is executed on the _____ day of April, 2023.

Rocky McConnell

Taken, subscribed and sworn to before me this ______ day of April, 2023.

My commission expires July 28, 2025.

Serenw 10. Remble
Notary Public

[SEAL]



RESOLUTION OF THE BOARD OF THE LUBECK PUBLIC SERVICE DISTRICT CHANGING SEWER RATES

WHEREAS, the Lubeck Public Service District ("District") provides potable water service to 4,868 customers, and sanitary sewer service to 2,442 customers in Wood County;

WHEREAS, public service districts are obligated under W.Va. Code § 24-1-1(k) to establish and maintain a working capital reserve fund account equal to one-eighth of annual operation and maintenance expenses;

WHEREAS, the District's existing bonds require that its operating revenues less its operating expenses equal or exceed 115% of its debt service obligations ("Bond Coverage Requirement");

WHEREAS, under its current rates the District is not in compliance with the working capital reserve account nor its Bond Coverage Requirements;

WHEREAS, in order to undertake any further borrowings, the District must be in compliance with its working capital reserve and Bond Coverage Requirements;

WHEREAS, the District needs to borrow approximately \$107,250 to undertake a number of improvements on its sewer system;

WHEREAS, the District needs to increase pay to retain qualified employees;

WHEREAS the District's certified public accountant has prepared a financial analysis showing that with only an 8.80% across the board rate increase the District can achieve compliance with its working capital reserve fund requirement, its Bond Coverage Requirement, and generate sufficient increased revenue to pay debt service on a new \$107,250 loan and provide a pay increase to employees;

WHEREAS, the District most recently increased sewer rates in 2020, and substantial inflation has arisen since 2020;

WHEREAS, reliable, quality, sanitary sewer service is fundamental to decent living and the ability to support economic enterprises;

WHEREAS, timely capital maintenance is necessary to obtain the maximum useful life from facilities and to keep customer rates as low as practical over time; WHEREAS, the recommended rates will generate only \$3,806 annually in unrestricted cash surplus on \$1,823,520 of annual revenue;

WHEREAS, the District has provided adequate notice of: (a) the rate increase; (b) its Board meetings and a public hearing to consider adoption of the rate increase; and (c) the availability of the proposed rates, fees and charges for inspection, by publishing legal advertisements in a newspaper in Wood County, as shown by the affidavit of publication in Attachment B, and by mailing notice to customers with bills of the District's consideration of a rate increase, as shown by the affidavit from the District's General Manager in Attachment C hereto;

WHEREAS, the board of directors ("Board") of the District believes it is just and reasonable to adopt the sewer rate increase;

WHEREAS, the District is in financial distress, as evidenced by its failure to meet the required bond coverage level and its lack of compliance with the working capital reserve requirement, and consequently the increased rates need to go into effect as promptly as practical;

WHEREFORE, the Board hereby RESOLVES as follows:

- 1. To approve the tariff shown in Attachment A hereto which is incorporated herein by reference, for use upon the approval of the same or inaction by the Wood County Commission within forty five days of the date of the Board's adoption of this Resolution;
- 2. To have the District's attorney forward to the Wood County Commission a copy of this Resolution;
- 3. To urge the Wood County Commission to waive the standard 45 day period before the rates which the Wood County Commission approves go into effect, due to the District's financial distress, so that the increased rates go into effect for all bills rendered on and after the date of the Wood County Commission's order approving this rate increase.

Approved on First Reading, March 9, 2023

Jerry Martin Chairman

James Eaton, Treasurer and Board Member

David Lawson, Secretary and Board Member

Adopted on Second Reading following a public hearing this 13th day of April, 2023.

Jerry Martin, Chairman

James Eaton, Treasurer and Board Member

David Lawson, Secretary and Board

Member

Attest:

David Lawson, Secretary

ATTACHMENT A

LUBECK PUBLIC SERVICE DISTRICT, a public utility

OF

WASHINGTON, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

SEWERAGE AND SEWAGE DISPOSAL SERVICE

In Lubeck District, Lubeck, and Washington Bottom areas, Wood County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION

of

WEST VIRGINIA

·	
Issued, 2023	Effective for bills rendered on or after, 2023
Issued by Authority of W.Va. Code 16-13 Resolution adopted By the Public Service Public Service District on April 13, 2023, by the County Commission of Wood Cou	e Board of Lubeck and as approved
	Issued by LUBECK PUBLIC SERVICE DISTRICT
	By:
	Title:Attorney

P.S.C. W.Va. Tariff No. 13 Original Sheet No. 1

RULES AND REGULATIONS

1. Rules and Regulations for the Government of Sewer Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

APPLICABILITY

Applicable within entire territory served.

AVAILABILITY OF SERVICE

Available for general domestic, commercial, and industrial sewer service.

(I) RATES

Volumetric charge of \$15.25 per 1,000 gallons.

Customer charge of \$14.84 for each bill.

(I) MINIMUM CHARGE

Each customer shall pay a minimum charge of \$14.84 per month.

SURCHARGE

\$2.00 per customer bill for a period not to exceed the total repayment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$716,272 for the customers of the Lake Washington Sewer extension funded by this loan.

CUSTOMERS WHO ARE NON-WATER USERS

All users of the Sanitary Sewer disposal service who are not users of the Districts water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer charge.

DELAYED PAYMENT PENALTY

The above tariff is net. On all accounts not paid in fully when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(C) TAP FEE.

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premise in connection with a publicly financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each new tap to the system.

RETURNED CHECK CHARGE

The District may not collect any fee greater than that charged to it by a banking institution and under no circumstances shall the fee collected by the District exceed \$25.00.

- (I) Indicates increase
- (C) Indicates Change.

(C) ROOF CONNECTION

The connection of surface drains to the sanitary sewer system is prohibited by Rule 7.3.13 of the Public Service Commission's Rules for the Government of Sewer Utilities. After a thirty-day notice to disconnect, if the customer has not disconnected, the District shall bill at standard rates the inflow treated from such source. Said gallonage shall be Computed by determining the square footage of the structure or source involved and the precipitation during the billing cycle period. The resulting gallonage quantity shall be the basis for this additional billing. Failure to disconnect said connection within six months of notice shall be basis for service termination.

METER TESTING REQUESTED BY CUSTOMER

A customer requesting that their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

FAILURE OF CUSTOMER TO CONNECT TO SANITARY SEWER.

Any customer who fails to connect to available sanitary sewer service shall be liable for a sewer bill based upon water consumption. Available service is defined in the Sewer Use Resolution as adopted and reviewed by the Lubeck Public Service District Board of Commissioners. The district shall notify such customer of said liability by certified mail, sixty (60) days before billing shall commence.

(C), (I) LEAK ADJUSTMENT

\$5.00 per 1000 gallons. To be used when the bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

SECURITY DEPOSIT

Not to exceed two-twelfth (2/12) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater. This fee may be changed by applicable stator provisions.

ADMINISTRATIVE FEE

In the event the District collects payment in full of a delinquent water bill at the customer's premises in lieu of a discontinuance of service for

LUBECK PUBLIC SERVICE DISTRICT (Sewer)

P.S.C. W.Va. Tariff No. 13 Original Sheet No. 5

nonpayment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent sewer bill.

- (C) Indicates Change.
- (I) Indicates increase

ATTACHMENT B

ings ct will consider adopting the following rates;

BILITY

nearing and be heard with respect to the proposed rates, fees,

LUBECK PUBLIC SERVICE DISTRICT

Mar 24

The Parkersburg News and Sentinel Legal Affidavit (304) 485-1891 Ext. 301

Douglas T Williams

Being first duly sworn, says that the:

BOWLES RICE LEGAL NOTICE SEWER RATES

Hereto attached was printed in the Parkersburg News and Sentinel A dally newspaper published in the City of Parkersburg, Wood County, West Virginia for: successive week(s).

The first publication and posting therein being on the:

	24TH	day of	MARCH		2023
	and s	ubsequent	publication(s) o	on the	
-		daγ(s) of			
	P	rinter's Fee		\$	298.80
	1	lotary Fee		\$	2.00
	т	otal Duo		· c	200 00

Subscribed and sworn to before me this

2023

Notary Public for Wood County, WV

Notary Seal

OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA Tayla Fayo Miraclo Parkersburg Newspapers Inc 519 Juliana Street, Parkersburg, WY 26101 My Commission Expires February 08, 2027

NOTICE OF INTENT TO CHANGE SEWER RATES

Notice is hereby given that the board of the Lubeck Public Service District ("District") will consider adopting increased rates, fees, and charges for furnishing sewer service to 2,442 sewerservice. customers in Wood County.

The proposed sewer rate increase, if adopted, will bring the District into compliance with its existing bond covenants, the statutory working capital reserve requirement, and allow the District to close on funding for a repair project to improve the District's sewer plant, digester, garage, parking lot, effluent building, and a pump station crane.

The increased rates are projected to generate an unrestricted cash surplus of only \$3,752 annually on gross revenue of\$1,810,128.

The District presently charges the following rates: APPLICABILITY

Applicable within entire territory served,

AVAILABILITY OF SERVICE .

RATES

Volumetric charge of \$14,12 per 1,000 gallons. Customercharge of \$13.74 for each bill.

MINIMUMCHARGE

Each customer shall pay a minimum charge of \$13.74 per

SURCHARGE

\$2.00 per customer bill for a period not to exceed the total repayment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) toan in for service before construction is completed adjacent to the the amount of \$716,272 for the customers of the Lake Wash-Ington Sewer extension funded by this loan.

CUSTOMERS WHO ARE NON-WATERUSERS

All users of the Sanitary Sewer disposal service who are not users of the Districts water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer charge.

DELAYEDPAYMENTPENALTY

when due, ten percent (10%) will be added to all not current cumstances shall the fee collected by the District exceed amount unpaid. This delayed payment penalty is not interest \$25,00. and is to be collected only once for each bill where it is appropriate.

TAPFEE.

Five Hundred Dollars (\$500,00)

RETURNED CHECK CHARGE

The District may not collect any fee greater than that harged to it by a banking institution and under no cirrumstances shall the fee collected by the District exceed 25.00.

ROOFCONNECTION

The connection of surface drains to the sanitary sewer ystem is prohibited by Rule 5,4.19. of the Public Service ommission's Rules for the Government of Sewer Utilities. sconnected, the District shall bill at standard rates the inflow sated from such source. Said gallonage shall be Computed determining the square foolage of the structure or source volved and the precipitation during the billing cycle period. e resulting gallorage quantity shall be the basis for this ad-lorthetest.

Applicable within entire territory served.

AVAILABILITY OF SERVICE

Available for general domestic, commercial, and industrial

(I) RATES ...

Volumetric charge of \$15.25 per 1,000 gallons. Customer charge of \$14.84 for each bill.

(I) MINIMUMCHARGE

Each customer shall pay a minimum charge of \$14.84 per month.

\$2.00 per customer bill for a period not to exceed the total repayment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$716,272 for the customers of the Lake Wash-Ington Sewer extension funded by this loan:

CUSTOMERS WHO ARE NON-WATERUSERS

All users of the Sanitary Sewer disposal service who are Available for general domestic, commercial, and industrial not users of the Districts water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer

DELAYED PAYMENT PENALTY

The above tariff is net. On all accounts not paid in fully when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(C) TAPFEE

A tap fee of \$100.00 will be charged to customers applying customer's premise in connection with a publicly financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each newtep to the system.

RETURNED CHECK CHARGE

The District may not collect any fee greater than that The above tariff is net. On all accounts not paid in fully charged to it by a banking institution and under no cir-

(C) ROOF CONNECTION

The connection of surface drains to the sanitary sewer system is prohibited by Rule 7.3.13 of the Public Service Commission's Rules for the Government of Sewer Utilities. After a thirty-day notice to disconnect, if the customer has not disconnected, the District shall bill at standard rates the Inflow treated from such source. Said gallonage shall be Computed by determining the square footage of the structure or source involved and the precipitation during the billing cycle period. The resulting gallonage quantity shall be the basis for this additional billing. Fallure to disconnect said connection within six months of notice shall be basis for service termination.

METER TESTING REQUESTED BY CUSTOMER

A customer requesting that their water meter be tested will fter a thirty-day notice to disconnect, if the customer has not be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer NOTICE OF INTENT TO CHANGE SEWER RATES

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SUPPLIABILE.

12.00 per obstorue bil for a partied not to exceed the letal asymmetric the Work Virginia Department of Environmental bacades Clean Water State Revening Fund (SRF) loant in amount of \$7.16,775 for the "outcomer of the fully Wathors Section Section (SRF) loant in the Section Secti

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The short height is ept. On all accounts not paid in fully within size, appropriate to \$20.00 and the size of the property to \$20.00 and the short height is ept. On all accounts not paid in fully within size, appropriate \$10.00 and the short height is ept. On all accounts not paid in fully within size, appropriate \$10.00 and the short height is appropriate.

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A tap the of \$500,00 will be charged to all outcomers who part for pennics outside of a publicly financed project for earl we tip to the system.

BETURNED CHECKCHARDS.
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Passonition as secorted and intelligence by the Locket Robustian
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ATTACHMENT C

AFFIDAVIT

I, Rocky McConnell, am the General Manager of the Lubeck Public Service District ("District").

On the bills which the District mailed to its customers on the 31 day of Man 2023, there appeared the following notice: "The District Board is holding a public hearing at its April 13, 2023, 11 a.m. Board meeting, 301 Ox Johnson Ln., Washington, WV to consider approving a sewer rate increase. The resolution is at the District's Offices for review."

Further affiant sayeth naught,

This Affidavit is executed on the day of April, 2023.

Rocky McConnell

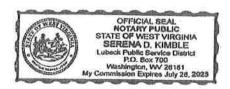
Taken, subscribed and sworn to before me this _______ day of April, 2023.

My commission expires Luly 28, 2025.

Serena D. Timbele

Notary Public

[SEAL]



POST OFFICE BOX 700 301 OX JOHNSON LANE WASHINGTON, WEST VIRGINIA 26181

PHONE: 304-863-3341 FAX: 304-863-3791

April 27th, 2023

Meeting Date April 27th, 2023 11:00AM

AGENDA:

- 1. APPROVAL OF BOARD MEETING MINUTES FOR APRIL 13TH, 2023
- 2. DISCUSSION OF DISTRICT HAPPENINGS
- 3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 4. NEW ENGLAND RIDGE WATER LINE EXTENSION
- 5. WATER & SEWER BUDGETS
- 6. PUBLIC COMMENT
- 7. NEXT MEETING: MAY 11TH, 2023 at 11:00AM
- 8. ADJOURNMENT

Cc: Jerry Martin

Parkersburg News
Parkersburg Sentinel

Dave Lawson
James Eaton

Wood County Commission

Dan Ferrell Elizabeth Green WNUS WTAP

Jim Kelsh

WXIL

Zack Dobbins

Thrasher

April 27, 2023

Jerry R. Martin, Chairman James D. Eaton, Treasurer David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Randall & Kim Parker, Bill Argabrite, Brad Morris (MOVRC), John Tennant

			Sewer	Water
NO. OF CUSTOMERS:	Section	1 Lake Washington Road	382	538
		2 Lubeck	371	483
		3 Riverhill - Blenn Hgts	304	429
		4 DuPont Rd	309	327
		5 Larkmead Rd.	112	363
e e		6 LMH - Homewood Rd.	1	377
E .		7 Washington Bottom	299	399
		8 New England Ridge	187	345
<i>)</i> .		9 Lubeck South	211	352
		10 Larkmead Area - Marrtown	91	355
		11 Rt 68 South - Hopewell	0	278
G .		12 Mitchell's	120	120
		13 Westover & Wakefield	43	46
£**		14 Ball School/Wadesville	0	256
G.		15 Belleville	0	140
		Total Customers	2430	4808
		TREASURER'S REPORT:		
Revenue Fund WV Central				\$ 145,742.01
O & M Fund WV Central				\$22,724.33
RUS Construction Acct				\$0.00
IJDC Construction Acct				\$0.00
Transfer From Revenue to	O&M Chacking Acct			\$ 55,700.00
Transfer From Revenue to	•		ž.	\$0.00
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Transier From Nevende to V	Jaw Checking Acci			\$0.00
The following transfers we meeting:	ere made to cover p	ayroll since the last board		
Transfer From Revenue to (D&M Checking Acct			\$ 25,108.92
Transfer From Revenue to 941 Tax Acct				\$ 8,186.68
		R&R and O&M Reserve Accts:		Ψ 0,100.00
Transfer From Rev to Sewe				\$99,615.89
				\$21,721.57
✓ Fransfer From Revenue to Sewer R&R Reserve Acct Transfer From Revenue to WVCCU R&R Acct				\$40,209.61
Transfer From Rev to Water		234)		\$193,148.48
Transfer From New to Water		ψ130,140.40		

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES APRIL 27TH, 2023

Prayer by James Eaton

GENERAL BUSINESS:

 A motion was made by David Lawson and seconded by James Eaton to approve the minutes of April 13th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there are 0 taps waiting to be installed. This gives us 7 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Participated in a CPR class
- Fixed a sewer man hole in Mitchell's trailer court
- Repaired blacktop
- Repaired a setter on Dr. Judy Rd.
- Repaired a few yards

GENERAL BUSINESS:

APPROVAL OF PAYMENT OF BILLS AND TRANSFERS

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

NEW ENGLAND RIDGE WATER LINE EXTENSION

Continuation of Minutes for the April 27th, 2023 meeting of the LPSD Board of Commissioners

A motion was made by James Eaton to accept Bowles & Rice as the law firm for the New England Ridge water line extension. David Lawson seconded the motion. Motion carried. A motion was made by James Eaton to accept Bennett & Dobbins as the accountants for the New England Ridge water line extension. David Lawson seconded the motion. Motion carried.

WATER & SEWER BUDGETS

A motion was made by James Eaton to approve the water budgets. The motion was seconded by David Lawson. Motion carried. A motion was made by James Eaton to approve the sewer budgets. The motion was seconded by David Lawson. Motion carried.

PUBLIC COMMENT

No comment

NEXT MEETING

May 11th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 12:00pm

POST OFFICE BOX 700 301 OX JOHNSON LANE WASHINGTON, WEST VIRGINIA 26181

PHONE: 304-863-3341 FAX: 304-863-3791

May 11th, 2023

Meeting Date May 11th, 2023 11:00AM

AGENDA:

- 1. APPROVAL OF BOARD MEETING MINUTES FOR APRIL 27TH, 2023
- 2. DISCUSSION OF DISTRICT HAPPENINGS
- 3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 4. NEW ENGLAND RIDGE WATER LINE EXTENSION
- 5. PUBLIC COMMENT
- 6. NEXT MEETING: MAY 25TH, 2023 at 11:00AM
- 7. ADJOURNMENT

Cc: Jerry Martin

Parkersburg News

Dave Lawson

Parkersburg Sentinel

James Eaton

Wood County Commission

Dan Ferrell

WNUS

Elizabeth Green

WTAP

Jim Kelsh

WXIL

Zack Dobbins

Thrasher

May 11, 2023

Jerry R. Martin, Chairman James D. Eaton, Treasurer David H Lawson, Secretary

Attending: Jerry Martin (by phone), David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Roger Conley, John Tennant, Luke Peters (MOVRC), Judy Boston

			Sewer	Water
NO. OF CUSTOMERS:	Section	1 Lake Washington Road	385	542
		2 Lubeck	372	484
		3 Riverhill - Blenn Hgts	304	432
		4 DuPont Rd	308	326
		5 Larkmead Rd.	116	367
		6 LMH - Homewood Rd.	1	379
		7 Washington Bottom	298	402
2		8 New England Ridge	187	345
		9 Lubeck South	210	351
S4		10 Larkmead Area - Marrtown	90	354
eg e		11 Rt 68 South - Hopewell	0	279
		12 Mitchell's	120	120
, T _(#)		13 Westover & Wakefield	44	47
		14 Ball School/Wadesville	0	256
		15 Belleville	0	142
		Total Customers	2435	4826
		TREASURER'S REPORT:		
Revenue Fund WV Central				\$ 164,064.57
O & M Fund WV Central				\$28,451.75
RUS Construction Acct				\$0.00
IJDC Construction Acct				\$0.00
Transfer From Revenue to O	8.M Checking Ac	nt		\$ 66,900.00
	_			\$0.00
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Transfer From Revenue to W				\$21,741.10 \$40,247.42
Transfer From Rev to Water (\$40,247.42 \$162,155.62
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LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES MAY 11TH, 2023

Prayer by James Eaton

GENERAL BUSINESS:

 A motion was made by David Lawson and seconded by James Eaton to approve the minutes of April 27th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there is 1 tap waiting to be installed. This gives us 8 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Completed turn ons and turn offs
- Worked on a few yards
- Repaired blacktop
- Ran the sewer jetter in Pahlhurst Plaza

David Lawson made a motion to advertise for a sewer engineer for potential future projects. James Eaton seconded the motion. Motion carried.

GENERAL BUSINESS:

APPROVAL OF PAYMENT OF BILLS AND TRANSFERS

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the May 11th, 2023 meeting of the LPSD Board of Commissioners

NEW ENGLAND RIDGE WATER LINE EXTENSION

Nothing new to discuss at this time.

PUBLIC COMMENT

No comment

NEXT MEETING

May 25th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:34am

APPROVED

POST OFFICE BOX 700 301 OX JOHNSON LANE WASHINGTON, WEST VIRGINIA 26181

> PHONE: 304-863-3341 FAX: 304-863-3791

> > May 25th, 2023

Meeting Date May 25th, 2023 11:00AM

AGENDA:

- 1. APPROVAL OF BOARD MEETING MINUTES FOR MAY 11TH, 2023
- 2. DISCUSSION OF DISTRICT HAPPENINGS
- 3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 4. NEW ENGLAND RIDGE WATER LINE EXTENSION
- 5. PUBLIC COMMENT
- 6. NEXT MEETING: JUNE 8TH, 2023 at 11:00AM
- 7. ADJOURNMENT

Cc: Jerry Martin Parkersburg News
Dave Lawson Parkersburg Sentinel
James Eaton Wood County Commission

Dan Ferrell WNUS
Elizabeth Green WTAP
Jim Kelsh WXIL
Zack Dobbins Thrasher

May 25, 2023

Jerry R. Martin, Chairman James D. Eaton, Treasurer David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kevin Watkins (Thrasher), Angela Summers, John Tennant

			Sewer	Water
NO. OF CUSTOMERS:	Section	1 Lake Washington Road	386	544
		2 Lubeck	372	484
		3 Riverhill - Blenn Hgts	305	434
		4 DuPont Rd	308	327
		5 Larkmead Rd.	116	367
		6 LMH - Homewood Rd.	1	379
7		7 Washington Bottom	298	403
)		8 New England Ridge	187	345
		9 Lubeck South	210	351
		10 Larkmead Area - Marrtown	91	356
		11 Rt 68 South - Hopewell	0	279
		12 Mitchell's	119	119
		13 Westover & Wakefield	44	47
		14 Ball School/Wadesville	0	256
		15 Belleville	0	142
		Total Customers	2437	4833
		TREASURER'S REPORT:		
Revenue Fund WV Central				\$ 148,247.86
O & M Fund WV Central				\$101,137.71
RUS Construction Acct				\$0.00
IJDC Construction Acct				\$0.00
Transfer From Revenue to O)&M Checking Acc	ıt.		\$ 78,100.00
Transfer From Revenue to O&M Checking Acct				\$0.00
Transfer From Revenue to O	•			\$0.00
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Transfer From Revenue to 94	_	t .	50	\$ 24,918.29 \$ 8,078.72
		e R&R and O&M Reserve Accts:		Φ 0,070.72
				\$88,619.57
Transfer From Rev to Sewer O&M Res Acct (SB 234) Transfer From Revenue to Sewer R&R Reserve Acct				\$21,741.10
Transfer From Revenue to WVCCU R&R Acct				\$40,247.42
Transfer From Rev to Water		B 234)		\$162,155.62
ransici i form itev to vvater	OWIN LOS MOOL (SI	D 204,		ψ 102, 133.02

BOARD MEETING MINUTES MAY 25TH, 2023

Prayer by James Eaton

GENERAL BUSINESS:

 A motion was made by David Lawson and seconded by James Eaton to approve the minutes of May 11th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there is 1 tap waiting to be installed. This gives us 9 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 2 service line leaks & 0 main line leaks
- Worked on a few yards
- Repaired blacktop
- Fixed a manhole in Bethel

GENERAL BUSINESS:

APPROVAL OF PAYMENT OF BILLS AND TRANSFERS

Moved by James Eaton and seconded by David Lawson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

NEW ENGLAND RIDGE WATER LINE EXTENSION

Nothing new to discuss at this time.

Continuation of Minutes for the May 25th, 2023 meeting of the LPSD Board of Commissioners

PUBLIC COMMENT

No comment

NEXT MEETING

June 22nd, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:22am

POST OFFICE BOX 700 301 OX JOHNSON LANE WASHINGTON, WEST VIRGINIA 26181

> PHONE: 304-863-3341 FAX: 304-863-3791

> > June 8th, 2023

Meeting Date JUNE 8th, 2023 11:00AM

AGENDA:

- 1. APPROVAL OF BOARD MEETING MINUTES FOR May 25TH, 2023
- 2. DISCUSSION OF DISTRICT HAPPENINGS
- 3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 4. NEW ENGLAND RIDGE WATER LINE EXTENSION
- 5. PUBLIC COMMENT
- 6. NEXT MEETING: JUNE 22ND, 2023 at 11:00AM
- 7. ADJOURNMENT

Cc: Jerry Martin Dave Lawson

Parkersburg News Parkersburg Sentinel

James Eaton Dan Ferrell Wood County Commission WNUS

Elizabeth Green
Jim Kelsh

WTAP WXIL

Zack Dobbins

Thrasher

June 8, 2023

Jerry R. Martin, Chairman James D. Eaton, Treasurer David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, John Tennant, Brad Morris (MOVRC), Dan Ferrell (Thrasher),

			Sewer \	V ater
NO. OF CUSTOMERS:	Section	1 Lake Washington Road	387	545
		2 Lubeck	372	484
		3 Riverhill - Blenn Hgts	305	434
		4 DuPont Rd	308	328
		5 Larkmead Rd.	116	366
		6 LMH - Homewood Rd.	. 1	379
)		7 Washington Bottom	299	407
)		8 New England Ridge	188	346
		9 Lubeck South	211	353
	- 6	10 Larkmead Area - Marrtown	91	358
	3.1	11 Rt 68 South - Hopewell	0	280
		12 Mitchell's	119	119
	*	13 Westover & Wakefield	44	47
		14 Ball School/Wadesville 15 Belleville	0	257
		Total Customers	0 2441	143 4846
		Total Gustomers	2441	4040
		TREASURER'S REPORT:		
Revenue Fund WV Central				\$ 160,276.09
O & M Fund WV Central				\$9,085.23
RUS Construction Acct				\$0.00
IJDC Construction Acct				\$0.00
Transfer From Revenue to	O&M Checking Acct			\$ 57,600.00
Transfer From Revenue to O&M Checking Acct				\$0.00
Transfer From Revenue to	O&M Checking Acct			\$0.00
The following transfers w	ere made to cover r	payroll since the last board		
meeting:	010 111aa0 to 00101 p	ayron omos mo nast bourd		
Transfer From Revenue to	O&M Checking Acct			\$ 24,867.68
Transfer From Revenue to	941 Tax Acct			\$ 8,084.56
_		R&R and O&M Reserve Accts:		
Transfer From Rev to Sewe	•	·		\$88,630.91
Transfer From Revenue to Sewer R&R Reserve Acct				\$21,761.30
Transfer From Revenue to WVCCU R&R Acct				\$40,286.53
Transfer From Rev to Wate	r O&M Res Acct (SB	234)		\$162,176.41

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES JUNE 8TH, 2023

Prayer by James Eaton

GENERAL BUSINESS:

 A motion was made by David Lawson and seconded by James Eaton to approve the minutes of May 25th as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there are 0 taps waiting to be installed. This gives us 9 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 5 service line leaks & 0 main line leaks
- Worked on a few yards
- Repaired blacktop
- Cleaned the sand filter
- Put new carbon in the filters in the water plant

GENERAL BUSINESS:

APPROVAL OF PAYMENT OF BILLS AND TRANSFERS

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

NEW ENGLAND RIDGE WATER LINE EXTENSION

Reagle & Padden approved the bond permit for the New England Ridge water line extension. Thrasher engineering is working on right of ways and user agreements for the New England Ridge water line extension. Thrasher mailed out post cards to the public stating that there will be a

Continuation of Minutes for the June 8th, 2023 meeting of the LPSD Board of Commissioners

public meeting for the New England Ridge water line extension. The meeting will be June 15th 2023 at the New England Ridge Baptist Church at 5:00pm. Any residents in the area who would like to sign up for service should attend.

PUBLIC COMMENT

No comment

NEXT MEETING

July 13th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:17am

POST OFFICE BOX 700 301 OX JOHNSON LANE WASHINGTON, WEST VIRGINIA 26181

PHONE: 304-863-3341 FAX: 304-863-3791

June 22nd, 2023

Meeting Date JUNE 22, 2023 11:00AM

AGENDA:

- 1. APPROVAL OF BOARD MEETING MINUTES FOR JUNE 8TH, 2023
- 2. DISCUSSION OF DISTRICT HAPPENINGS
- 3. EXECTUTIVE SESSION TO DISCUSS LITIGATION
- 4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 5. NEW ENGLAND RIDGE WATER LINE EXTENSION
- 6. PUBLIC COMMENT
- 7. NEXT MEETING: JULY 13TH, 2023 at 11:00AM
- 8. ADJOURNMENT

Cc: Jei

Jerry Martin

Parkersburg News

Dave Lawson

Parkersburg Sentinel

James Eaton

Wood County Commission

Dan Ferrell

WNUS

Elizabeth Green

WTAP

Jim Kelsh

WXIL

Zack Dobbins

Thrasher

June 22, 2023

Jerry R. Martin, Chairman James D. Eaton, Treasurer David H Lawson, Secretary

Attending: Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Brad Morris (MOVRC), Ashley Tomko (Thrasher), Aaron Boone (Bowles Rice), John Tennant, Gary Moore, Angie Summers

			Sewer	Water	
NO. OF CUSTOMERS:	Section	1 Lake Washington Road	387	546	
		2 Lubeck	372	485	
		3 Riverhill - Blenn Hgts	305	434	
		4 DuPont Rd	308	328	
		5 Larkmead Rd.	115	369	
52		6 LMH - Homewood Rd.	1	380	
끃		7 Washington Bottom	298	407	
· ·		8 New England Ridge	188	346	
)		9 Lubeck South	211	353	
		10 Larkmead Area - Marrtown	91	358	
		11 Rt 68 South - Hopewell	0	280	
×		12 Mitchell's	119	119	
		13 Westover & Wakefield	44	47	
*** = 1 (H)		14 Ball School/Wadesville	0	257	
7.9		15 Belleville	0	143	
		Total Customers	2439	4852	
		TREASURER'S REPORT:			
Revenue Fund WV Central				\$ 225,672.71	
O & M Fund WV Central				\$9,059.34	
RUS Construction Acct				\$0.00	
IJDC Construction Acct				\$0.00	
Transfer From Revenue to 0	O&M Checking Acc			\$ 110,600.00	
Transfer From Revenue to (•			\$0.00	
Transfer From Revenue to 0				\$0.00	
The following transfers we	ere made to cove	r payroll since the last board			
meeting:		, pay			
Transfer From Revenue to 0	D&M Checking Acc	et		\$ 27,042.63	
Transfer From Revenue to 9	941 Tax Acct			\$ 8,682.86	
_		e R&R and O&M Reserve Accts:			
Transfer From Rev to Sewe				\$88,630.91	
Transfer From Revenue to S				\$21,761.30	
Transfer From Revenue to V				\$40,286.53	
Transfer From Rev to Water	O&M Res Acct (S	B 234)		\$162,176.41	

BOARD MEETING MINUTES JUNE 22nd, 2023

Prayer by James Eaton

GENERAL BUSINESS:

 A motion was made by David Lawson and seconded by James Eaton to approve the minutes of June 22nd as sent out. Motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there are 3 taps waiting to be installed. This gives us 9 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Worked on a few yards
- Finished putting new anthracite in the filters in the water plant
- Ran sewer camera for customer
- Installed hydrant at Belleville fire station
- Started flushing hydrants

GENERAL BUSINESS:

APPROVAL OF PAYMENT OF BILLS AND TRANSFERS

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

• **EXECUTIVE SESSION TO DISCUSS LITIGATION:** David Lawson and James Eaton went into an executive session. James Eaton approved to retain attorney. David Lawson seconded. Motion carried.

Continuation of Minutes for the June 22nd, 2023 meeting of the LPSD Board of Commissioners

PUBLIC COMMENT

No comment

NEXT MEETING

Jully 27th, 2023 at 11:00 am

ADJOURNMENT

Meeting was adjourned at 11:47am