

# Lubeck Public Service District

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POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
FAX: 304-863-3791

April 13th, 2023

**Meeting Date**  
**April 13th, 2023**  
11:00AM

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR MARCH 23rd, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. DISCUSSION OF WATER & SEWER RATE INCREASE
6. PUBLIC COMMENT
7. NEXT MEETING: APRIL 27TH, 2023 at 11:00AM
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

April 13, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

**Attending:** Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Zack Dobbins, Brad Morris (MOVRC), Kevin Watkins (Thrasher), Jim Kelsh and Ryan Kent (Bowles Rice), Rick Olcott, Angela Summers, Mike Habeb, Charles Roberts, John Tennant

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	385	540
	2 Lubeck	370	483
	3 Riverhill - Blenn Hgts	300	429
	4 DuPont Rd	308	328
	5 Larkmead Rd.	113	365
	6 LMH - Homewood Rd.	1	377
	7 Washington Bottom	297	398
	8 New England Ridge	187	345
	9 Lubeck South	209	351
	10 Larkmead Area - Marrtown	90	354
	11 Rt 68 South - Hopewell	0	279
	12 Mitchell's	122	123
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	256
	15 Belleville	0	142
	<b>Total Customers</b>	<b>2426</b>	<b>4817</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 191,868.73
O & M Fund WV Central	\$22,343.64
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 93,700.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

**The following transfers were made to cover payroll since the last board meeting:**

Transfer From Revenue to O&M Checking Acct	\$ 26,351.86
Transfer From Revenue to 941 Tax Acct	\$ 8,436.16

**The following are the current amounts in the R&R and O&M Reserve Accts:**

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$99,615.89
Transfer From Revenue to Sewer R&R Reserve Acct	\$22,343.64
Transfer From Revenue to WVCCU R&R Acct	\$40,209.61
Transfer From Rev to Water O&M Res Acct (SB 234)	\$193,148.48

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES APRIL 13TH, 2023

Prayer by James Eaton

### GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of March 23rd as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there are 0 taps waiting to be installed. This gives us 7 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 2 service line leaks & 1 main line leak
- Cleaned up from sewer repair in Mitchell's trailer park
- Rotated tires & changed oil on service vehicles
- Repaired blacktop
- Repaired some concrete in Wildwood
- Repaired a few yards
- Ran sewer camera in Ros Mar Heights

### GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the April 13th, 2023 meeting of the LPSD Board of Commissioners

- **NEW ENGLAND RIDGE WATER LINE EXTENSION**

Kevin Watkins from the Thrasher Group will be submitting paperwork to the Health Department as well as the Division of Highways next week for permits. He also stated the water line will pick up roughly 40 customers at this time. He also stated that Thrasher is currently working on customer surveys for lead and copper. Brad Morris from Mid-Ohio Valley Regional Council presented the legal and accounting proposals for the New England water line extension. David Lawson made a motion to approve the technical services. James Eaton seconded the motion. Motion passed.

- **DISCUSSION OF WATER & SEWER RATE INCREASE**

David Lawson made a motion for raising the water and sewer rates. The motion was seconded by James Eaton. Motion carries unanimously.

- **PUBLIC COMMENT**

No comment

**NEXT MEETING**

May 11th, 2023 at 11:00 am

**ADJOURNMENT**

Meeting was adjourned at 12:14pm

 APPROVED  ATTESTED

**RESOLUTION OF THE BOARD OF THE LUBECK  
PUBLIC SERVICE DISTRICT CHANGING WATER RATES**

WHEREAS, the Lubeck Public Service District (“District”) provides potable water service to 4,868 customers, and sanitary sewer service to 2,442 customers in Wood County;

WHEREAS, public service districts are obligated under *W.Va. Code § 24-1-1(k)* to establish and maintain a working capital reserve fund account equal to one-eighth of annual operation and maintenance expenses;

WHEREAS, under its current rates the District is not in compliance with the working capital reserve account requirement;

WHEREAS, in order to undertake any further borrowings, the District must be in compliance with its working capital reserve requirement;

WHEREAS, the District needs to borrow approximately \$423,500 to undertake a number of improvements on its water system;

WHEREAS, the District needs to increase pay to retain qualified employees;

WHEREAS, the District’s certified public accountant has prepared a financial analysis showing that with only a 9.60% across the board rate increase the District can achieve compliance with its working capital reserve fund requirement, and generate sufficient increased revenue to pay debt service on a new \$423,500 loan and provide a pay increase to employees;

WHEREAS, adoption of the proposed rate increase will result in a bill to the average residential household using 3,400 gallons per month of \$38.93, which is a lower rate than what 208 other water utilities in West Virginia charge for that volume;

WHEREAS, the District most recently increased water rates in 2020, and substantial inflation has arisen since 2020;

WHEREAS, reliable, quality, water service is fundamental to decent living and the ability to support economic enterprises;

WHEREAS, timely capital maintenance is necessary to obtain the maximum useful life from facilities and to keep customer rates as low as practical over time;

WHEREAS, the recommended rates will generate only \$4,944 annually in unrestricted cash surplus on \$2,654,296 of annual revenue;

WHEREAS, the District has provided adequate notice of: (a) the rate increase; (b) its Board meetings and a public hearing to consider adoption of the rate increase; and (c) the availability of the proposed rates, fees and charges for inspection, by publishing legal advertisements in a newspaper in Wood County, as shown by the affidavit of publication in Attachment B, and by mailing notice to customers with bills of the District's consideration of a rate increase, as shown by the affidavit from the District's General Manager in Attachment C hereto;

WHEREAS, the board of directors ("Board") of the District believes it is just and reasonable to adopt the water rate increase;

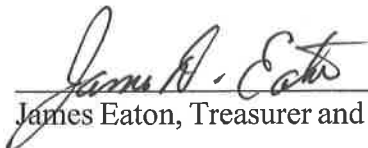
WHEREAS, the District is in financial distress, as evidenced by its lack of compliance with the working capital reserve requirement, and consequently the increased rates need to go into effect as promptly as practical;

WHEREFORE, the Board hereby RESOLVES as follows:

1. To approve the tariff shown in Attachment A hereto which is incorporated herein by reference, for use upon the approval of the same or inaction by the Wood County Commission within forty five days of the date of the Board's adoption of this Resolution;
2. To have the District's attorney forward to the Wood County Commission a copy of this Resolution;
3. To urge the Wood County Commission to waive the standard 45 day period before the rates which the Wood County Commission approves go into effect, due to the District's financial distress, so that the increased rates go into effect for all bills rendered on and after the date of the Wood County Commission's order approving this rate increase.

Approved on First Reading, March 9, 2023

  
\_\_\_\_\_  
Jerry Martin, Chairman

  
\_\_\_\_\_  
James Eaton, Treasurer and Board Member

David H. Lawson  
David Lawson, Secretary and Board  
Member

Adopted on Second Reading following a public hearing this 13th day of April, 2023.

Jerry Martin  
Jerry Martin, Chairman

James D. Eaton  
James Eaton, Treasurer and Board Member

David H. Lawson  
David Lawson, Secretary and Board  
Member

Attest:

David H. Lawson  
David Lawson, Secretary

# ATTACHMENT A



LUBECK PUBLIC SERVICE DISTRICT, a public utility  
OF  
WASHINGTON, WEST VIRGINIA  
RATES, RULES AND REGULATIONS FOR FURNISHING  
WATER

in Lubeck District, Hope Hill, Missouri Run, Hopewell, and Wadesville  
areas, Wood County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION  
of  
WEST VIRGINIA

Issued \_\_\_\_\_, 2023

Effective for bills rendered on or after  
\_\_\_\_\_, 2023 or as otherwise provided herein

Issued by Authority of W.Va. Code 16-13A-9 and the  
Resolution adopted By the Public Service Board of  
Lubeck Public Service District on April 13, 2023, and as  
approved By the County Commission of Wood County  
Entered \_\_\_\_\_, 2023

Issued by LUBECK PUBLIC SERVICE DISTRICT

By: \_\_\_\_\_

\_\_\_\_\_  
Attorney

RULES AND REGULATIONS

Rules and Regulations for the Government of Water Utilities,  
adopted by the Public Service Commission of West Virginia, and  
now in effect and all amendments thereto and modifications  
thereof hereafter made by said Commission.

APPLICABILITY

Applicable within entire territory served.

AVAILABILITY OF SERVICE

Available for general domestic, commercial and industrial water service.

(I) RATES (customers with metered water supply)

First	5,000	gallons used per month	\$	11.45	per 1,000 gallons
Next	95,000	gallons used per month	\$	8.63	per 1,000 gallons
All Over	100,000	gallons used per month	\$	4.80	per 1,000 gallons

(I) MINIMUM CHARGES

No bill will be rendered for less than the following amount, depending on the size of the meter service of the customer:

5/8 inch meter	\$	22.90	per month
3/4 inch meter	\$	34.35	per month
1 inch meter	\$	57.25	per month
2 inch meter	\$	183.20	per month
3 inch meter	\$	366.40	per month
4 inch meter	\$	572.50	per month
6 inch meter	\$	1,145.00	per month

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

PRIVATE FIRE PROTECTION

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

4 — inch service line with hydrants, sprinklers, and/or hose connections	\$ 10.68
6 — inch service line with hydrants, sprinklers, and/or hose connections	\$ 16.77
8 — inch service line with hydrants, sprinklers, and/or hose connections	\$ 21.35
10 — inch service line with hydrants, sprinklers, and/or hose connections	\$ 25.91

(I) -- Indicates Increase

SPECIAL FIRE PROTECTION CHARGE

Where connections, hydrants, sprinklers, etc., on private property are maintained by the consumer requiring cycling of pumps to maintain system:

Non-Static Connection \$135.70 per month

HAULING TAP CHARGES

Water purchased at the District office hauling tap shall be dispensed at a charge of \$0.25 (twenty-five cents) per 100 gallons.

DELAYED PAYMENT, PENALTY

The above tariff is net. On all accounts not paid in full when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

RECONNECTION FEE - \$30.00

To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills or fraudulent use of water.

SURCHARGE

\$4.00 per 1,000 gallons billed for a period not to exceed the total repayment of the WV DWTRF Bond for customers in the Belleville water project extension area funded by this loan.

SURCHARGE

\$3.50 per 1,000 gallons billed for a period not to exceed the total repayment of the Rural Utility Service Loan dated December 21, 2009, and amended on June 14, 2010, for customers in the Wadesville water project extension funded by this loan.

(C) TAP FEE

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premise in connection with a publicly financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each new tap to the system.

- (I) Indicates Increase  
(C) Indicates Change

(I) INCREMENTAL LEAK ADJUSTMENT

\$2.50 per 1,000 gallons is to be used when the bill reflects unusual consumption which *can* be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

SECURITY DEPOSIT

Not to exceed two-twelfths (2/12th) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater.

METER TESTING REQUESTED BY CUSTOMER

A customer requesting their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

ADMINISTRATIVE FEE

In the event the District collects payment in full of a delinquent water bill at the customers premises in lieu of a discontinuance of service of service for nonpayment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent water bill.

(I) Indicates Increase

# ATTACHMENT B

The Parkersburg News and Sentinel  
Legal Affidavit  
(304) 485-1891 Ext. 301

*Douglas T Williams*

Being first duly sworn, says that the:

BOWLES RICE  
LEGAL NOTICE  
WATER RATES

Hereto attached was printed in the Parkersburg News and Sentinel  
A daily newspaper published in the City of Parkersburg, Wood  
County, West Virginia for: 1  
successive week(s).

The first publication and posting therein being on the:

24TH day of MARCH 2023

and subsequent publication(s) on the

day(s) of \_\_\_\_\_

Printer's Fee	\$	353.20
Notary Fee	\$	2.00
Total Due	\$	355.20

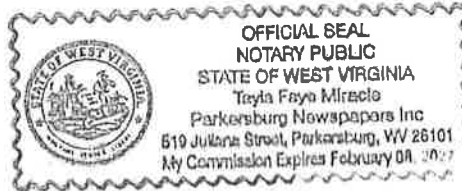
By: *Douglas T Williams*

Subscribed and sworn to before me this

27th day of March 2023

*Tayla Faye Miracle*  
Notary Public for Wood County, WV

Notary Seal



**NOTICE OF INTENT TO CHANGE WATER RATES**

Notice is hereby given that the board of the Lubeck Public Service District ("District") will consider adopting increased rates, fees, and charges for furnishing water service to 4,869 customers in Wood County.

The proposed water rate increase, if adopted, will bring the District into compliance with its statutory working capital reserve requirement, and allow the District to close on funding for a repair project to improve the District's water plant, garage, parking lot, and provide an additional well field generator.

The increased rates are projected to generate an unrestricted cash surplus of only \$4,268 annually on gross revenue of \$2,640,281.

The District presently charges the following rates:

**APPLICABILITY**

Applicable within entire territory served.

**AVAILABILITY OF SERVICE**

Available for general domestic, commercial and industrial water service.

**RATES (customers with metered water supply)**

First 5,000 gallons used per month 10.45 per 1,000 gallon  
 Next 95,000 gallons used per month 7.87 per 1,000 gallon  
 All Over 100,000 gallons used per mo. 4.38 per 1,000 gallon

**MINIMUM CHARGES**

No bill will be rendered for less than the following amount, depending on the size of the meter service of the customer:

5/8 inch meter	\$20.90 per month
3/4 inch meter	\$31.35 per month
1 inch meter	\$52.25 per month
2 inch meter	\$167.20 per month
3 inch meter	\$334.40 per month
4 inch meter	\$522.50 per month
6 inch meter	\$1,045.00 per month

**RETURNED CHECK CHARGE**

A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**PRIVATE FIRE PROTECTION**

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

4-inch service line with hydrants, sprinklers and/or hose connections \$10.68

**APPLICABILITY**

Applicable within entire territory served.

**AVAILABILITY OF SERVICE**

Available for general domestic, commercial and industrial water service.

**RATES (customers with metered water supply)**

First 5,000 gallons used per month 11.45 per 1,000 gallon  
 Next 95,000 gallons used per month 8.63 per 1,000 gallon  
 All Over 100,000 gallons used per mo. 4.60 per 1,000 gallon

**MINIMUM CHARGES**

No bill will be rendered for less than the following amount, depending on the size of the meter service of the customer:

5/8 inch meter	\$22.90 per month
3/4 inch meter	\$34.35 per month
1 inch meter	\$57.25 per month
2 inch meter	\$183.20 per month
3 inch meter	\$366.40 per month
4 inch meter	\$572.50 per month
6 inch meter	\$1,145.00 per month

**RETURNED CHECK CHARGE**

A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**PRIVATE FIRE PROTECTION**

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

4-inch service line with hydrants, sprinklers and/or hose connections \$10.68

6-inch service line with hydrants, sprinklers and/or hose connections \$16.77

8-inch service line with hydrants, sprinklers and/or hose connections \$21.35

10-inch service line with hydrants, sprinklers and/or hose connections \$25.91

**SPECIAL FIRE PROTECTION CHARGE**

Where connections, hydrants, sprinklers, etc., on private property are maintained by the consumer requiring cycling of pumps to maintain system:

Non-Static Connection \$135.70 per month

**HAULING TARP CHARGES**

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Fill in the blank cells using numbers 1 to 9. Each number can appear only once in any row, column and 3x3 block. Use logic and process elimination to solve the puzzle. The difficulty level ranges from Bronze (easiest) to Silver to Gold (hardest)

				1			9
1		2		9			5
	8		6		5	3	
8		1		3			6
	3		7		6		8
9				5		2	4
		7	4		2		9
5				1		4	3
6			5				

Rating: SILVER

Solution to 3/23/23

5	2	7	6	8	1	9	4	3
3	6	8	4	9	2	7	5	1
1	4	9	7	5	3	8	6	2
8	7	2	3	6	9	4	1	5
6	1	5	8	7	4	3	2	9
4	9	3	1	2	5	6	7	8
9	8	1	2	4	6	5	3	7
2	5	6	9	3	7	1	8	4
7	3	4	5	1	8	2	9	6

3/24/23

**1100—Free Ads**

Mr. Coffee coffee pot \$15. Airbag and a new side mirror for a Mustang \$50. Twoold sanders \$20 each. Call 740-373-9182.

40 NASCAR cars \$235. Call 304-428-2181.

42" riding lawn mower rides exc. \$350 cash. Call 740-525-1509.

Riding lawn mower, 42" 7 speed troy built, good condition \$ 375 cash. Push mowers as well starting at \$40. Call 740-525-1509.

**To Place Your Ad  
304-485-1891**

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Second chance name brand golf balls \$12 a dozen Easter colors available you pick 740-630-6360.

Troy Built self propelled mower, with new grass catcher, good condition \$150. Call 740-373-8822.

Two coins one is 1945 S silver walking liberty half dollar and JFK presidential dollar \$35. Call 740-517-9890.

Vintage doll 32" E.L. Penny PlayPal. Original dress. Beautiful doll, \$475. Call 304-464-4464. Leave message if no answer.

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**NOTICE OF INTENT TO CHANGE WATER RATES**

Notice is hereby given that the Board of the Lubec, Maine Rural Water District ("District") will consider adopting, including rates, fees, and charges for furnishing water service to 4,888 customers in Wood County.

The proposed water rate increase, if adopted, will bring the District into compliance with its statutory working capital reserve requirement, and allow the District to raise the funding for a repair project to improve the District's water plant, garage, parking lot, and provide an additional well field pump-out.

The increased rates are projected to generate an unrestricted cash surplus of only \$4,269 annually in gross revenue of \$2,540,281.

The District presently charges the following rates:

**APPLICABILITY**  
Available within the territory served.

**AVAILABILITY OF SERVICE**

Available for general domestic, commercial and industrial water service.

**RATES (customers within the territory served)**

First 5,000 gallons used per month: \$1.45 per 1,000 gallons  
Next 95,000 gallons used per month: 7.87 per 1,000 gallons  
All Over 100,000 gallons used per month: 4.28 per 1,000 gallons

**MINIMUM CHARGES**  
No bill will be rendered for less than the following amount, depending on the size of the meter service of a customer.

Table with 2 columns: Meter size and Monthly charge. Includes 3/4 inch meter (\$25.40), 1 inch meter (\$31.25), 1 1/2 inch meter (\$42.35), 2 inch meter (\$57.25), 3 inch meter (\$77.40), 4 inch meter (\$97.50), and 6 inch meter (\$146.00).

**RETURNED CHECK CHARGE**  
A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**PRIVATE FIRE PROTECTION**

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

Table with 2 columns: Description and Charge. Includes 4-inch service line with hydrants, sprinklers and/or hose connections (\$19.68), 6-inch service line with hydrants, sprinklers and/or hose connections (\$16.77), 8-inch service line with hydrants, sprinklers and/or hose connections (\$21.35), and 10-inch service line with hydrants, sprinklers and/or hose connections (\$29.91).

**SPECIAL FIRE PROTECTION CHARGE**

Where connections, hydrants, sprinklers, etc., on private property are maintained by the consumer requiring cycling of pumps to maintain system.

Non-Static Connection: \$125.70 per month

**HAULING TAP CHARGES**

Water purchased at the District office hauling tap shall be dispensed at a charge of \$0.25 (twenty-five cents) per 100 gallons.

**DELAYED PAYMENT PENALTY**

The above tariff is in full. On all accounts not paid in full within due, late payment (10%) will be added to all not current amounts unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is applicable.

**RECONNECTION FEE - \$80.00**

To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills or fraudulent use of water.

**BURCHARGE**

\$4.00 per 1,000 gallons billed for a period not to exceed the total repayment of the WY DWITRF Bond for customers in the below water project extension area funded by the bond.

**SURCHARGE**

\$3.50 per 1,000 gallons billed for a period not to exceed the total repayment of the Rural Utility Service Loan dated December 21, 2009, and amended on June 14, 2010, for customers in the Wadesville water project extension funded by the loan.

**TAP FEE**

The following charges are to be made whenever the utility meter is moved to a new location:

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This tap construction fee is not refundable after the completion of construction and is not to be collected until the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$50.00 will be charged to all customers who apply for service outside of a certificate proceeding before the Commission for both new and existing systems.

**INCREMENTAL LEAK ADJUSTMENT**

\$0.51 per 1,000 gallons is to be used when the bill reflects unusual consumption which can be attributed to a legitimate leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**

Not to exceed two (2) weeks (21) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater.

**METER TESTING CHECKOFF BY CUSTOMER**

A customer requesting their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

**ADMINISTRATIVE FEE**

In the event the District collects payment in full of a delinquent water bill at the customer's premises in lieu of a discontinuance of service for non-payment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent water bill.

The District will consider adopting the following rates:

**APPLICABILITY**

Available within the territory served.

**AVAILABILITY OF SERVICE**

Available for general domestic, commercial and industrial water service.

**RATES (customers within the territory served)**

First 5,000 gallons used per month: \$1.45 per 1,000 gallons  
Next 95,000 gallons used per month: 8.83 per 1,000 gallons  
All Over 100,000 gallons used per month: 4.80 per 1,000 gallons

**MINIMUM CHARGES**

No bill will be rendered for less than the following amount, depending on the size of the meter service of the customer.

Table with 2 columns: Meter size and Monthly charge. Includes 3/4 inch meter (\$23.60), 1 inch meter (\$34.35), 1 1/2 inch meter (\$47.25), 2 inch meter (\$63.20), 3 inch meter (\$82.40), 4 inch meter (\$107.50), and 6 inch meter (\$146.00).

**RETURNED CHECK CHARGE**

A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$15.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**PRIVATE FIRE PROTECTION**

Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

Table with 2 columns: Description and Charge. Includes 4-inch service line with hydrants, sprinklers and/or hose connections (\$19.68), 6-inch service line with hydrants, sprinklers and/or hose connections (\$16.77), 8-inch service line with hydrants, sprinklers and/or hose connections (\$21.35), and 10-inch service line with hydrants, sprinklers and/or hose connections (\$29.91).

**SPECIAL FIRE PROTECTION CHARGE**

Where connections, hydrants, sprinklers, etc., on private property are maintained by the consumer requiring cycling of pumps to maintain system.

Non-Static Connection: \$125.70 per month

**HAULING TAP CHARGES**

Water purchased at the District office hauling tap shall be dispensed at a charge of \$0.25 (twenty-five cents) per 100 gallons.

**DELAYED PAYMENT PENALTY**

The above tariff is in full. On all accounts not paid in full within due, late payment (10%) will be added to all not current amounts unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is applicable.

**RECONNECTION FEE - \$80.00**

To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills or fraudulent use of water.

**BURCHARGE**

\$4.00 per 1,000 gallons billed for a period not to exceed the total repayment of the WY DWITRF Bond for customers in the below water project extension area funded by the bond.

**SURCHARGE**

\$3.50 per 1,000 gallons billed for a period not to exceed the total repayment of the Rural Utility Service Loan dated December 21, 2009, and amended on June 14, 2010, for customers in the Wadesville water project extension funded by the loan.

**TAP FEE**

The following charges are to be made whenever the utility meter is moved to a new location:

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a publicly financed project. This pre-construction tap fee will be levied after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$50.00 will be charged to all customers who apply for service outside of a publicly financed project for each new tap to a system.

**INCREMENTAL LEAK ADJUSTMENT**

\$0.51 per 1,000 gallons is to be used when the bill reflects unusual consumption which can be attributed to a legitimate leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**

Not to exceed two (2) weeks (14) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater.

**METER TESTING CHECKOFF BY CUSTOMER**

A customer requesting their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

**ADMINISTRATIVE FEE**

In the event the District collects payment in full of a delinquent water bill at the customer's premises in lieu of a discontinuance of service for non-payment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent water bill.

The District will consider adopting the following rates:

**NOTICE OF INTENT TO CHANGE WATER RATES**

Notice is hereby given that the board of the Lubec Public Service District ("District") will consider adopting increased rates, fees, and charges for furnishing water service to 4,608 customers in Wood County.

The proposed water rate increase, if adopted, will bring the District into compliance with its statutory working capital reserve requirement, and allow the District to close on funding for a repair project to improve the District's water plant, garage, parking lot, and provide an additional well field generator.

The increased rates are projected to generate an unrestricted cash surplus of only \$4,283 annually on gross revenue of \$2,040,281.

The District presently charges the following rates:

**APPLICABILITY**  
Applicable within entire territory served.

**AVAILABILITY OF SERVICE**  
Available for general domestic, commercial and industrial water service.

**RATES (customers with metered water supply)**  
First 5,000 gallons used per month 10.45 per 1,000 gallon  
Next 95,000 gallons used per month 7.67 per 1,000 gallon  
All Over 100,000 gallons used per mo. 4.38 per 1,000 gallon

**MINIMUM CHARGES**  
No bill will be rendered for less than the following amount, depending on the size of the meter service of the customer:

5/8 inch meter	\$20.90 per month
3/4 inch meter	\$31.35 per month
1 inch meter	\$52.25 per month
2 inch meter	\$167.20 per month
3 inch meter	\$334.40 per month
4 inch meter	\$522.50 per month
6 inch meter	\$1,046.00 per month

**RETURNED CHECK CHARGE**  
A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**PRIVATE FIRE PROTECTION**  
Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

4-inch service line with hydrants, sprinklers and/or hose connections	\$10.68
6-inch service line with hydrants, sprinklers and/or hose connections	\$18.77
8-inch service line with hydrants, sprinklers and/or hose connections	\$21.38
10-inch service line with hydrants, sprinklers and/or hose connections	\$25.91

**SPECIAL FIRE PROTECTION CHARGE**  
Where connections, hydrants, sprinklers, etc., on private property are maintained by the consumer requiring cycling of pumps to maintain system:

Non-Static Connection \$135.70 per month

**HAULING TAP CHARGES**  
Water purchased at the District office hauling tap shall be dispensed at a charge of \$0.25 (twenty-five cents) per 100 gallons.

**DELAYED PAYMENT PENALTY**  
The above tariff is net. On all accounts not paid in full when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**RECONNECTION FEE - \$30.00**  
To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills or fraudulent use of water.

**SURCHARGE**  
\$4.00 per 1,000-gallons billed for a period not to exceed the total repayment of the WV DWTRF Bond for customers in the Bolivar water project extension area funded by this loan.

**SURCHARGE**  
\$3.50 per 1,000 gallons billed for a period not to exceed the total repayment of the Rural Utility Service Loan dated December 21, 2008, and amended on June 14, 2010, for customers in the Wadesville water project extension funded by this loan.

**TAP FEE**  
The following charges are to be made whenever the utility installs a new tap to serve an applicant:

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a certificate proceeding.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a certificate proceeding before the Commission for each new tap to the system.

**INCREMENTAL LEAK ADJUSTMENT**  
\$0.51 per 1,000 gallons is to be used when the bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**  
Not to exceed two-twelfths (2/12) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater.

**METER TESTING REQUESTED BY CUSTOMER**  
A customer requesting their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

**ADMINISTRATIVE FEE**  
In the event the District collects payment in full of a delinquent water bill at the customer's premises in lieu of a discontinuance of service of service for nonpayment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent water bill.

**APPLICABILITY**  
Applicable within entire territory served.

**AVAILABILITY OF SERVICE**  
Available for general domestic, commercial and industrial water service.

**RATES (customers with metered water supply)**  
First 5,000 gallons used per month 11.45 per 1,000 gallon  
Next 95,000 gallons used per month 8.63 per 1,000 gallon  
All Over 100,000 gallons used per mo. 4.80 per 1,000 gallon

**MINIMUM CHARGES**  
No bill will be rendered for less than the following amount, depending on the size of the meter service of the customer:

5/8 inch meter	\$22.90 per month
3/4 inch meter	\$34.35 per month
1 inch meter	\$57.25 per month
2 inch meter	\$163.20 per month
3 inch meter	\$326.40 per month
4 inch meter	\$572.50 per month
6 inch meter	\$1,145.00 per month

**RETURNED CHECK CHARGE**  
A service charge equal to the actual bank fee assessed to the water utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**PRIVATE FIRE PROTECTION**  
Where connections, hydrants, sprinklers, etc., on private property are maintained by consumer.

4-inch service line with hydrants, sprinklers and/or hose connections	\$10.68
6-inch service line with hydrants, sprinklers and/or hose connections	\$18.77
8-inch service line with hydrants, sprinklers and/or hose connections	\$21.38
10-inch service line with hydrants, sprinklers and/or hose connections	\$25.91

**SPECIAL FIRE PROTECTION CHARGE**  
Where connections, hydrants, sprinklers, etc., on private property are maintained by the consumer requiring cycling of pumps to maintain system:

Non-Static Connection \$135.70 per month

**HAULING TAP CHARGES**  
Water purchased at the District office hauling tap shall be dispensed at a charge of \$0.25 (twenty-five cents) per 100 gallons.

**DELAYED PAYMENT PENALTY**  
The above tariff is net. On all accounts not paid in full when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(I) - Indicates Increase

**RECONNECTION FEE - \$30.00**  
To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills or fraudulent use of water.

**SURCHARGE**  
\$4.00 per 1,000-gallons billed for a period not to exceed the total repayment of the WV DWTRF Bond for customers in the Bolivar water project extension area funded by this loan.

**SURCHARGE**  
\$3.50 per 1,000 gallons billed for a period not to exceed the total repayment of the Rural Utility Service Loan dated December 21, 2008, and amended on June 14, 2010, for customers in the Wadesville water project extension funded by this loan.

**(C) TAP FEE**  
A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a publicly financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each new tap to the system.

**(I) INCREMENTAL LEAK ADJUSTMENT**  
\$0.51 per 1,000 gallons is to be used when the bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**  
Not to exceed two-twelfths (2/12) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater.

**METER TESTING REQUESTED BY CUSTOMER**  
A customer requesting their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

(I) Indicates Increase  
(C) Indicates Change

**ADMINISTRATIVE FEE**  
In the event the District collects payment in full of a delinquent water bill at the customer's premises in lieu of a discontinuance of service of service for nonpayment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent water bill.

The District will consider adopting a resolution containing the increased rates at the following meetings to be held at the District's offices, 301 Ox Johnson Lane, Washington, WV 26181.

Public Hearing followed immediately by regular Board meeting for final adoption  
Thursday, April 13, 2012  
11:00 am

The financial analysis supporting the increased rates is available for inspection at the District's offices 301 Ox Johnson Lane, Washington, WV 26181.

Interested parties may appear at the April 13, 2012, public hearing, and be heard with respect to the proposed rates, fees, and charges.

Fill in the blank cells using numbers 1 to 9. Each number can appear only once in each row, column and 3x3 block. Use logic and process elimination to solve the puzzle. The difficulty level ranges from Bronze (easiest) to Silver to Gold (hardest).

				1				9
1		2		9				5
	8		6		5	3		
8		1		3				6
	3		7		6			8
9				5		2		4
		7	4		2		9	
5				1		4		3
6			5					

Rating: SILVER

Sudoku 11254753

5	2	7	6	8	1	9	4	3
3	6	8	4	9	2	7	5	1
1	4	9	7	5	3	8	6	2
8	7	2	3	6	9	4	1	5
6	1	5	8	7	4	3	2	9
4	9	3	1	2	5	6	7	8
9	8	1	2	4	6	5	3	7
2	5	6	9	3	7	1	8	4
7	3	4	5	1	8	2	9	6

1100—Free Ads

Mr. Coffee coffee pot \$15. Airbag and a new side mirror for a Mustang \$50. Two old sanders \$20 each. Call 740-373-9162.

40 NASCAR cars \$235. Call 304-428-2181.

42" riding lawn mower ridea exc. \$350 cash. Call 740-525-1509.

Riding lawn mower, 42" 7 speed Troy built, good condition \$ 375 cash. Push mowers as well starting at \$40. Call 740-525-1509.

To Place Your Ad  
304-485-1891

1100—Free Ads

Second chance name brand golf balls \$12 a dozen. Exciter colors available you pick 740-650-6360.

Troy Built self propelled mower, with new grass catcher, good condition \$150. Call 740-373-8822.

Two coins one is 1945 S silver walking liberty half dollar and JFK presidential dollar \$35. Call 740-517-9890.

Vintage doll 32" E.L. Ferry PlayPal. Original dress. Beautiful doll, \$475. Call 304-464-4404. Leave message if no answer.

Recycle Your Stuff for Cash in the Classifieds



To place an ad, call 304-485-1891

# CLASSIFIED SERVICES

For more information on this directory, call 304-485-1891 Ext. 267, Mon-Fri. 8am-5pm.

Classified Sentinel does not guarantee all advertisers are licensed and bonded.

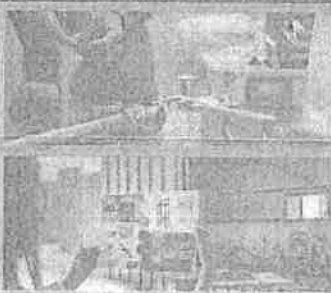
When hiring the listed services should have a contractor's license.

## WHITETAIL TREE SERVICE

Licensed & Insured for \$2 Million  
Workman's Comp.

- Bucket Truck Service
- Tree Trimming
- Land Clearing
- Stump & Tree Removal

Steven K. Roberts, Owner on All Jobs  
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www.whitetailtreeservice.com



## KUHN TAX SERVICE

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My specialty is Personal Income Tax Prep  
Always Here For YOU!  
Quality Tax Prep Cheap  
Call Tammy  
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## Valley Creek Lumber

Buyers of Stumpage Timber  
Large or Small Trucks  
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740-679-3529 or 740-255-1721

## QUALITY EXTERIORS

OF HOLMES COUNTY, LLC

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- METAL ROOFS,
- GUTTERS

FULLY LICENSED AND INSURED  
WV LICENSE #WV05263B OHIO LICENSE #2123553  
www.qualityexteriors.com 330-473-8166

## MIKE'S TREE SERVICE

Tree Trimming, Tree Removal  
Stump Removal, Retaining Walls  
Don't Fuss - Call Us!  
Licensed • Insured • Free Estimates  
304-422-0246

## MACSEK Lawn Care LLC

Residential / Commercial Since 2000

## Amish

# ATTACHMENT C

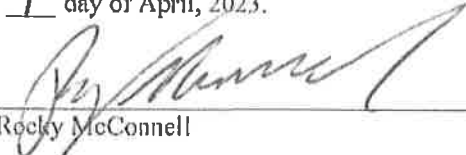
**AFFIDAVIT**

I, Rocky McConnell, am the General Manager of the Lubeck Public Service District ("District").

On the bills which the District mailed to its customers on the 31 day of March 2023, there appeared the following notice: "The District Board is holding a public hearing at its April 13, 2023, 11 a.m. Board meeting, 301 Ox Johnson Ln., Washington, WV to consider approving a water rate increase. The resolution is at the District's Offices for review."

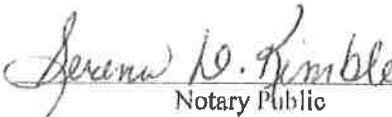
Further affiant sayeth naught.

This Affidavit is executed on the 7 day of April, 2023.

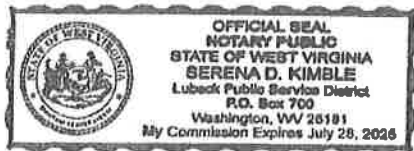
  
Rocky McConnell

Taken, subscribed and sworn to before me this 7 day of April, 2023.

My commission expires July 28, 2025.

  
Notary Public

[SEAL]



**RESOLUTION OF THE BOARD OF THE LUBECK  
PUBLIC SERVICE DISTRICT CHANGING SEWER RATES**

WHEREAS, the Lubeck Public Service District (“District”) provides potable water service to 4,868 customers, and sanitary sewer service to 2,442 customers in Wood County;

WHEREAS, public service districts are obligated under *W.Va. Code § 24-1-1(k)* to establish and maintain a working capital reserve fund account equal to one-eighth of annual operation and maintenance expenses;

WHEREAS, the District’s existing bonds require that its operating revenues less its operating expenses equal or exceed 115% of its debt service obligations (“Bond Coverage Requirement”);

WHEREAS, under its current rates the District is not in compliance with the working capital reserve account nor its Bond Coverage Requirements;

WHEREAS, in order to undertake any further borrowings, the District must be in compliance with its working capital reserve and Bond Coverage Requirements;

WHEREAS, the District needs to borrow approximately \$107,250 to undertake a number of improvements on its sewer system;

WHEREAS, the District needs to increase pay to retain qualified employees;

WHEREAS the District’s certified public accountant has prepared a financial analysis showing that with only an 8.80% across the board rate increase the District can achieve compliance with its working capital reserve fund requirement, its Bond Coverage Requirement, and generate sufficient increased revenue to pay debt service on a new \$107,250 loan and provide a pay increase to employees;

WHEREAS, the District most recently increased sewer rates in 2020, and substantial inflation has arisen since 2020;

WHEREAS, reliable, quality, sanitary sewer service is fundamental to decent living and the ability to support economic enterprises;

WHEREAS, timely capital maintenance is necessary to obtain the maximum useful life from facilities and to keep customer rates as low as practical over time;



WHEREAS, the recommended rates will generate only \$3,806 annually in unrestricted cash surplus on \$1,823,520 of annual revenue;

WHEREAS, the District has provided adequate notice of: (a) the rate increase; (b) its Board meetings and a public hearing to consider adoption of the rate increase; and (c) the availability of the proposed rates, fees and charges for inspection, by publishing legal advertisements in a newspaper in Wood County, as shown by the affidavit of publication in Attachment B, and by mailing notice to customers with bills of the District's consideration of a rate increase, as shown by the affidavit from the District's General Manager in Attachment C hereto;

WHEREAS, the board of directors ("Board") of the District believes it is just and reasonable to adopt the sewer rate increase;

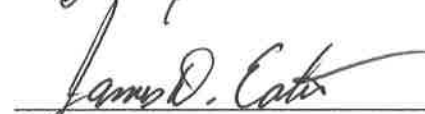
WHEREAS, the District is in financial distress, as evidenced by its failure to meet the required bond coverage level and its lack of compliance with the working capital reserve requirement, and consequently the increased rates need to go into effect as promptly as practical;

WHEREFORE, the Board hereby RESOLVES as follows:

1. To approve the tariff shown in Attachment A hereto which is incorporated herein by reference, for use upon the approval of the same or inaction by the Wood County Commission within forty five days of the date of the Board's adoption of this Resolution;
2. To have the District's attorney forward to the Wood County Commission a copy of this Resolution;
3. To urge the Wood County Commission to waive the standard 45 day period before the rates which the Wood County Commission approves go into effect, due to the District's financial distress, so that the increased rates go into effect for all bills rendered on and after the date of the Wood County Commission's order approving this rate increase.

Approved on First Reading, March 9, 2023

  
\_\_\_\_\_  
Jerry Martin, Chairman

  
\_\_\_\_\_  
James Eaton, Treasurer and Board Member



David H. Lawson  
David Lawson, Secretary and Board  
Member

Adopted on Second Reading following a public hearing this 13th day of April, 2023.

Jerry Martin Chair  
Jerry Martin, Chairman

James D. Eaton  
James Eaton, Treasurer and Board Member

David H. Lawson  
David Lawson, Secretary and Board  
Member

Attest:

David H. Lawson  
David Lawson, Secretary

# ATTACHMENT A

LUBECK PUBLIC SERVICE DISTRICT, a public utility

OF

WASHINGTON, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

SEWERAGE AND SEWAGE DISPOSAL SERVICE

In Lubeck District, Lubeck, and Washington Bottom areas, Wood County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION

of

WEST VIRGINIA

---

Issued \_\_\_\_\_, 2023

Effective for bills rendered on or  
after \_\_\_\_\_, 2023

---

Issued by Authority of W.Va. Code 16-13A-9 and the  
Resolution adopted By the Public Service Board of Lubeck  
Public Service District on April 13, 2023, and as approved  
by the County Commission of Wood County on \_\_\_\_\_, 2023.

Issued by LUBECK PUBLIC SERVICE DISTRICT

By: \_\_\_\_\_

Title: \_\_\_\_\_ Attorney

RULES AND REGULATIONS

1. *Rules and Regulations for the Government of Sewer Utilities*, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

APPLICABILITY

Applicable within entire territory served.

AVAILABILITY OF SERVICE

Available for general domestic, commercial, and industrial sewer service.

(I) RATES

Volumetric charge of \$15.25 per 1,000 gallons.

Customer charge of \$14.84 for each bill.

(I) MINIMUM CHARGE

Each customer shall pay a minimum charge of \$14.84 per month.

SURCHARGE

\$2.00 per customer bill for a period not to exceed the total repayment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$716,272 for the customers of the Lake Washington Sewer extension funded by this loan.

CUSTOMERS WHO ARE NON-WATER USERS

All users of the Sanitary Sewer disposal service who are not users of the Districts water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer charge.

DELAYED PAYMENT PENALTY

The above tariff is net. On all accounts not paid in fully when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(C) TAP FEE.

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premise in connection with a publicly financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each new tap to the system.

RETURNED CHECK CHARGE

The District may not collect any fee greater than that charged to it by a banking institution and under no circumstances shall the fee collected by the District exceed \$25.00.

- (I) Indicates increase
- (C) Indicates Change.

(C) ROOF CONNECTION

The connection of surface drains to the sanitary sewer system is prohibited by Rule 7.3.13 of the Public Service Commission's Rules for the Government of Sewer Utilities. After a thirty-day notice to disconnect, if the customer has not disconnected, the District shall bill at standard rates the inflow treated from such source. Said gallonage shall be Computed by determining the square footage of the structure or source involved and the precipitation during the billing cycle period. The resulting gallonage quantity shall be the basis for this additional billing. Failure to disconnect said connection within six months of notice shall be basis for service termination.

METER TESTING REQUESTED BY CUSTOMER

A customer requesting that their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

FAILURE OF CUSTOMER TO CONNECT TO SANITARY SEWER.

Any customer who fails to connect to available sanitary sewer service shall be liable for a sewer bill based upon water consumption. Available service is defined in the Sewer Use Resolution as adopted and reviewed by the Lubeck Public Service District Board of Commissioners. The district shall notify such customer of said liability by certified mail, sixty (60) days before billing shall commence.

(C), (I) LEAK ADJUSTMENT

\$5.00 per 1000 gallons. To be used when the bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

SECURITY DEPOSIT

Not to exceed two-twelfth (2/12) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater. This fee may be changed by applicable stator provisions.

ADMINISTRATIVE FEE

In the event the District collects payment in full of a delinquent water bill at the customer's premises in lieu of a discontinuance of service for

nonpayment, an administrative fee of \$15.00 shall also be collected in addition to the delinquent sewer bill.

(C) Indicates Change.

(I) Indicates increase



# ATTACHMENT B

ing  
of will consider adopting the following rates:

hearing and be heard with respect to the proposed rates, fees,  
and charges.

Mar 24

LUBECK PUBLIC SERVICE DISTRICT

The Parkersburg News and Sentinel  
Legal Affidavit  
(304) 485-1891 Ext. 301

Douglas T Williams

Being first duly sworn, says that the:

BOWLES RICE  
LEGAL NOTICE  
SEWER RATES

Hereto attached was printed in the Parkersburg News and Sentinel  
A daily newspaper published in the City of Parkersburg, Wood  
County, West Virginia for: 1  
successive week(s).

The first publication and posting therein being on the:

24TH day of MARCH 2023

and subsequent publication(s) on the

day(s) of \_\_\_\_\_

Printer's Fee	\$	298.80
Notary Fee	\$	2.00
Total Due	\$	300.80

By:

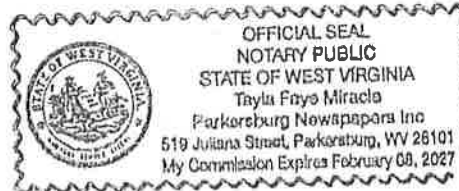
Douglas T. Williams

Subscribed and sworn to before me this

24th day of March 2023

Tayla Faye Miracle  
Notary Public for Wood County, WV

Notary Seal



## NOTICE OF INTENT TO CHANGE SEWER RATES

Notice is hereby given that the board of the Lubeck Public Service District ("District") will consider adopting increased rates, fees, and charges for furnishing sewer service to 2,442 customers in Wood County.

The proposed sewer rate increase, if adopted, will bring the District into compliance with its existing bond covenants, the statutory working capital reserve requirement, and allow the District to close on funding for a repair project to improve the District's sewer plant, digester, garage, parking lot, effluent building, and a pump station crane.

The increased rates are projected to generate an unrestricted cash surplus of only \$3,752 annually on gross revenue of \$1,810,128.

The District presently charges the following rates:

### APPLICABILITY

Applicable within entire territory served.

### AVAILABILITY OF SERVICE

Available for general domestic, commercial, and industrial sewer service.

### RATES

Volumetric charge of \$14.12 per 1,000 gallons.  
Customer charge of \$13.74 for each bill.

### MINIMUM CHARGE

Each customer shall pay a minimum charge of \$13.74 per month.

### SURCHARGE

\$2.00 per customer bill for a period not to exceed the total repayment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$716,272 for the customers of the Lake Washington Sewer extension funded by this loan.

### CUSTOMERS WHO ARE NON-WATER USERS

All users of the Sanitary Sewer disposal service who are not users of the District's water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer charge.

### DELAYED PAYMENT PENALTY

The above tariff is net. On all accounts not paid in full when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

### TAP FEE

Five Hundred Dollars (\$500.00)

### RETURNED CHECK CHARGE

The District may not collect any fee greater than that charged to it by a banking institution and under no circumstances shall the fee collected by the District exceed \$25.00.

### ROOF CONNECTION

The connection of surface drains to the sanitary sewer system is prohibited by Rule 5,4.19 of the Public Service Commission's Rules for the Government of Sewer Utilities. After a thirty-day notice to disconnect, if the customer has not disconnected, the District shall bill at standard rates the inflow treated from such source. Said gallonage shall be computed by determining the square footage of the structure or source involved and the precipitation during the billing cycle period. The resulting gallonage quantity shall be the basis for this additional billing.

Applicable within entire territory served.

### AVAILABILITY OF SERVICE

Available for general domestic, commercial, and industrial sewer service.

### (I) RATES

Volumetric charge of \$15.25 per 1,000 gallons.  
Customer charge of \$14.84 for each bill.

### (I) MINIMUM CHARGE

Each customer shall pay a minimum charge of \$14.84 per month.

### SURCHARGE

\$2.00 per customer bill for a period not to exceed the total repayment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$716,272 for the customers of the Lake Washington Sewer extension funded by this loan.

### CUSTOMERS WHO ARE NON-WATER USERS

All users of the Sanitary Sewer disposal service who are not users of the District's water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer charge.

### DELAYED PAYMENT PENALTY

The above tariff is net. On all accounts not paid in full when due, ten percent (10%) will be added to all net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

### (C) TAP FEE

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premise in connection with a publicly financed project. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a publicly financed project.

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly financed project for each new tap to the system.

### RETURNED CHECK CHARGE

The District may not collect any fee greater than that charged to it by a banking institution and under no circumstances shall the fee collected by the District exceed \$25.00.

### (C) ROOF CONNECTION

The connection of surface drains to the sanitary sewer system is prohibited by Rule 7.3.13 of the Public Service Commission's Rules for the Government of Sewer Utilities. After a thirty-day notice to disconnect, if the customer has not disconnected, the District shall bill at standard rates the inflow treated from such source. Said gallonage shall be computed by determining the square footage of the structure or source involved and the precipitation during the billing cycle period. The resulting gallonage quantity shall be the basis for this additional billing. Failure to disconnect said connection within six months of notice shall be basis for service termination.

### METER TESTING REQUESTED BY CUSTOMER

A customer requesting that their water meter be tested will be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the Utility shall retain the amount advanced by the customer for the test.

**NOTICE OF INTENT TO CHANGE SEWER RATES**

Notice is hereby given that the Board of the Lubock Public Service District (District) will consider adopting increased rates, fees, and charges for furnishing sewer service to 24,222 customers in West County.

The proposed sewer rate increase, if adopted, will bring the District into compliance with its existing bond covenants, the statutory working capital reserve requirement, and allow the District to close out funding for a repair project to improve the District's sewer plant, digester, garage, parking lot, afforestation and a riparian zone.

The increased rates are projected to generate an unrestricted cash surplus of only \$3,762 annually on gross revenue of \$1,419,128.

The District presently charges the following rates:

**APPLICABILITY**  
Applies to all non-sanitary service.

**AVAILABILITY OF SERVICE**  
Available for general domestic, commercial, and industrial sewer service.

**RATES**  
Volume charge of \$14.15 per 1,000 gallons.  
Customer charge of \$13.74 for each use.

**MINIMUM CHARGE**  
Each customer shall pay a minimum charge of \$13.74 per month.

**SURCHARGE**  
\$2.00 per customer bill for a period not to exceed the total equipment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$719,272 for the customers of the Lake Washington Sewer treatment facility.

**CUSTOMERS WHO ARE NON-WATER USERS**  
All users of the Sanitary Sewer disposal service who are not users of the District's water service will be required to have a water meter installed on the private water system at the District's cost, for the purpose of determining the sewer charge.

**DELAYED PAYMENT PENALTY**  
The above rates of rates. On all accounts not paid in full within 100% ten percent (10%) will be added to all non-current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**TAP FEE**  
Five Hundred Dollars (\$500.00)

**RETURNED CHECK CHARGE**  
The District may not collect any fee greater than that charged to it by a banking institution and under no circumstances shall the fee collected by the District exceed \$25.00.

**DISCONNECTION**  
The connection of surface drains to the sanitary sewer system is prohibited by Rule 5.5.29 of the Public Service Commission's Rules for the Department of Sewer Utilities. After a thirty-day notice to disconnect, if the customer has not disconnected, the District shall shut off sewer rates the following day from such source. Said shutoff shall be completed by determining the nature and location of the structure or source involved and thereafter within the billing cycle period. The resulting gallons quantity shall be billable for this additional billing. Failure to disconnect said connection within six months of notice shall result in service termination.

**METER REPAIR REQUESTED BY CUSTOMER**  
A customer requesting that their water meter be tested will not be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the utility shall retain the amount advanced by the customer for the fee.

**FAILURE OF CUSTOMER TO CONNECT TO SANITARY SEWER**  
Any customer who fails to connect to available sanitary sewer service shall be liable for a sewer bill based upon water consumption. Available service is defined in the Sewer Use Resolution as adopted and reviewed by the Lubock Public Service District Board of Commissioners. The district shall notify such customer of said liability by certified mail, sixty (60) days before the date of commencement.

**LEASE ADJUSTMENT**  
\$5.00 per 1000 gallons. To be used when the bill reflects unusual consumption which can be attributed to eligible usage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**  
Not to exceed two (2) percent (2%) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater. This fee may be changed by applicable state provisions.

**ADMINISTRATIVE FEE**  
In the event the District collects payment in full of a delinquent water bill at the customer's premises, a fee of a delinquent insurance of service for nonpayment, an administrative fee of \$16.00 shall also be collected in addition to the delinquent amount.

**IN THE FOLLOWING TAX EXEMPTION CATEGORIES HAVE THE FOLLOWING SIGNIFICANCE:**  
(i) Industrial service  
(ii) Industrial charge  
(iii) The District will consider a reduction containing the increased rates at the following meetings to be held at the District's offices, 301 Ox Johnson Lane, Washington, WV 26181.

**APPLICABILITY**

Applies to all non-sanitary service.

**AVAILABILITY OF SERVICE**  
Available for general domestic, commercial, and industrial sewer service.

**RATES**  
Volume charge of \$15.25 per 1,000 gallons.  
Customer charge of \$13.74 for each use.

**MINIMUM CHARGE**  
Each customer shall pay a minimum charge of \$14.25 per month.

**SURCHARGE**  
\$2.00 per customer bill for a period not to exceed the total equipment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$719,272 for the customers of the Lake Washington Sewer treatment facility.

**CUSTOMERS WHO ARE NON-WATER USERS**  
All users of the Sanitary Sewer disposal service who are not users of the District's water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer charge.

**DELAYED PAYMENT PENALTY**  
The above rates are not. On all accounts not paid in full within 100% ten percent (10%) will be added to all non-current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**TAP FEE**  
Five Hundred Dollars (\$500.00)

**RETURNED CHECK CHARGE**  
The District may not collect any fee greater than that charged to it by a banking institution and under no circumstances shall the fee collected by the District exceed \$25.00.

**DISCONNECTION**  
The connection of surface drains to the sanitary sewer system is prohibited by Rule 7.3.15 of the Public Service Commission's Rules for the Department of Sewer Utilities. After a thirty-day notice to disconnect, if the customer has not disconnected, the District shall shut off sewer rates the following day from such source. Said shutoff shall be completed by determining the nature and location of the structure or source involved and thereafter within the billing cycle period. The resulting gallons quantity shall be billable for this additional billing. Failure to disconnect said connection within six months of notice shall result in service termination.

**METER REPAIR REQUESTED BY CUSTOMER**  
A customer requesting that their water meter be tested will not be charged Forty Dollars (\$40.00). If the meter is found to be more than 2% in error, the amount advanced shall be promptly refunded to the customer or credited to the customer's account. If the meter is not found to be more than 2% in error, the utility shall retain the amount advanced by the customer for the fee.

**FAILURE OF CUSTOMER TO CONNECT TO SANITARY SEWER**  
Any customer who fails to connect to available sanitary sewer service shall be liable for a sewer bill based upon water consumption. Available service is defined in the Sewer Use Resolution as adopted and reviewed by the Lubock Public Service District Board of Commissioners. The district shall notify such customer of said liability by certified mail, sixty (60) days before the date of commencement.

**LEASE ADJUSTMENT**  
\$5.00 per 1000 gallons. To be used when the bill reflects unusual consumption which can be attributed to eligible usage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**  
Not to exceed two (2) percent (2%) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater. This fee may be changed by applicable state provisions.

**ADMINISTRATIVE FEE**  
In the event the District collects payment in full of a delinquent water bill at the customer's premises, a fee of a delinquent insurance of service for nonpayment, an administrative fee of \$16.00 shall also be collected in addition to the delinquent amount.

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(i) Industrial service  
(ii) Industrial charge  
(iii) The District will consider a reduction containing the increased rates at the following meetings to be held at the District's offices, 301 Ox Johnson Lane, Washington, WV 26181.

**APPLICABILITY**

Applies to all non-sanitary service.

**AVAILABILITY OF SERVICE**  
Available for general domestic, commercial, and industrial sewer service.

**RATES**  
Volume charge of \$15.25 per 1,000 gallons.  
Customer charge of \$13.74 for each use.

**MINIMUM CHARGE**  
Each customer shall pay a minimum charge of \$14.25 per month.

**SURCHARGE**  
\$2.00 per customer bill for a period not to exceed the total equipment of the West Virginia Department of Environmental Protection Clean Water State Revolving Fund (SRF) loan in the amount of \$719,272 for the customers of the Lake Washington Sewer treatment facility.

**CUSTOMERS WHO ARE NON-WATER USERS**  
All users of the Sanitary Sewer disposal service who are not users of the District's water service will be required to have a water meter installed on the private water system, at the District's cost, for the purpose of determining the sewer charge.

**DELAYED PAYMENT PENALTY**  
The above rates are not. On all accounts not paid in full within 100% ten percent (10%) will be added to all non-current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**TAP FEE**  
Five Hundred Dollars (\$500.00)

**RETURNED CHECK CHARGE**  
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**DISCONNECTION**  
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**METER REPAIR REQUESTED BY CUSTOMER**  
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**FAILURE OF CUSTOMER TO CONNECT TO SANITARY SEWER**  
Any customer who fails to connect to available sanitary sewer service shall be liable for a sewer bill based upon water consumption. Available service is defined in the Sewer Use Resolution as adopted and reviewed by the Lubock Public Service District Board of Commissioners. The district shall notify such customer of said liability by certified mail, sixty (60) days before the date of commencement.

**LEASE ADJUSTMENT**  
\$5.00 per 1000 gallons. To be used when the bill reflects unusual consumption which can be attributed to eligible usage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**  
Not to exceed two (2) percent (2%) of the average annual usage of the applicant's specific customer class or fifty dollars (\$50.00), whichever is greater. This fee may be changed by applicable state provisions.

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In the event the District collects payment in full of a delinquent water bill at the customer's premises, a fee of a delinquent insurance of service for nonpayment, an administrative fee of \$16.00 shall also be collected in addition to the delinquent amount.

**IN THE FOLLOWING TAX EXEMPTION CATEGORIES HAVE THE FOLLOWING SIGNIFICANCE:**  
(i) Industrial service  
(ii) Industrial charge  
(iii) The District will consider a reduction containing the increased rates at the following meetings to be held at the District's offices, 301 Ox Johnson Lane, Washington, WV 26181.

**APPLICABILITY**

Applies to all non-sanitary service.

LUBOCK PUBLIC SERVICE DISTRICT

# ATTACHMENT C

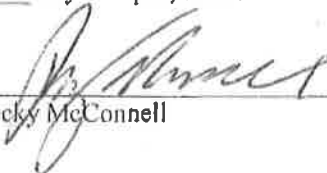
# AFFIDAVIT

I, Rocky McConnell, am the General Manager of the Lubeck Public Service District ("District").

On the bills which the District mailed to its customers on the 31 day of March 2023, there appeared the following notice: "The District Board is holding a public hearing at its April 13, 2023, 11 a.m. Board meeting, 301 Ox Johnson Ln., Washington, WV to consider approving a sewer rate increase. The resolution is at the District's Offices for review."

Further affiant sayeth naught.

This Affidavit is executed on the 7 day of April, 2023.

  
Rocky McConnell

Taken, subscribed and sworn to before me this 7 day of April, 2023.

My commission expires July 28, 2025.

  
Notary Public

[SEAL]



# Lubeck Public Service District

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POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
FAX: 304-863-3791

April 27th, 2023

**Meeting Date**  
**April 27th, 2023**  
11:00AM

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR APRIL 13TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. WATER & SEWER BUDGETS
6. PUBLIC COMMENT
7. NEXT MEETING: MAY 11TH, 2023 at 11:00AM
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

April 27, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

**Attending:** Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Randall & Kim Parker, Bill Argabrite, Brad Morris (MOVRC), John Tennant

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	382	538
	2 Lubeck	371	483
	3 Riverhill - Blenn Hgts	304	429
	4 DuPont Rd	309	327
	5 Larkmead Rd.	112	363
	6 LMH - Homewood Rd.	1	377
	7 Washington Bottom	299	399
	8 New England Ridge	187	345
	9 Lubeck South	211	352
	10 Larkmead Area - Marrtown	91	355
	11 Rt 68 South - Hopewell	0	278
	12 Mitchell's	120	120
	13 Westover & Wakefield	43	46
	14 Ball School/Wadesville	0	256
	15 Belleville	0	140
	<b>Total Customers</b>	<b>2430</b>	<b>4808</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 145,742.01
O & M Fund WV Central	\$22,724.33
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 55,700.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

**The following transfers were made to cover payroll since the last board meeting:**

Transfer From Revenue to O&M Checking Acct	\$ 25,108.92
Transfer From Revenue to 941 Tax Acct	\$ 8,186.68

**The following are the current amounts in the R&R and O&M Reserve Accts:**

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$99,615.89
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,721.57
Transfer From Revenue to WVCCU R&R Acct	\$40,209.61
Transfer From Rev to Water O&M Res Acct (SB 234)	\$193,148.48



# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES APRIL 27TH, 2023

Prayer by James Eaton

### GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of April 13th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there are 0 taps waiting to be installed. This gives us 7 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Participated in a CPR class
- Fixed a sewer man hole in Mitchell's trailer court
- Repaired blacktop
- Repaired a setter on Dr. Judy Rd.
- Repaired a few yards

### GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENSION**

This institution is an equal opportunity provider and employer

Continuation of Minutes for the April 27th, 2023 meeting of the LPSD Board of Commissioners

A motion was made by James Eaton to accept Bowles & Rice as the law firm for the New England Ridge water line extension. David Lawson seconded the motion. Motion carried. A motion was made by James Eaton to accept Bennett & Dobbins as the accountants for the New England Ridge water line extension. David Lawson seconded the motion. Motion carried.

- **WATER & SEWER BUDGETS**

A motion was made by James Eaton to approve the water budgets. The motion was seconded by David Lawson. Motion carried. A motion was made by James Eaton to approve the sewer budgets. The motion was seconded by David Lawson. Motion carried.

- **PUBLIC COMMENT**

No comment

**NEXT MEETING**

May 11th, 2023 at 11:00 am

**ADJOURNMENT**

Meeting was adjourned at 12:00pm

 APPROVED  ATTESTED

# Lubeck Public Service District

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POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
FAX: 304-863-3791

May 11th, 2023

**Meeting Date**  
**May 11th, 2023**  
11:00AM

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR APRIL 27TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. PUBLIC COMMENT
6. NEXT MEETING: MAY 25TH, 2023 at 11:00AM
7. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

May 11, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

**Attending:** Jerry Martin (by phone), David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Roger Conley, John Tennant, Luke Peters (MOVRC), Judy Boston

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	385	542
	2 Lubeck	372	484
	3 Riverhill - Blenn Hgts	304	432
	4 DuPont Rd	308	326
	5 Larkmead Rd.	116	367
	6 LMH - Homewood Rd.	1	379
	7 Washington Bottom	298	402
	8 New England Ridge	187	345
	9 Lubeck South	210	351
	10 Larkmead Area - Marrtown	90	354
	11 Rt 68 South - Hopewell	0	279
	12 Mitchell's	120	120
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	256
	15 Belleville	0	142
	<b>Total Customers</b>	<b>2435</b>	<b>4826</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 164,064.57
O & M Fund WV Central	\$28,451.75
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 66,900.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

**The following transfers were made to cover payroll since the last board meeting:**

Transfer From Revenue to O&M Checking Acct	\$ 26,145.99
Transfer From Revenue to 941 Tax Acct	\$ 8,340.68

**The following are the current amounts in the R&R and O&M Reserve Accts:**

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$88,619.57
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,741.10
Transfer From Revenue to WVCCU R&R Acct	\$40,247.42
Transfer From Rev to Water O&M Res Acct (SB 234)	\$162,155.62

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES MAY 11TH, 2023

Prayer by James Eaton

### GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of April 27th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there is 1 tap waiting to be installed. This gives us 8 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Completed turn ons and turn offs
- Worked on a few yards
- Repaired blacktop
- Ran the sewer jetter in Pahlhurst Plaza

David Lawson made a motion to advertise for a sewer engineer for potential future projects. James Eaton seconded the motion. Motion carried.

### GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

*Continuation of Minutes for the May 11th, 2023 meeting of the LPSD Board of Commissioners*

- **NEW ENGLAND RIDGE WATER LINE EXTENSION**

Nothing new to discuss at this time.

- **PUBLIC COMMENT**

No comment

**NEXT MEETING**

May 25th, 2023 at 11:00 am

**ADJOURNMENT**

Meeting was adjourned at 11:34am

David H. Dawson

APPROVED

James D. Cook

ATTESTED

# Lubeck Public Service District

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POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
FAX: 304-863-3791

May 25th, 2023

**Meeting Date**  
**May 25th, 2023**  
11:00AM

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR MAY 11TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. PUBLIC COMMENT
6. NEXT MEETING: JUNE 8TH, 2023 at 11:00AM
7. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

May 25, 2023

Jerry R. Martin, Chairman

James D. Eaton, Treasurer

David H Lawson, Secretary

**Attending:** Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kevin Watkins (Thrasher), Angela Summers, John Tennant

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	386	544
	2 Lubeck	372	484
	3 Riverhill - Blenn Hgts	305	434
	4 DuPont Rd	308	327
	5 Larkmead Rd.	116	367
	6 LMH - Homewood Rd.	1	379
	7 Washington Bottom	298	403
	8 New England Ridge	187	345
	9 Lubeck South	210	351
	10 Larkmead Area - Marrtown	91	356
	11 Rt 68 South - Hopewell	0	279
	12 Mitchell's	119	119
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	256
	15 Belleville	0	142
	<b>Total Customers</b>	<b>2437</b>	<b>4833</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 148,247.86
O & M Fund WV Central	\$101,137.71
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 78,100.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

**The following transfers were made to cover payroll since the last board meeting:**

Transfer From Revenue to O&M Checking Acct	\$ 24,918.29
Transfer From Revenue to 941 Tax Acct	\$ 8,078.72

**The following are the current amounts in the R&R and O&M Reserve Accts:**

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$88,619.57
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,741.10
Transfer From Revenue to WVCCU R&R Acct	\$40,247.42
Transfer From Rev to Water O&M Res Acct (SB 234)	\$162,155.62



# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES MAY 25TH, 2023

Prayer by James Eaton

### GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of May 11th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since last board meeting, and there is 1 tap waiting to be installed. This gives us 9 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 2 service line leaks & 0 main line leaks
- Worked on a few yards
- Repaired blacktop
- Fixed a manhole in Bethel

### GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by James Eaton and seconded by David Lawson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENSION**

Nothing new to discuss at this time.

Continuation of Minutes for the May 25th, 2023 meeting of the LPSD Board of Commissioners

- **PUBLIC COMMENT**

No comment

**NEXT MEETING**

June 22nd, 2023 at 11:00 am

**ADJOURNMENT**

Meeting was adjourned at 11:22am

 APPROVED  ATTESTED

# Lubeck Public Service District

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POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
FAX: 304-863-3791

June 8th, 2023

**Meeting Date**  
**JUNE 8th, 2023**  
11:00AM

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR May 25TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. NEW ENGLAND RIDGE WATER LINE EXTENSION
5. PUBLIC COMMENT
6. NEXT MEETING: JUNE 22ND, 2023 at 11:00AM
7. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

June 8, 2023

Jerry R. Martin, Chairman  
 James D. Eaton, Treasurer  
 David H Lawson, Secretary

**Attending:** Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, John Tennant, Brad Morris (MOVRC), Dan Ferrell (Thrasher),

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	387	545
	2	Lubeck	372	484
	3	Riverhill - Blenn Hgts	305	434
	4	DuPont Rd	308	328
	5	Larkmead Rd.	116	366
	6	LMH - Homewood Rd.	1	379
	7	Washington Bottom	299	407
	8	New England Ridge	188	346
	9	Lubeck South	211	353
	10	Larkmead Area - Marrtown	91	358
	11	Rt 68 South - Hopewell	0	280
	12	Mitchell's	119	119
	13	Westover & Wakefield	44	47
	14	Ball School/Wadesville	0	257
	15	Belleville	0	143
		<b>Total Customers</b>	<b>2441</b>	<b>4846</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 160,276.09
O & M Fund WV Central	\$9,085.23
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 57,600.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

**The following transfers were made to cover payroll since the last board meeting:**

Transfer From Revenue to O&M Checking Acct	\$ 24,867.68
Transfer From Revenue to 941 Tax Acct	\$ 8,084.56

**The following are the current amounts in the R&R and O&M Reserve Accts:**

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$88,630.91
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,761.30
Transfer From Revenue to WVCCU R&R Acct	\$40,286.53
Transfer From Rev to Water O&M Res Acct (SB 234)	\$162,176.41

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES JUNE 8TH, 2023

Prayer by James Eaton

### GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of May 25th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there are 0 taps waiting to be installed. This gives us 9 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 5 service line leaks & 0 main line leaks
- Worked on a few yards
- Repaired blacktop
- Cleaned the sand filter
- Put new carbon in the filters in the water plant

### GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **NEW ENGLAND RIDGE WATER LINE EXTENSION**

Reagle & Padden approved the bond permit for the New England Ridge water line extension. Thrasher engineering is working on right of ways and user agreements for the New England Ridge water line extension. Thrasher mailed out post cards to the public stating that there will be a

*Continuation of Minutes for the June 8th, 2023 meeting of the LPSD Board of Commissioners*

public meeting for the New England Ridge water line extension. The meeting will be June 15<sup>th</sup> 2023 at the New England Ridge Baptist Church at 5:00pm. Any residents in the area who would like to sign up for service should attend.

- **PUBLIC COMMENT**

No comment

**NEXT MEETING**

July 13th, 2023 at 11:00 am

**ADJOURNMENT**

Meeting was adjourned at 11:17am

Janet E. [Signature] APPROVED David H. Gausson [Signature] ATTESTED

# Lubeck Public Service District

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POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
FAX: 304-863-3791

June 22nd, 2023

**Meeting Date**

**JUNE 22, 2023**

11:00AM

**AGENDA:**

1. APPROVAL OF BOARD MEETING MINUTES FOR JUNE 8TH, 2023
2. DISCUSSION OF DISTRICT HAPPENINGS
3. EXECUTIVE SESSION TO DISCUSS LITIGATION
4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
5. NEW ENGLAND RIDGE WATER LINE EXTENSION
6. PUBLIC COMMENT
7. NEXT MEETING: JULY 13TH, 2023 at 11:00AM
8. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Dan Ferrell	WNUS
	Elizabeth Green	WTAP
	Jim Kelsh	WXIL
	Zack Dobbins	Thrasher

Lubeck Public Service District

June 22, 2023

Jerry R. Martin, Chairman  
 James D. Eaton, Treasurer  
 David H Lawson, Secretary

**Attending:** Jerry Martin, David Lawson, James Eaton, Rocky McConnell, Kelle Cosner, Brad Morris (MOVRC), Ashley Tomko (Thrasher), Aaron Boone (Bowles Rice), John Tennant, Gary Moore, Angie Summers

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	387	546
	2 Lubeck	372	485
	3 Riverhill - Bienn Hgts	305	434
	4 DuPont Rd	308	328
	5 Larkmead Rd.	115	369
	6 LMH - Homewood Rd.	1	380
	7 Washington Bottom	298	407
	8 New England Ridge	188	346
	9 Lubeck South	211	353
	10 Larkmead Area - Marrtown	91	358
	11 Rt 68 South - Hopewell	0	280
	12 Mitchell's	119	119
	13 Westover & Wakefield	44	47
	14 Ball School/Wadesville	0	257
	15 Belleville	0	143
	<b>Total Customers</b>	<b>2439</b>	<b>4852</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 225,672.71
O & M Fund WV Central	\$9,059.34
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$ 110,600.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

**The following transfers were made to cover payroll since the last board meeting:**

Transfer From Revenue to O&M Checking Acct	\$ 27,042.63
Transfer From Revenue to 941 Tax Acct	\$ 8,682.86

**The following are the current amounts in the R&R and O&M Reserve Accts:**

Transfer From Rev to Sewer O&M Res Acct (SB 234)	\$88,630.91
Transfer From Revenue to Sewer R&R Reserve Acct	\$21,761.30
Transfer From Revenue to WVCCU R&R Acct	\$40,286.53
Transfer From Rev to Water O&M Res Acct (SB 234)	\$162,176.41



# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES JUNE 22nd, 2023

Prayer by James Eaton

### GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of June 22nd as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 0 water taps installed since last board meeting, and there are 3 taps waiting to be installed. This gives us 9 water taps for 2023. There has been 0 sewer taps since last board meeting, there are 0 waiting to be installed. This gives the district 1 sewer tap for 2023.
- Completed work orders, set meters, etc.
- Fixed 3 service line leaks & 0 main line leaks
- Worked on a few yards
- Finished putting new anthracite in the filters in the water plant
- Ran sewer camera for customer
- Installed hydrant at Belleville fire station
- Started flushing hydrants

### GENERAL BUSINESS:

- **APPROVAL OF PAYMENT OF BILLS AND TRANSFERS**

Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **EXECUTIVE SESSION TO DISCUSS LITIGATION:** David Lawson and James Eaton went into an executive session. James Eaton approved to retain attorney. David Lawson seconded. Motion carried.

Continuation of Minutes for the June 22nd, 2023 meeting of the LPSD Board of Commissioners

- **PUBLIC COMMENT**

No comment

**NEXT MEETING**

July 27th, 2023 at 11:00 am

**ADJOURNMENT**

Meeting was adjourned at 11:47am

James P. Cate APPROVED Ward H. Lawson ATTESTED