

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: December 13, 2011

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, Edna Summers, Member

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The November 2011 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Red Hill Sewer Project: There was nothing to report at this time.

Riser Ridge / laurel Fork Water Extension Project: Mr. Grinstead presented to the Board requisition No.9 in the amount of \$514,046.44 A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Mr. Grinstead presented to the Board Change Order No.7 of Contract No.1 to add to the project a portion of Stillwell road and Rising Sun Road for \$193,821.77. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Mr. Grinstead presented to the Board Change Order No.8 of Contract No.1 to adjust quantities used for \$53,555.24. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Mr. Grinstead presented to the Board a Certificate of Substantial Completion for Volcano Road, White Oak Road, Wright Road & Riser Ridge Road. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

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Mr. Grinstead reported to the Board that both Contractors are running behind on completing their contract obligations. The District along with the Engineer and legal council will determine what action will be necessary and report to the Board.

Newark Area Sewer System Project: There was nothing to report at this time.

Rt-47 property sale: Mr. Grinstead presented to the Board a request to advertise for the sale of the Rt. 47 property (former PSD Office Property), until January 10, 2012. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Proposed Sewer rate increase: Mr. Grinstead reported to the Board that the Public Service Commission is currently reviewing documents in the request to increase the Districts sewer tariff rates.

New Business: There was no new business.

Miscellaneous:

- Shayne Brabham, Asst. Manager, reported the District has installed 2 new water taps and repaired 3 service line leaks and 3 mainline leaks in November, 2011.

The date of the next regular meeting was set for 6:00 PM, Tuesday, January 10, 2012 at the District's business office.

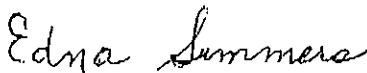
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Chairman Miller passed unanimously and the meeting was adjourned at 6:52 PM.



Michael A. Miller, Chairman

ABSENT

C. Randall Law, Secretary / Treasurer



Edna Summers, Member

CENTRAL BOAZ

Public Service District

CONFIRMATION OF MONTHLY MEETING HELD

The Commissioners of the Central Boaz Public Service District met as follows:

Date 12-20-12

Time 6:00 PM

Location Boaz Pump Station

The Following Commissioners were in attendance :

<u>Paul Tingle</u>	<u>Paul Tingle</u>
<u>LARRY HOFFMAN</u>	<u>Larry Hoffmann</u>
<u>James Deem</u>	<u>James Deem</u>

The Following Items were discussed:

Motion: to accept agreement to purchase 100'x100' parcel for \$5000⁰⁰ from Greenen-Dils for tank site

By Paul Second Jim Passed UNANIMOUS

Motion: to accept bid of \$1500⁰⁰ for Doolin Drive parcel by Patrick Flowers

By Jim Second Paul Passed UNANIMOUS

The meeting adjourned at 6:20 PM (time).

Signed: Paul Tingle Commission Secretary

Dec 20, 2011

Attending: Paul Tingler Todd Grinstead
 LARRY HOFFMAN Rick Flowers
 James Daem

Reviewed 3 Minutes - Water/Sewer Reports

Todd: System Running Fine

• R-D-W access nearly complete

• Tank sight agreement complete

Motion: to accept agreement to purchase 100'x100' parcel

for \$5000⁰⁰ from Griener-Dils - by Paul

Second Jim - Passed UNANIMOUS

• One bid received for Doolin Drive Parcel

• opened by Larry, bid of \$1500⁰⁰ / down payment

Motion: to accept bid of \$1500⁰⁰ by Patrick Flowers

by Jim - Second, Paul - Passed UNANIMOUS

• Trucks will be for sale in January

next meeting date Jan 17, 2012

Adjourned to 2:00 PM

Paul Tingler

Sec