

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: July 12, 2011

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, C. Randall Law, Secretary / Treasurer, Edna Summers, Member

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District.

Disbursements: The June 2011 disbursements, accounts payable, and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Red Hill Sewer Project: Mr. Grinstead presented to the Board requisition No.28 for phase No.1 in the amount of \$7,557.51. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Riser Ridge / Laurel Fork Water Extension Project: Mr. Grinstead presented the Board with Change order No.4. to adjust the cost to over lay stone on Contract No.1. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented to the Board requisition No.4 in the amount of \$438,965.22. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Newark Area Sewer System Project: Mr. Grinstead stated there was nothing to bring to the Board at this time.

Water System Improvements to serve the Town of Elizabeth: Mr. Grinstead presented to the Board a tax release form for the Stonegate construction Co. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented the Board with Change order No.4 to adjust the Construction time. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Miscellaneous:

Shayne Brabham, Asst. Manager, reported the District installed 1 new water service tap and had 5 main water line repairs and 4 service line repairs in June, 2011.

The date of the next regular meeting was set for 6:00 PM, Tuesday, August 9, 2011 at the District's business office.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 6:32 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member

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Confirmation of Monthly Meeting Held

The Commissioners of the Central Boaz Public Service District met as follows :

Date : 7-19-11

Time : 6:30 PM

Location : Boaz Pump Station

The following Commissioners were in attendance :

Paul Traylor Paul Taylor

LARRY HOFFMAN Larry Hoffmann

JAMES DEEM James Deem

The Following Items were discussed :

Motion to obtain appraisal of Doolin Drive Property

By: Paul Secord; James Passed unanimous

Motion to accept audit cost of \$4200⁰⁰ by Bassott & Lowe

By: Paul Secord; James Passed unanimous

Detailed meeting notes will be prepared and voted on at the next scheduled meeting.

The meeting adjourned at 6:40 PM (time).

Signed : Paul Taylor

Commission Secretary

July 19, 2011

Attending Paul Tingle

James Deem

LARRY HOFFMAN

Todd Grinstead

Reviewed: Minutes - Water / Sewer FINANCIALS

Todd: Reported System OK

: Seeking bids to Re. ROOF Pump Station - PROPER METAL

: Need to get current appraisal of Doolin Drive Property

: Presented cost to do audit by Bassett & Lowe

Motion to obtain appraisal of Doolin Drive Property

BY: Paul Second: James Passed UNANIMOUS

Motion to accept audit cost of \$4200⁰⁰ by Bassett & Lowe

BY: Paul Second: James Passed UNANIMOUS

Audit proposal signed by LARRY.

Question about generator service log by Paul L.

Proper service is being done & properly logged.

next meeting Aug 16, 2011

meeting adjourned 6⁴⁰ PM

Paul Tingle
Sent