

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: May 17, 2011

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, C. Randall Law, Secretary / Treasurer, Edna Summers, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The April 2011 disbursements, accounts payable, and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Red Hill Sewer Project: Mr. Grinstead stated there was nothing to bring to the Board at this time.

Riser Ridge / laurel Fork Water Extension Project: Mr. Grinstead presented to the Board requisition No.2 in the amount of \$164,237.11. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented the Board with Change order No.2 to Contract No.1 to add the WV/NPDES General water pollution permit requirements to this contract at \$0.00. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented the Board with Change order No.2 to Contract No.2 to change the style of corporation stop used in this contract in the amount of \$2,066.85. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented the Board with Change order No.3 to Contract No.2 to add the WV/NPDES General water pollution permit requirements to this contract at \$0.00. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Newark Area Sewer System Project: Mr. Grinstead stated there was nothing to bring to the Board at this time.

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Water System Improvements to serve the Town of Elizabeth: Mr. Grinstead stated there was nothing to bring to the Board at this time.

Miscellaneous: Mr. Grinstead reported that additional information is needed by the USDA Rural Development Office to establish the amount of money received by the sale that can be used to construct a storage facility.

Mr. Grinstead reported the District has been approached by the little Kanawha Service Co. Board, to enter into an Operation & Maintenance agreement for their sewer and water system. Todd reported he has been in contact with the WV PSC, WV Bureau of Public Health, WV DEP and the US EPA, concerning this matter. A draft agreement will be prepared and presented to the Board to review as soon as it is completed and approved by the District's attorney.

Mr. Grinstead presented the Board with the 2011/2012 water system annual operation budget. After review, a motion made to accept the budget as presented by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Shayne Brabham, Asst. Manager, reported the District had 1 main water line repair, 2 service line repairs and one water tap, in April, 2011.

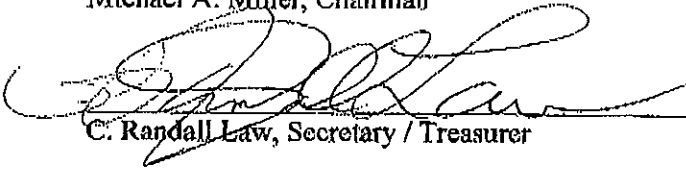
Mr. Grinstead presented the Board with information packets for the WV Rural Water Associations 2011 annual technical conference.

The date of the next regular meeting was set for 6:00 PM, Tuesday, June 14, 2011 at the District's business office.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 7:08 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer

Edna Summers, Member

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May 2, 2011

5:30 PM

Attending: Paul Tiegler - Larry Hoffmann
Todd Grinstead

Location: Sand Hill United Methodist Church property.

At pastor's request we met with the church group to discuss water coming into the church basement and parsonage basement. The property owned by the commission had filled with rain water runoff to the point of overflow. They feel water leakage they are experiencing is from ~~the~~ our property. All areas were toured. We then sat together to discuss possible solutions.

- 1 - immediate pump down
- 2 - install permanent drain pipe
- 3 - purchase property so they can care for it.

During discussion we as a commission have no funds to spend on surface water. ~~the~~ Their people will pursue means of volunteer pumping.

Confirmation of Monthly Meeting Held

The Commissioners of the Central Boaz Public Service District met as follows :

Date : 5-17-11

Time : 6³⁰PM

Location : Boaz Pump Station

The following Commissioners were in attendance :

LARRY HOFFMAN Larry Hoffmann
Paul Traylor Paul Traylor

The Following Items were discussed :

Motion : Nominate Jim Deem at Doolin Drive as a
Replacement for Ron Foose vacancy

By: Paul Second: Larry Passed UNANIMOUS

Motion : To get property at end of Doolin Drive for sale

By: Paul Second: Larry Passed UNANIMOUS

Detailed meeting notes will be prepared and voted on at the next scheduled meeting.

The meeting adjourned at 6³⁰PM (time).

Signed : Paul Traylor

Commission Secretary

May 17, 2011

Attending: Paul Tingle, Larry Hoffmann
Rick Flowers, Don Brewer, Leo Curfman

Reviewed: Minutes, Water/Sewer Reports

Read letter of resignation of Ron Foose dated
May 4, 2011

Larry reported light on pole at Greenwood location
not working

Motion: Nominates Jim Deam of Doolin Drive as
a replacement for Ron Foose vacancy.

By: Paul Second: Larry Passed unanimous

Discussion regarding property at end of Doolin Drive:

Representatives of Sand Hill Methodist Church expressed
interest in purchasing the property.

Motion: To put property at end of Doolin Drive
for sale.

By: Paul Second: Larry Passed unanimous

Next meeting June 21, 2011

Meeting adjourned 6³⁰ PM

Paul Tingle
Sect.