

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

DATE: November 8, 2011

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, C. Randall Law, Secretary / Treasurer, Edna Summers, Member

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

**Disbursements:** The October 2011 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

**Questions and Comments from the Public:** There were none.

**Old Business:**

***Red Hill Sewer Project:*** There was nothing to report at this time.

***Riser Ridge / Laurel Fork Water Extension Project:*** Mr. Grinstead presented to the Board requisition No.8 in the amount of \$562,801.97.17. A motion made by Commissioner Law and seconded by Commissioner Miller passed unanimously.

Mr. Grinstead presented to the Board Change Order No.6 of Contract No.1 to adjust quantities and extend the time of contract for a cost of \$17,023.31. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented to the Board Change Order No.2 of Contract No.4 to increase Substantial completion date 51 days to December 2, 2011 due to delays of others. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented to the Board Addendum No.3 to the Agreement to Engineering services for design and inspection cost associated with additional construction work. A motion made by Commissioner Law and seconded by Commissioner Miller passed unanimously.

Mr. Grinstead presented to the Board Addendum No.4 to the Agreement to Engineering services for inspection cost associated with construction work not being completed on time. This Addendum changes

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the "not to exceed" amount for resident inspection services to \$386,000. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

**Newark Area Sewer System Project:** There was nothing to report at this time.

**Rt-47 property sale:** Mr. Grinstead reported to the Board that no bids were received. (Bids were to be accepted until November 8, 2011). Todd Grinstead will look into other options to sell property.

**Proposed Sewer rate increase:** Mr. Grinstead reported to the Board that the District has filed with the Public Service Commission the necessary documents requesting an increase in the sewer tariff rates.

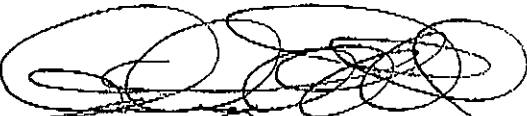
**New Business:** There was no new business.

**Miscellaneous:**

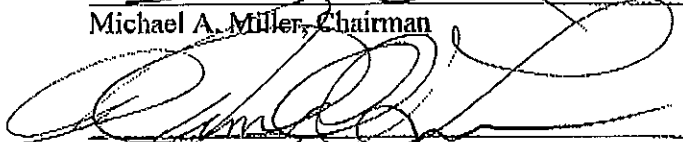
- Shayne Brabham, Asst. Manager, reported the District has installed 2 new water taps and repaired 2 service line leaks and 1 mainline leak in October, 2011.

The date of the next regular meeting was set for 6:00 PM, Tuesday, December 13, 2011 at the District's business office.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Chairman Miller passed unanimously and the meeting was adjourned at 6:46 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member

CENTRAL BOAZ PUBLIC SERVICE DISTRICT

CONFIRMATION OF MONTHLY MEETING HELD

The Commissioners of the Central Boaz Public Service District met as follows:

Date NOV 25, 2011

Time 6<sup>00</sup> PM

Location Boaz Pump Station

The Following Commissioners were in attendance :

LARRY HOFFMAN Larry Hoffmann

James Daem JKD

Paul Tingle Paul Tingle

The Following Items were discussed:

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The meeting adjourned at 6<sup>25</sup> PM (time).

Signed: Paul Tingle Commission Secretary

Nov 15, 2011

Attending Larry Hoffmann

James Deem

Paul Fico

Todd Grinstead

Reviewed: Minutes

Water/Sewer Reports

Todd: Writing for P.S.C. to give final approval on project

: Can begin bidding process while waiting

: Tank site on GRIMMER - D.L's property at a cost of \$7000<sup>00</sup>. Will need to build

Road to tank site

: Will advertise trucks

: Will advertise Doolin Drive property

Larry: Ray Kieth contacted Larry about his disagreeing with his server.

next meeting Dec 20, 2011

Meeting Adjourned 6<sup>25</sup> PM

Paul Fico  
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