

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: March 13, 2012

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The February 2012 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Red Hill Sewer Project: Mr. Grinstead presented to the Board requisition No.26 for Phase 2 in the amount of \$41,352.00 to purchase replacement grinder pump cores. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead reported to the Board that the District had received a PSC Formal Complaint filed by Melinda Patterson of Winding Road regarding clean up during construction. PSC Staff has scheduled a site visit for Thursday March 15, 2012.

Riser Ridge / laurel Fork Water Extension Project: Mr. Grinstead presented to the Board Change Order No.4 of Contract No.2 for \$2,794.50 to make electrical changes to 3 booster stations. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented to the Board Change Order No.5 of Contract No.2 for \$49,893.30 of quantity adjustments. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented to the Board Change Order No.4 of Contract No.4 for contract time extension. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

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Mr. Grinstead presented to the Board requisition No.12 in the amount of \$215,518.66 a motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented to the Board a Partial Certificate of Substantial Completion for Contract No2. for Oak Grove Rd, Dry Run Rd and Grieves Run Road. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead reported to the Board resent issues that resulted from the contractor of contract 2 open cutting Grieves Run Road with out DOH permission. All issues have been resolved.

Mr. Grinstead reported to the Board of two earth slips, one along Volcano Road just past the Districts PRV vault, with the other being along DeVaughn Road off Oak Grove Rd. the cause has yet been determined. Cerrone Assoc. along with Nicolozakes Trucking & Construction and WV DOH are working to resolve this matter.

Mr. Grinstead reported to the Board that a meeting will be held soon to determine what action will be taken to resolve the construction time overrun issues with Nicolozakes Trucking & Construction on contract 2.

Newark Area Sewer System Project: There was nothing to report at this time

Proposed Sewer rate increase: There was nothing to report at this time

New Business: There was no new business.

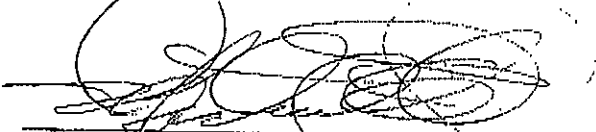
Miscellaneous:

- Mr. Grinstead presented to the Board a draft Operation & Maintenance Agreement for the Wood County Parks and Recreation's Mountwood Park sewer system for review. The agreement was review by Mr. Steve Hardman, Attorney for the District. Action will be required by the Board at a future meeting.
- Mr. Grinstead presented to the Board Water and Sewer Leak Adjustment Policies. The Policies follow the WV Public Service Commission Rules and Regulations for the Government of Water and Sewer Utilities, 150CSR7 4.4.c for water adjustments and 150CSR5 4.4.c for Sewer adjustments. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.
- Mr. Grinstead reported to the Board the content of a letter received by the Wood County Commission addressing concerns of Mr. Paul Marshall, Fire Chief of the Deerwalk Vol. Fire Dept. in relation to the amount of fire hydrants included in the Riser Ridge Laurel Fork water project.
- Shayne Brabham, Asst. Manager, reported the District has installed 2 new water taps and repaired 1 main and 3 service line leaks in February, 2012.

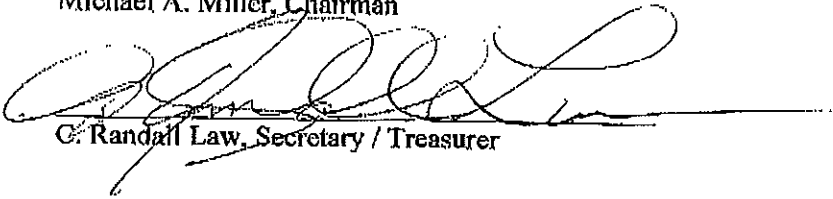
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The date of the next regular meeting was set for 6:00 PM, Tuesday, April 10, 2012 at the District's business office.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Chairman Miller passed unanimously and the meeting was adjourned at 7:12 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer

Edna Summers, Member

CENTRAL BOAZ

Public Service District

CONFIRMATION OF MONTHLY MEETING HELD

The Commissioners of the Central Boaz Public Service District met as follows:

Date 3-20-12

Time 6⁰⁰ PM

Location Boaz Pump Station

The Following Commissioners were in attendance :

Paul Traylor Paul Traylor

LARRY HOFFMANN Larry Hoffmann

JAMES DEEM James Deem

The Following Items were discussed:

Motion: File application to WV I-DC to begin Sewer ~~sys~~ Treatment
plant upgrade as per addendum #1 dated March 2012
by Paul second James Passed UNANIMOUS

The meeting adjourned at 6³⁵ PM (time).

Signed: Paul Traylor, Commission Secretary

MARCH 20 - 2012

Attending: Paul Tingler

LARRY HOFFMANN

James Deem

Todd GRANSTED

Dominick CERROVE

Reviewed: Minutes - Water/Sewer Finances

Todd: System OK

Covered exposed line near Cain's outdoors

Douin Dave property transfer in lawyer office

Bid opening APRIL 4, 10 AM FOR WATER project

Dominick: Presented Addendum #1 FOR Sewer upgrade

Presented time schedule

Presented project cost sheet - board favors line extension

Motion: File application to WVIJDC to begin Sewer

~~System~~ ^{Treatment Plant} upgrade as per Addendum #1 dated

MARCH 2012. by Paul - Second James - Passed unanimous

discussion ~~at~~ About need of sewer upgrade, EPA note

of non compliance of farm discharge which will lead
to fines if not corrected.

Henderson Woods Resident stepped in to Request more gravel

for work done. was directed by Todd to call office

with Request.

Next meeting APRIL 17

Adjourned 6:35 PM

Paul Tingler
S.E.T.